

Scrapbook

#29



The University
Of Alabama
In Huntsville

Library

Head of Library and Library Services: Mr. Jean M. Perreault, Ext. 6540

The three-story UAH Library building is the first of a projected complex of four. It provides seating space for about 300 users, some at open carrels, some at tables. You don't have to be a member of the UAH academic community to use the library; all persons needing the library resources are welcome to use them in the building itself. But the right to borrow circulating books and periodicals is restricted to UAH students, faculty, staff, and administration and therefore depends on presentation of a current UAH ID card.

HOW TO BORROW

The Library is open Monday through Thursday, 8 a.m. - 10 p.m.; Friday, 8 a.m. - 5 p.m.; Saturday, 9 a.m. - 5 p.m.; and Sunday, 1 p.m. - 9 p.m. Holders of UAH ID cards may borrow books in unlimited number; undergraduates may borrow books for two weeks with the privilege of one renewal. Overdues are fined at \$.05 a day. Periodicals (limit two) may be borrowed overnight (one hour before closing till one hour after opening); overdues are fined at \$.25 a day. The circulation and reference desks have information on borrowing minor categories of material.

The circulation desk (first floor) is where all materials, including reserve books, are charged out or in, and where all fines and fees are paid. A book out on loan can be placed on "hold" here so that it cannot be renewed or can be called in if it has been renewed already. Lost items must be paid for by the borrower responsible at current replacement cost + up to \$5.00 service fee + binding cost, if applicable.

HELP IN RESEARCH

The card catalog (first floor) is the primary guide to the collection; feel free to ask the reference personnel for help in using the catalog. A Subject Specialist or Assistant Librarian is always available at the reference desk (first floor). The card catalog is in two separate groupings: author- and title-headings are found in the cabinets facing the reference desk, subject- and form-headings in those facing away. UAH uses the Library of Congress cataloging system, which may be less familiar to you than the Dewey Decimal system; be sure to note the complete catalog number of each card, including the letters in the first line.

You may consult the Subject Specialists and their assistants directly, or you may be referred to them by the reference desk. Their specializations are:

behavioral sciences	Mrs. Graham,
economic sciences, law	2nd floor
British and American language and literature; education	Miss Hammill, 2nd floor
fine arts, non-English language and literature, philosophy; general bibliography	Mrs. Bailey 1st floor
history and political science	Mrs. Sharma, 2nd floor
life sciences	appointment pending
physical sciences and technology	appointment pending



WHAT'S WHERE

You will find circulating books on the first and second floors (see the Floor Plans for subject locations). On the third floor are documents and periodicals, along with indexes and abstracts to assist in using the periodical collection. Only a small portion of the periodicals and U.S. Documents are cataloged; the reference personnel will be happy to guide you in making the best use of these holdings, cataloged or uncataloged. The circulating periodicals are in alphabetical order by title. Many current periodicals are on racks around the walls of the third floor; the Library subscribes to over 1500 periodical titles and 20 newspapers.

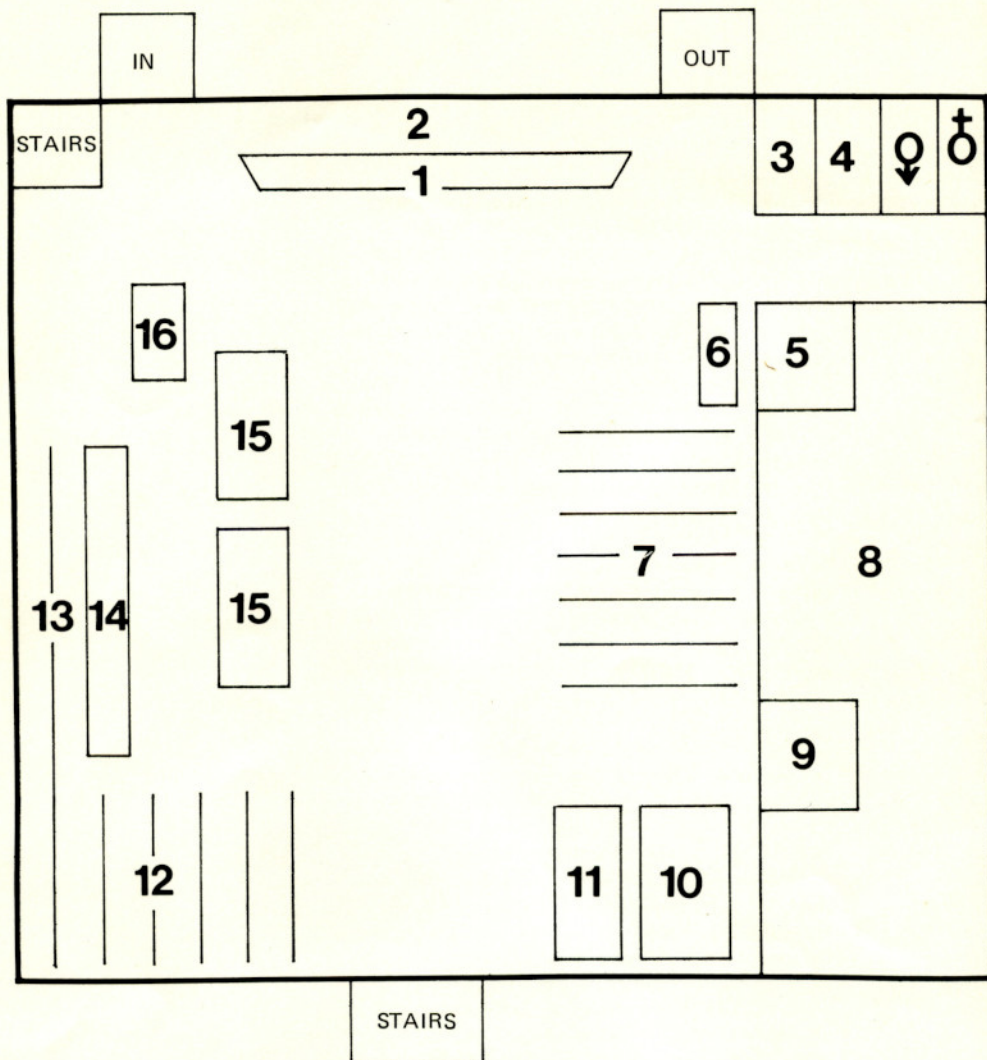
The newspapers are on the first floor, next to the microform area, which provides reader-printers at \$.10 a page and readers free of charge. There is a \$.05 per page charge for use of the Xerox copier, also on the first floor; the typing equipment (third floor) is available free to all library users.

