

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2
Frances C. Roberts Professional Correspondence, 1961

Image 1 r02g03-02-000-6855 [Contents](#) [Index](#) [About](#)



Places:

New York, NY

Types:

Christmas card

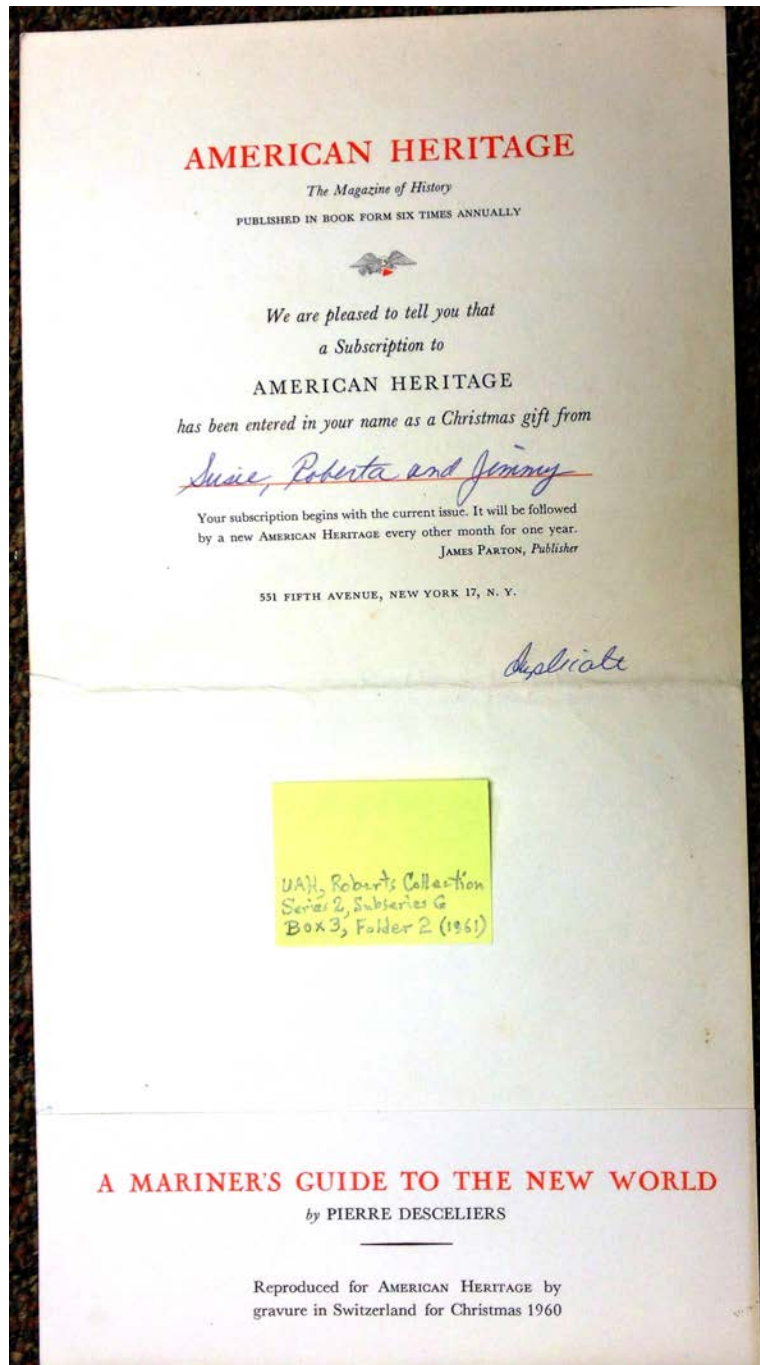
Dates:

1960

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 2 r02g03-02-000-6856 [Contents](#) [Index](#) [About](#)



Names:

, Susie, Roberta &
Jimmy

A Mariner's Guide to
the New World

American Heritage
Magazine

Desceliers, Pierre

Places:

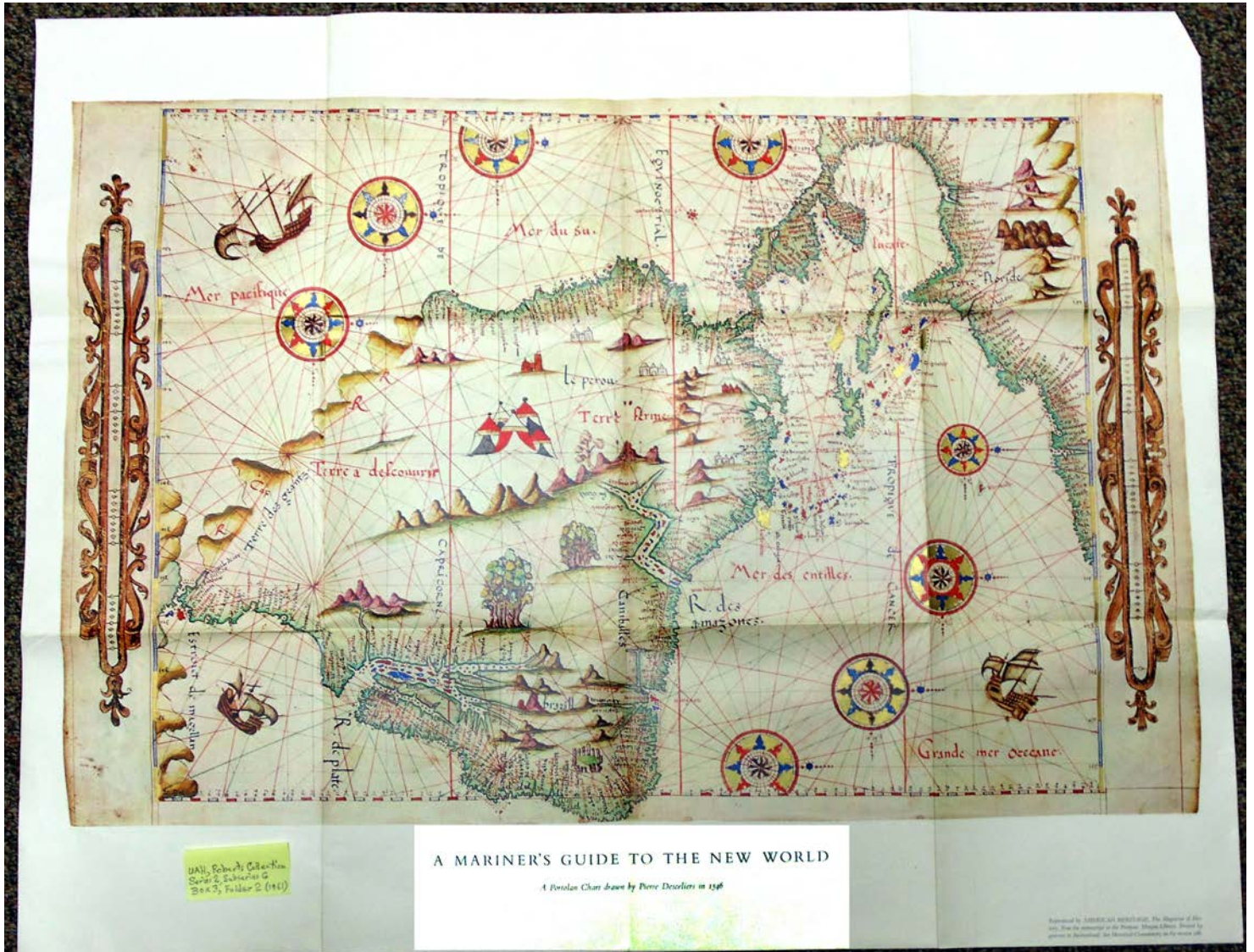
New York, NY

Types:

Christmas card

Dates:

