

ARMY SERVICE FORCES
Fourth Service Command
Alabama Military Area
240 Graymont Avenue
Birmingham, Alabama

10 April 1945

SUBJECT: Administration of the Organized Reserve Corps

TO: Maj. Edwin D. Burwell, Jr., CE Res.
306 East Holmes Street
Huntsville, Alabama

1. The Commanding General, Army Service Forces, has been designated by the War Department as the agent responsible for the administration of Organized Reserve affairs (including the individual members of the Officers Reserve Corps and the Enlisted Reserve Corps) during the period of demobilization and until the reorganization of the postwar Army of the United States has been completed. The Commanding General, ASF, has delegated the responsibility for the administration of Organized Reserve affairs in the states of Alabama, Florida, Georgia, Mississippi, North Carolina, South Carolina, and Tennessee to the Commanding General, Fourth Service Command, whose headquarters is located in Atlanta, Georgia. The Fourth Service Command has been organized into seven military areas for Reserve purposes.

2. The headquarters of the Alabama Military Area is located at 240 Graymont Avenue, Birmingham, Alabama with the Organized Reserve Corps Division of this Headquarters located at 315 Frank Nelson Building. Since your permanent residence of record is within the State of Alabama, your Reserve Corps records have been transferred to this headquarters. For Organized Reserve purposes you are under the jurisdiction of this headquarters.

3. The State of Alabama has been organized into four military districts. See reverse side of this letter for location and address of district headquarters and list of counties within the territory allotted to each military district.

4. Military district headquarters have been established in order to render assistance locally to each member of the Organized Reserve Corps on all matters pertaining to the Organized Reserve including assistance in scheduling and conducting meetings for groups of Reserve personnel located in your vicinity. You are urged, therefore, to communicate with the commanding officer of the military district within which your address is located in order to keep informed and participate in the activation and reorganization of the new Organized Reserve Corps.

William V. Ochs
WILLIAM V. OCHS,
Colonel, Cavalry,
Commanding.

(Over)