The lounge off the first floor is the ONLY place in the Library where food is allowed. You may smoke ONLY in the lounge areas and in the stairwells.

USE OF OTHER LIBRARIES

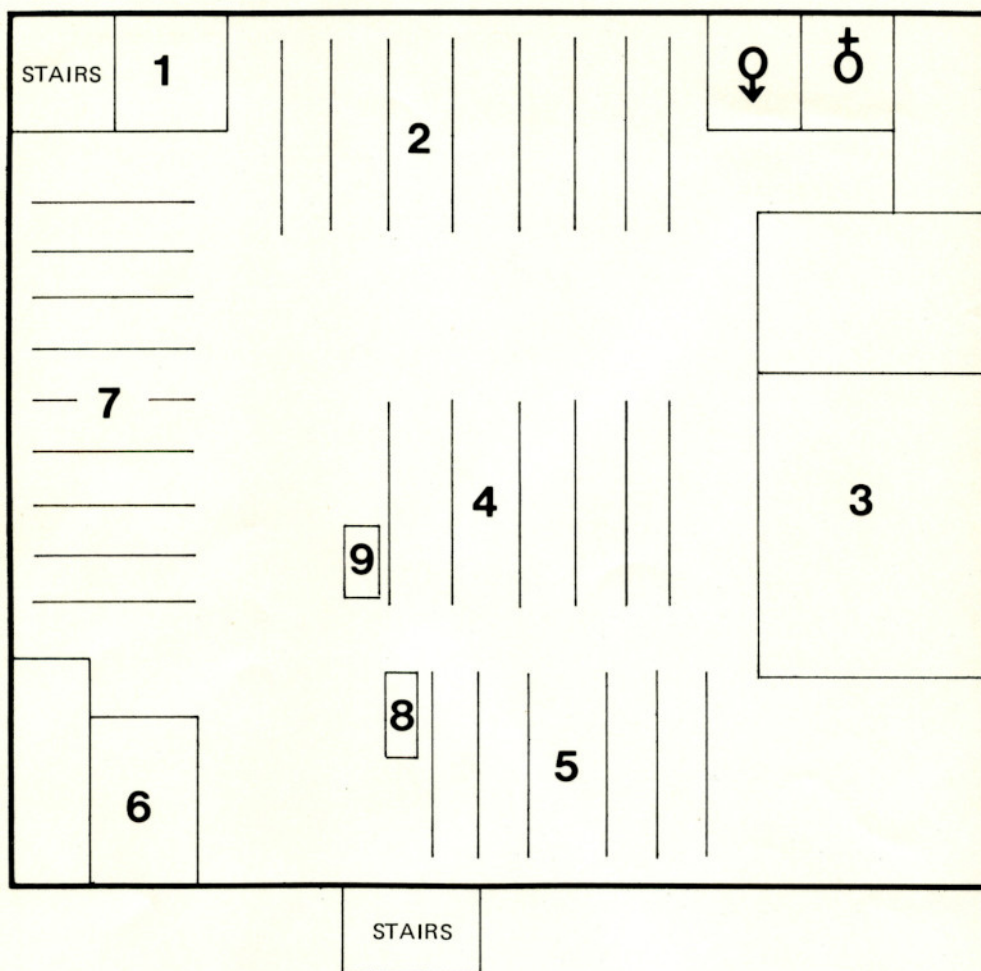
Holders of UAH ID cards may use and borrow materials from the libraries of Alabama A & M University, Oakwood College, Athens College, and Calhoun Junior College in return for the reciprocal privilege for the members of these academic communities at UAH. The regulations in effect at each library govern all borrowers there. Materials in certain other libraries may be borrowed on interlibrary loan through the UAH Library interlibrary service (first floor). Interlibrary loans, which take at least two weeks from request to delivery, are available to graduate students and above, and to undergraduates with unusual research needs.