1960



1960 reproduction

Names:

A Mariner's Guide to
the New World

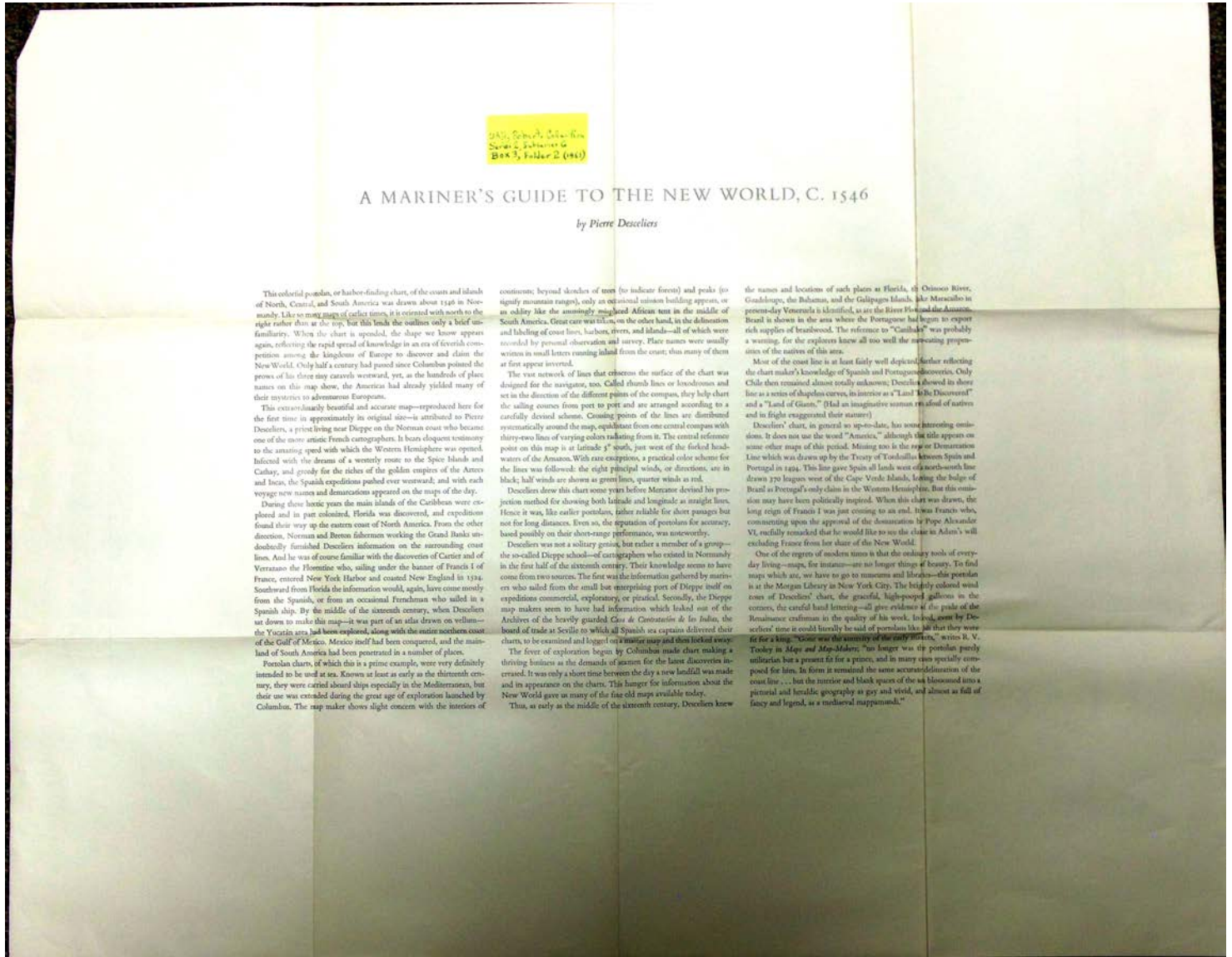
Desceliers, Pierre

Types:

chart

Dates:

1546



Names:

A Mariner's Guide to
the New World

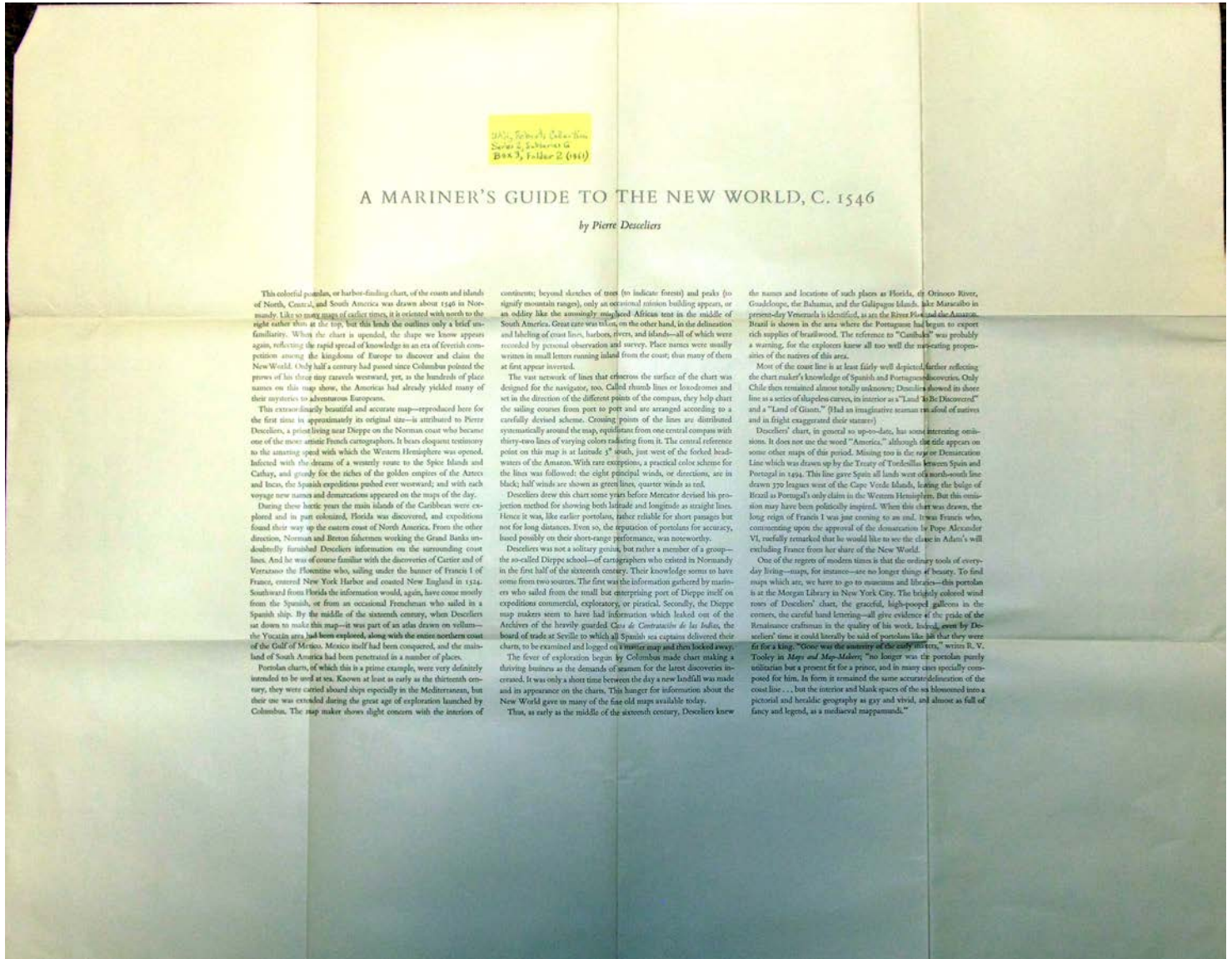
Desceliers, Pierre

Types:

document

Dates:

1546



Names:

A Mariner's Guide to
the New World

Desceliers, Pierre

Types:

document

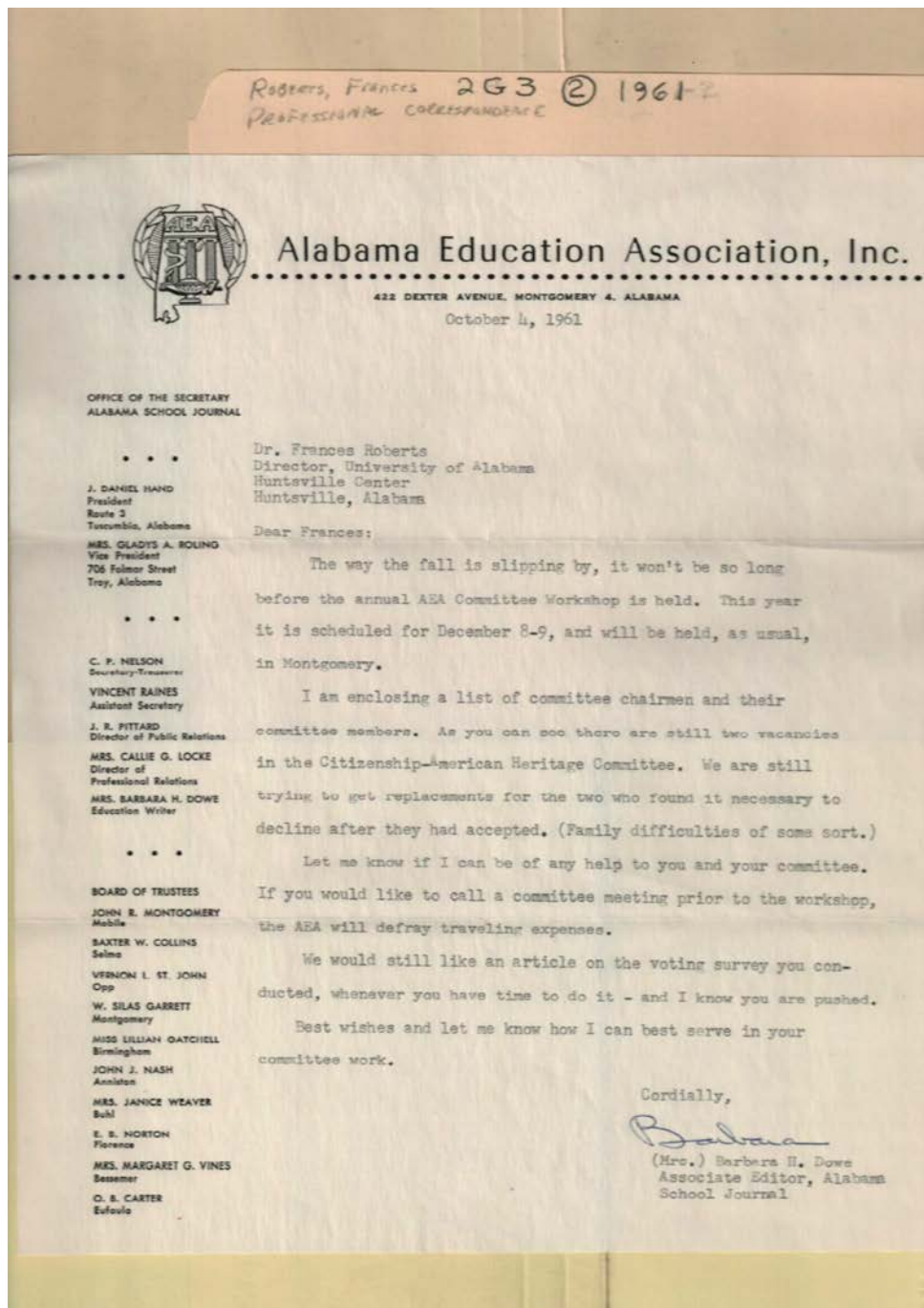
Dates:

1546

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 6 r02g03-02-000-0001 [Contents](#) [Index](#) [About](#)



Names:

Dowe, Barbara H.,
Mrs.

Roberts, Frances, Dr.

Places:

Huntsville, AL

Montgomery, AL

Types:

correspondence

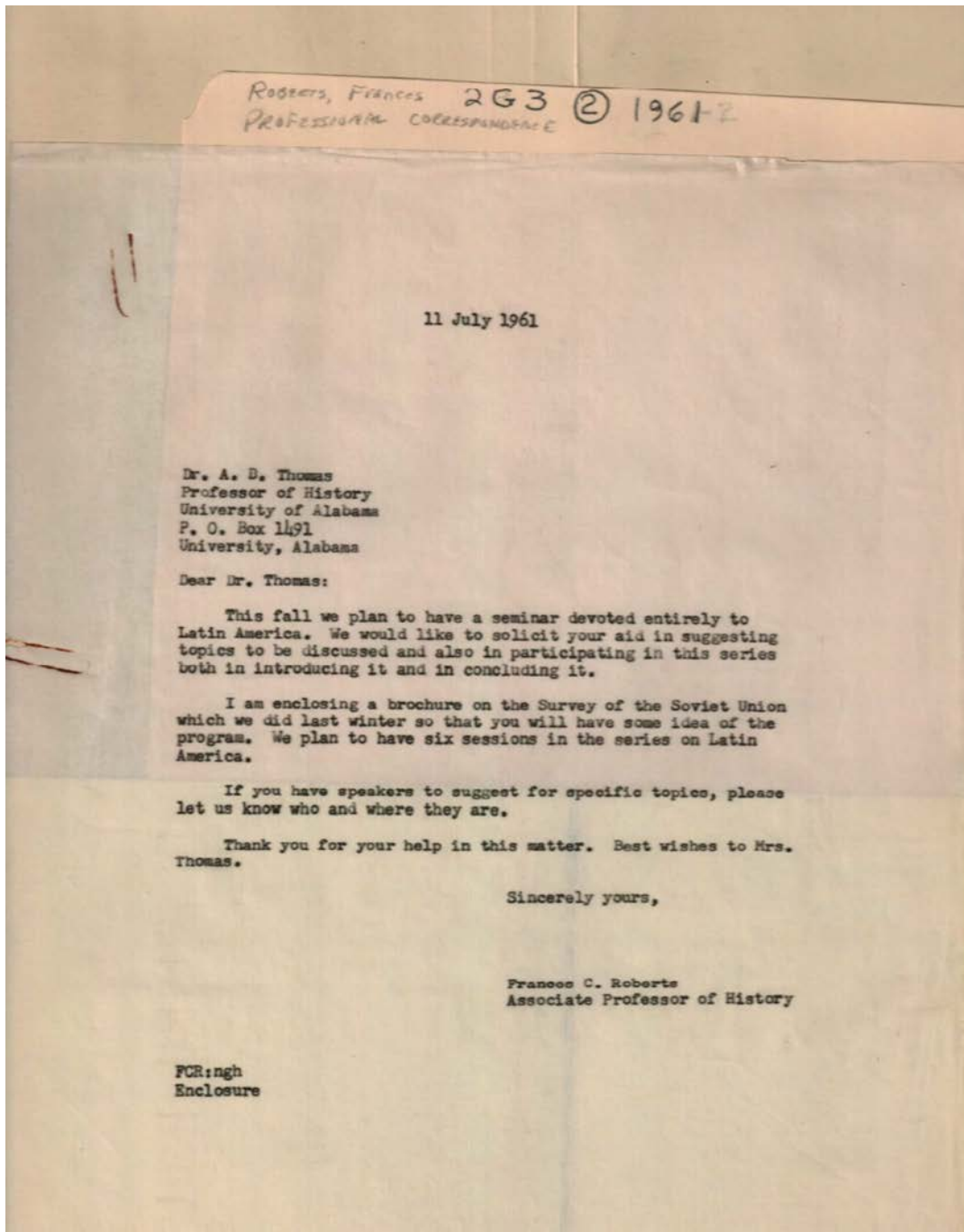
Dates:

Oct 4, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 7 r02g03-02-000-0002 [Contents](#) [Index](#) [About](#)



Names:

Roberts, Frances C.