LIBRARY
FIRST FLOOR



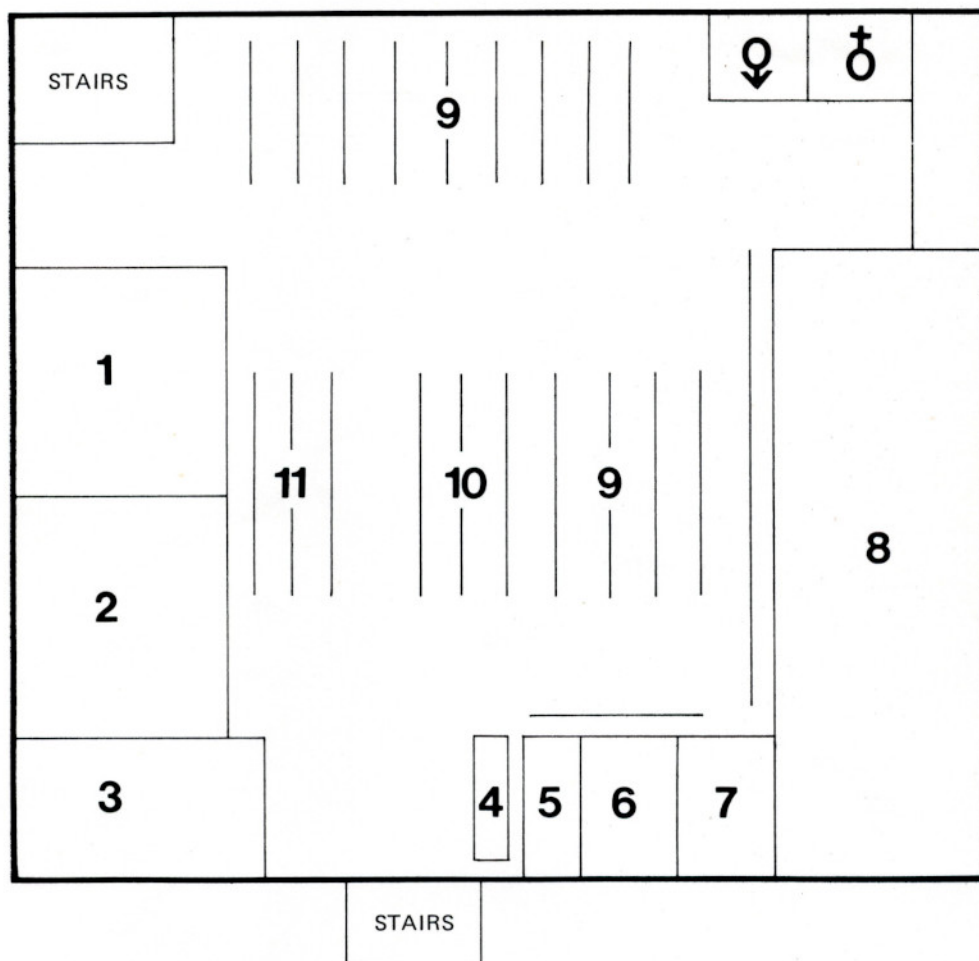
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| 1. Circulation Desk | 8. Accessions |
| 2. Reserve Books | 9. Mrs. Bailey - Fine arts, Foreign Phil., Generalia |
| 3. Circulation Office | 10. Microforms, Music Records |
| 4. Conference Room | 11. Newspapers (Back issues) |
| 5. Interlibrary Loans | 12. Reference Materials A - Z |
| 6. Current Newspapers | 13. Lib. of Congress Bound Cat. |
| 7. Books: generalia, philosophy and religion,
auxiliary historical sciences, music, visual art,
general bibliography | 14. College Catalogs |
| | 15. Card Catalog |
| | 16. Reference Desk |

LIBRARY
SECOND FLOOR



1. Miss Hammill - English, Am. Lit., Educ.
2. Books: history, area description
3. Mrs. Sharma - History, Political Science
4. Books: geography and anthropology, social sciences, political science, law, education
5. Books: languages and literature
6. Mrs. Graham - soc. and behav. sciences, law
7. Books: sciences, medicine, agriculture, technology, military science, naval science, nursing
8. Spoken Records
9. Maps and Transparencies

LIBRARY
THIRD FLOOR



1. Workroom
2. Mr. Perreault, Director
- 3.
4. Readers' Guide
5. Typing Room
- 6.
- 7.
8. Catalog Maintenance
9. Journals
10. Indexes and Abstracts
11. Government Documents