Thomas, A. B., Dr.

Places:

Huntsville, AL

University, AL

Types:

correspondence

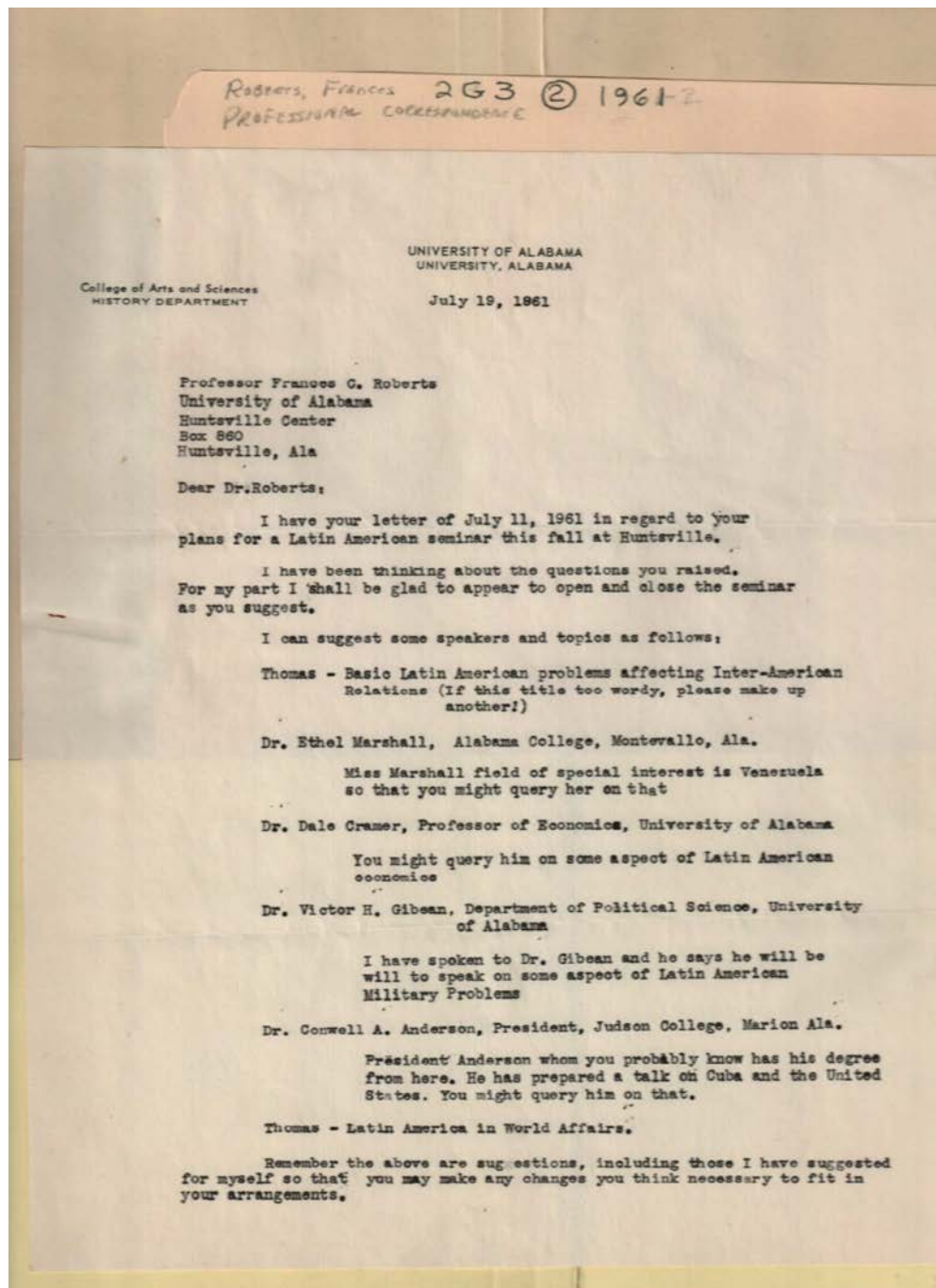
Dates:

July 11, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 8 r02g03-02-000-0003 [Contents](#) [Index](#) [About](#)



Names:

Anderson, Conwell
A., Dr.

Cramer, Dale, Dr.
Gibean, Victor H.

Marshall, Ethel, Dr.
Roberts, Frances C.

Thomas, A. B., Dr.

Places:

Huntsville, AL

Marion, AL

Montevallo, AL

University, AL

Types:

correspondence

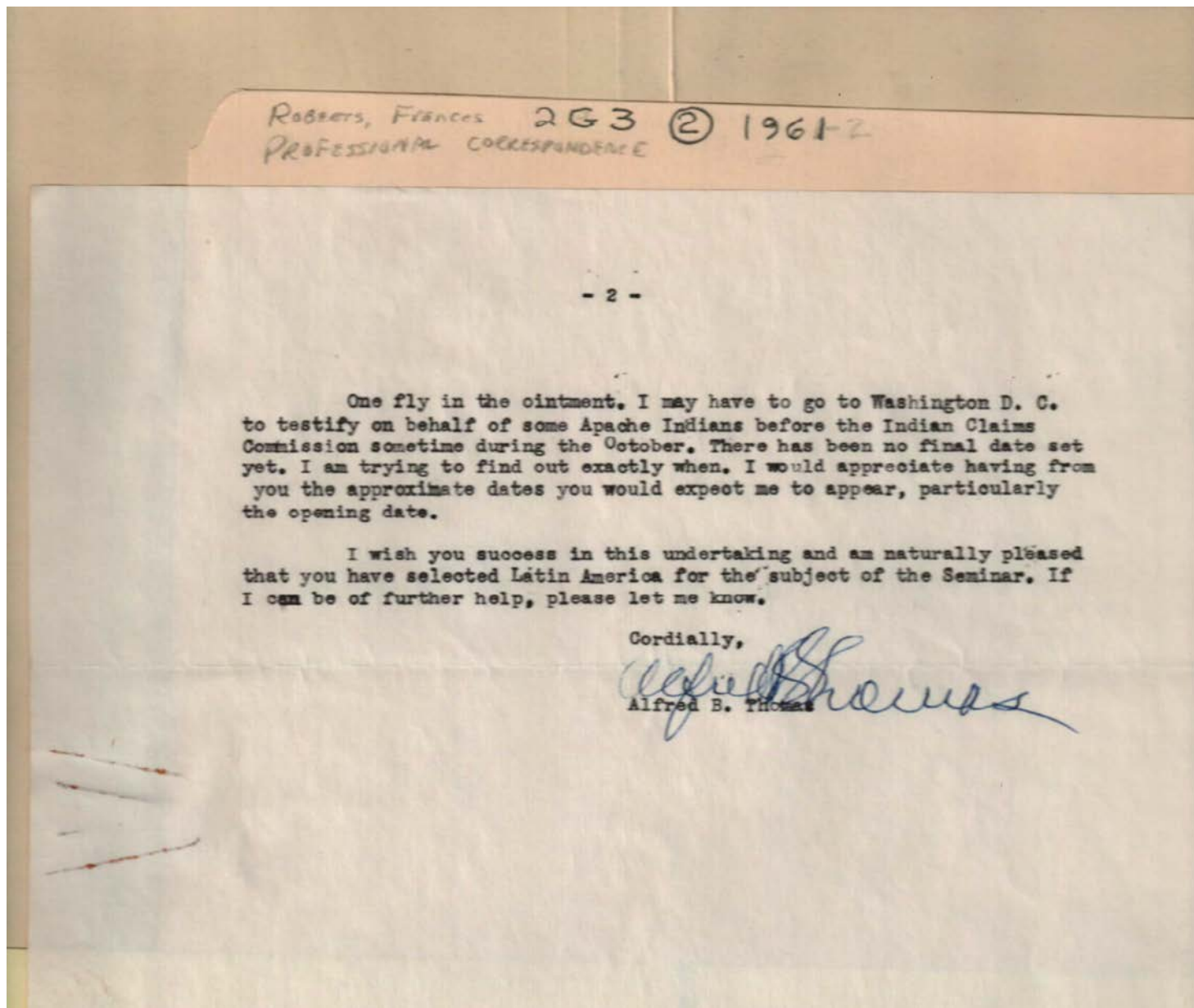
Dates:

July 19, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 9 r02g03-02-000-0004 [Contents](#) [Index](#) [About](#)



Roberts, Frances 2G3 (2) 1961-2
PROFESSIONAL CORRESPONDENCE

- 2 -

One fly in the ointment. I may have to go to Washington D. C. to testify on behalf of some Apache Indians before the Indian Claims Commission sometime during the October. There has been no final date set yet. I am trying to find out exactly when. I would appreciate having from you the approximate dates you would expect me to appear, particularly the opening date.

I wish you success in this undertaking and am naturally pleased that you have selected Latin America for the subject of the Seminar. If I can be of further help, please let me know.

Cordially,
Alfred B. Thomas
Alfred B. Thomas

Names:

Thomas, Alfred B.

Places:

University, AL

Types:

correspondence

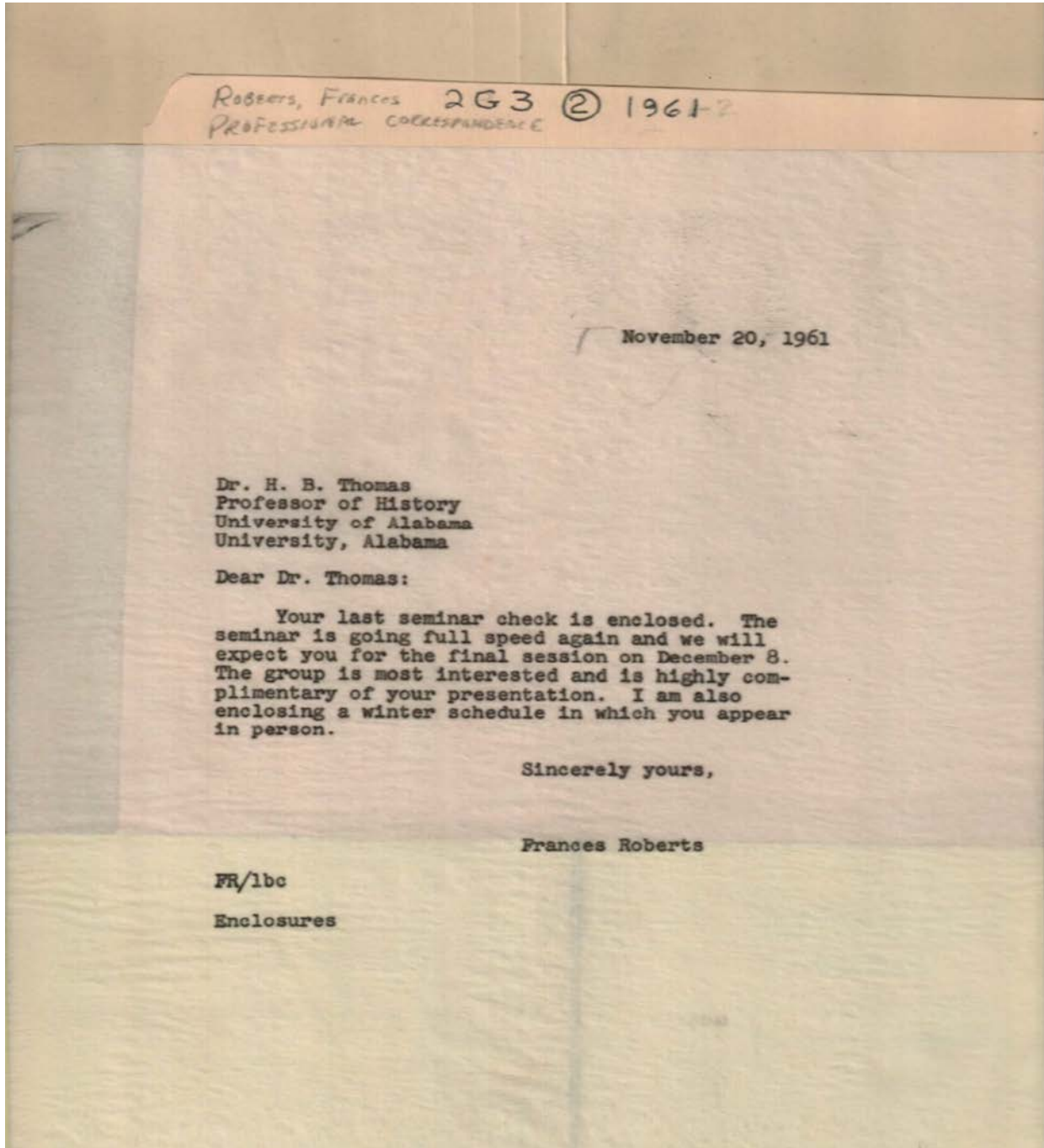
Dates:

July 19, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 10 r02g03-02-000-0005 [Contents](#) [Index](#) [About](#)



H. B. is a typo

Names:

Roberts, Frances

Thomas, A. B., Dr.

Places:

Huntsville, AL

University, AL

Types:

correspondence

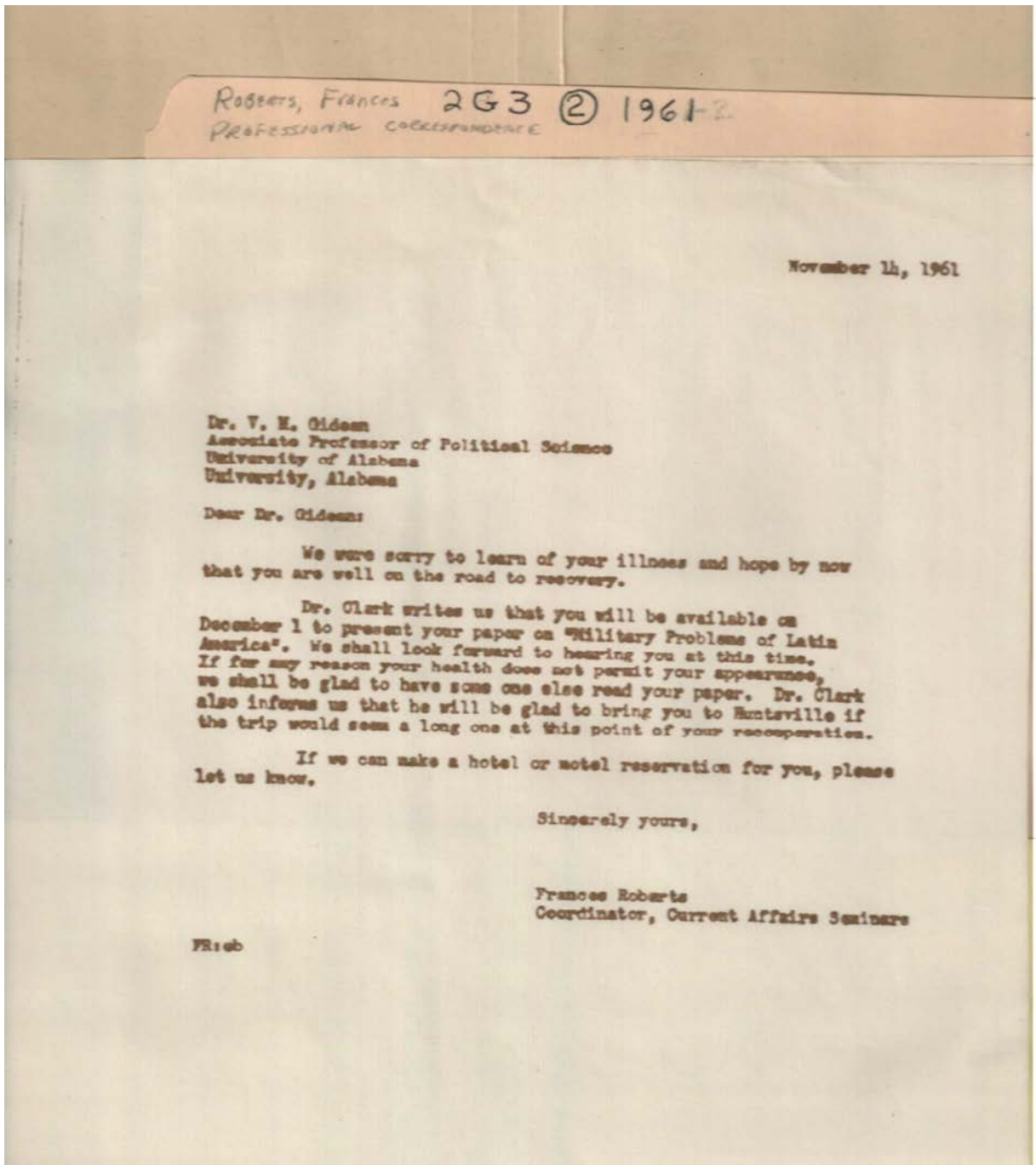
Dates:

Nov 20, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 11 r02g03-02-000-0006 [Contents](#) [Index](#) [About](#)



Names:

Clark, James, Dr.

Gideon, Victor H.,
Dr.

Roberts, Frances

Places:

Huntsville, AL

University, AL

Types:

correspondence

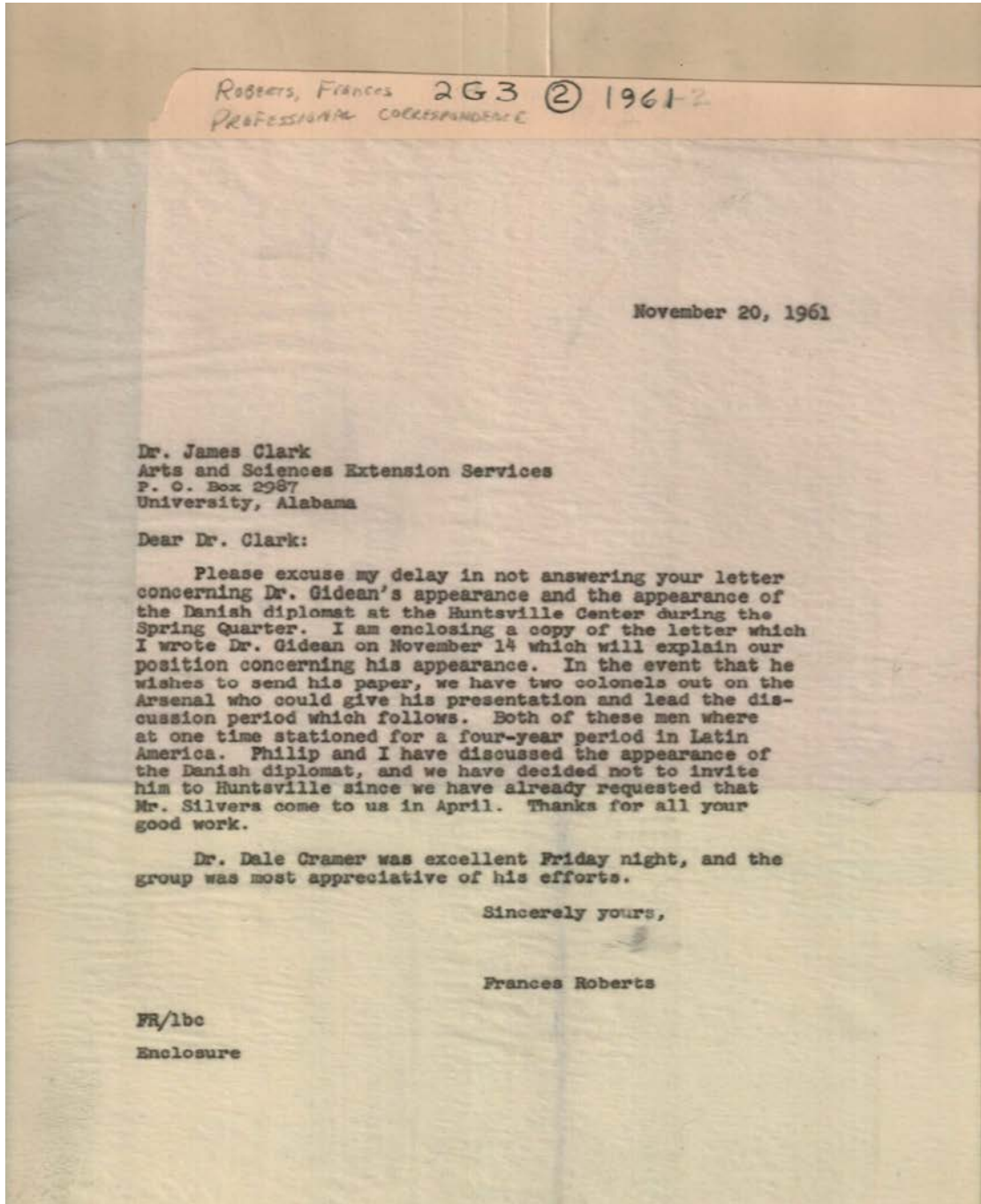
Dates:

Nov 14, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 12 r02g03-02-000-0007 [Contents](#) [Index](#) [About](#)



Names:

Clark, James, Dr.
Cramer, Dale, Dr.

Gideon, Victor H.,
Dr.

Roberts, Frances

Places:

Huntsville, AL

University, AL

Types:

correspondence

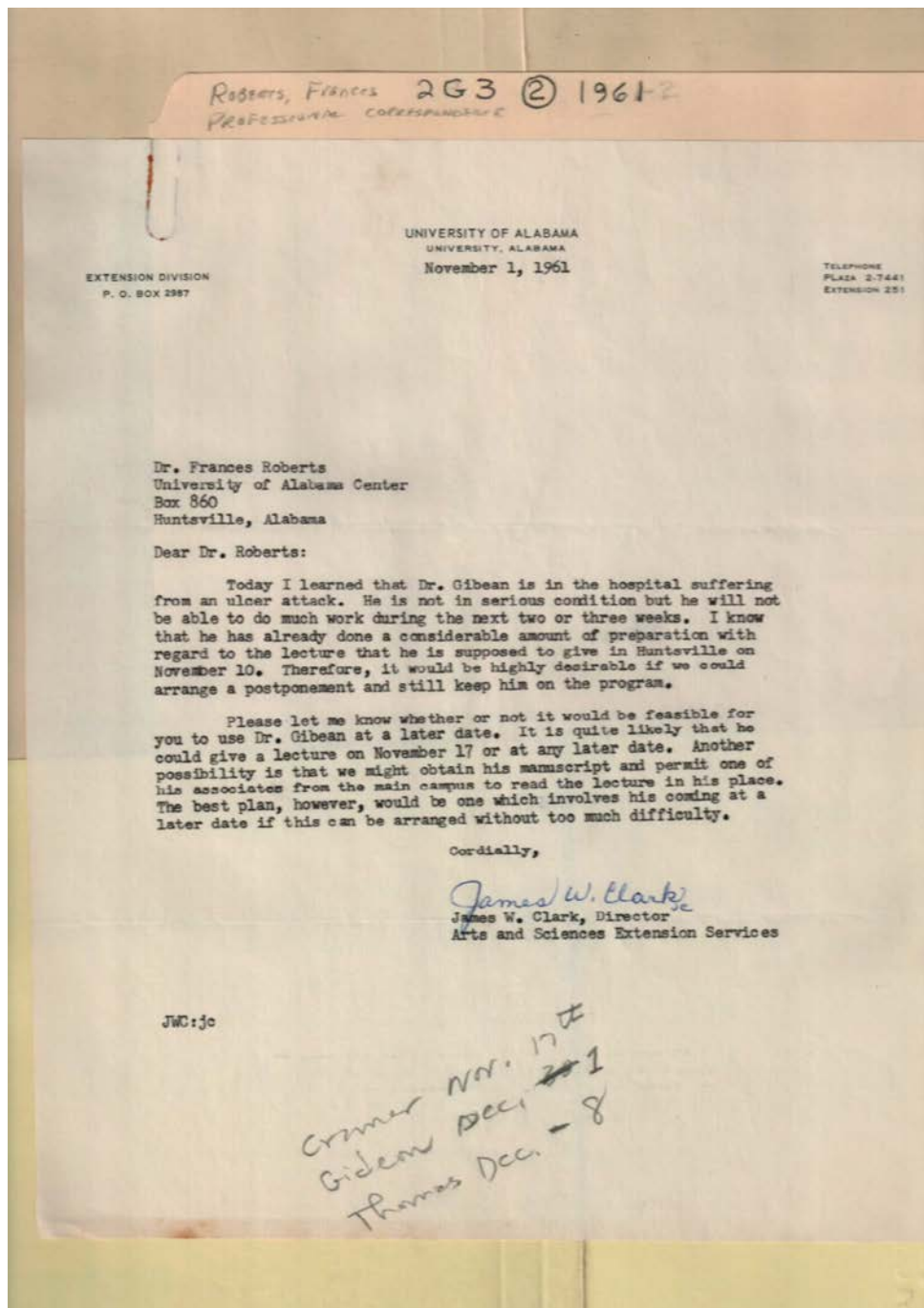
Dates:

Nov 20, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 13 r02g03-02-000-0008 [Contents](#) [Index](#) [About](#)



Names:

Clark, James W.

Gideon, Victor H.,
Dr.

Roberts, Frances, Dr.

Places:

Huntsville, AL

University, AL

Types:

correspondence

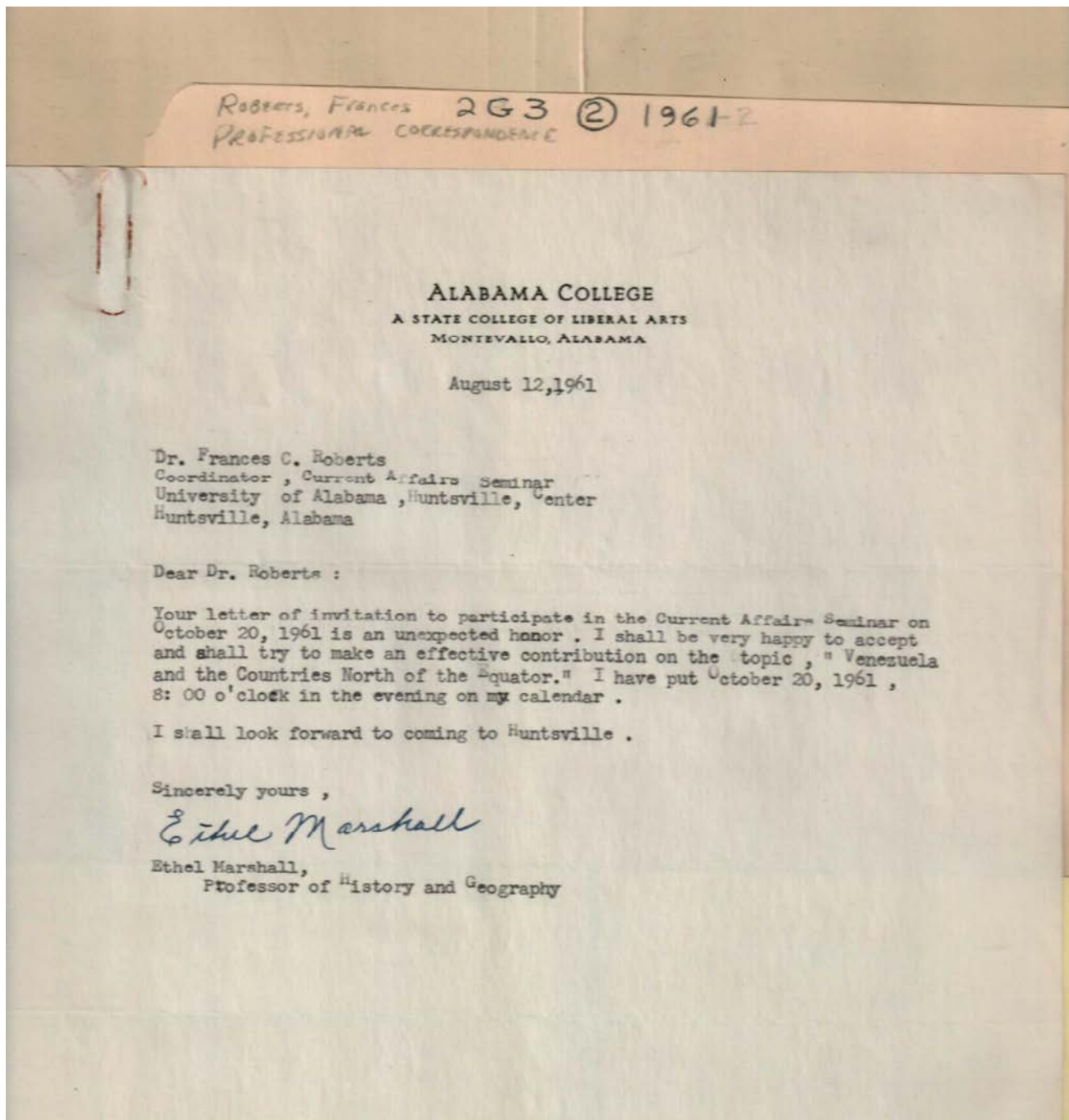
Dates:

Nov 1, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 14 r02g03-02-000-0009 [Contents](#) [Index](#) [About](#)



Names:

Marshall, Ethel, Dr.

Roberts, Frances C.,
Dr.

Places:

Huntsville, AL

Montevallo, AL

Types:

correspondence

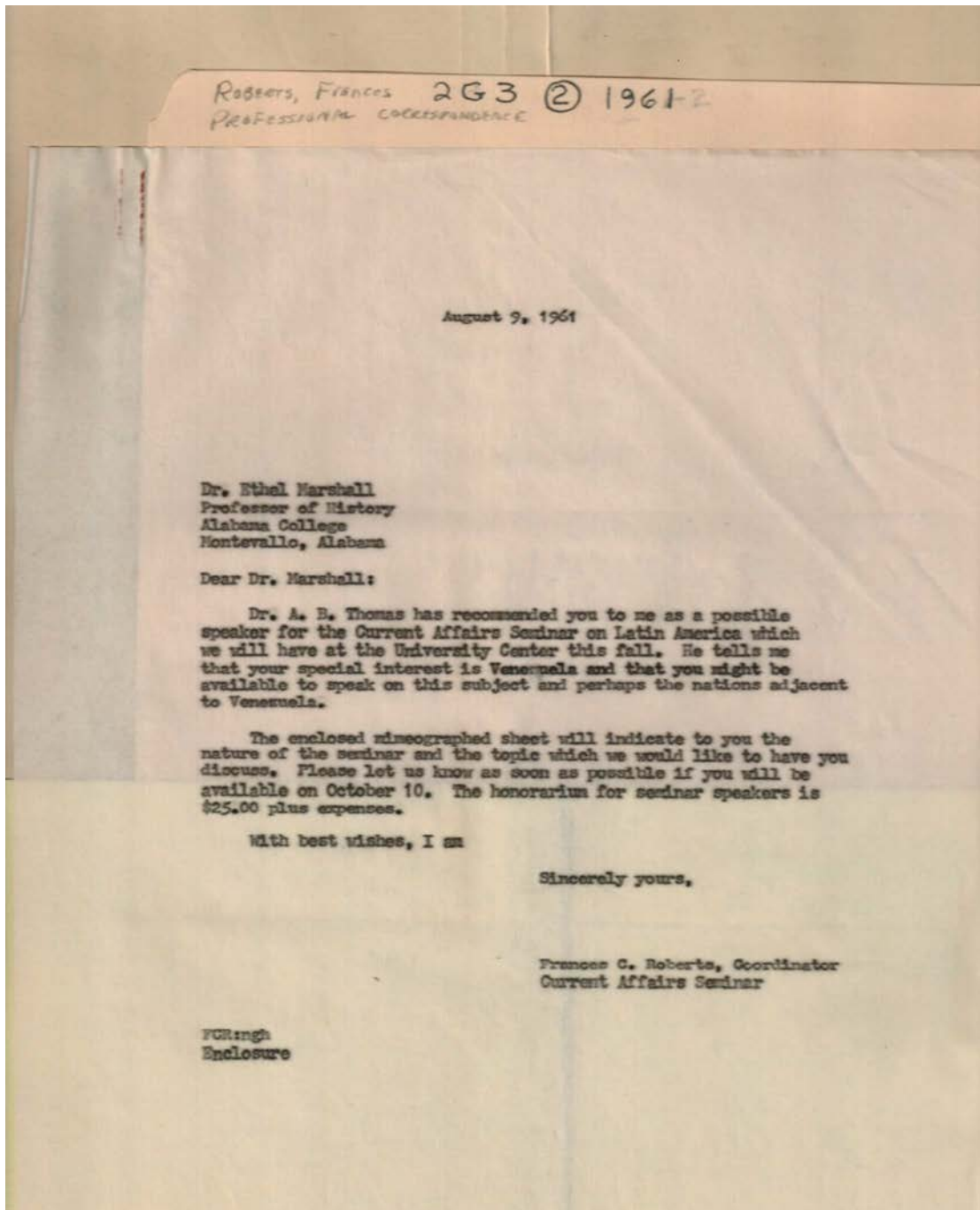
Dates:

Aug 12, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 15 r02g03-02-000-0010 [Contents](#) [Index](#) [About](#)



Names:

Marshall, Ethel, Dr.

Roberts, Frances C.

Thomas, A. B., Dr.

Places:

Huntsville, AL

Montevallo, AL

Types:

correspondence

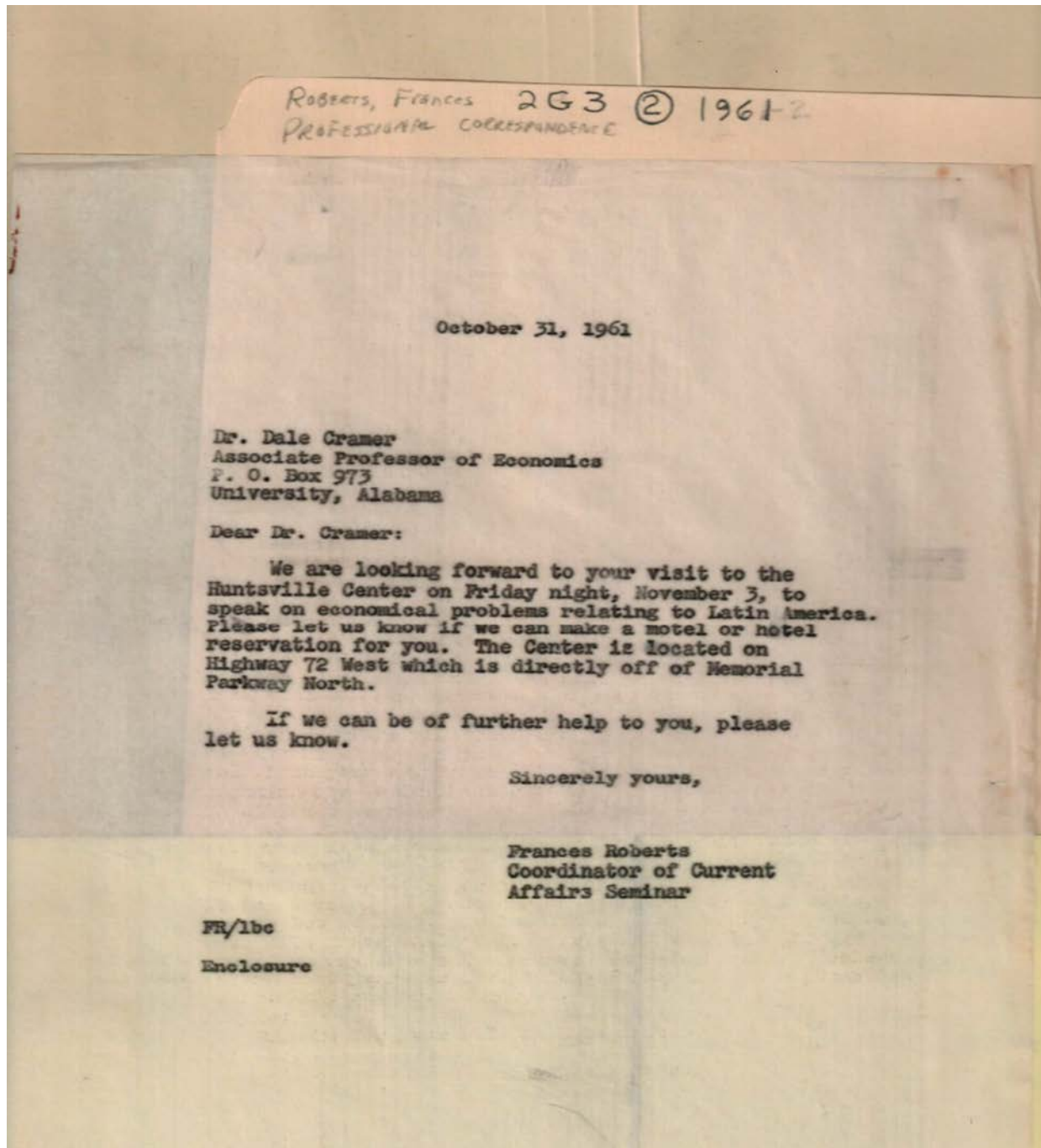
Dates:

Aug 9, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 16 r02g03-02-000-0011 [Contents](#) [Index](#) [About](#)



Names:

Cramer, Dale, Dr.

Roberts, Frances

Places:

Huntsville, AL

University, AL

Types:

correspondence

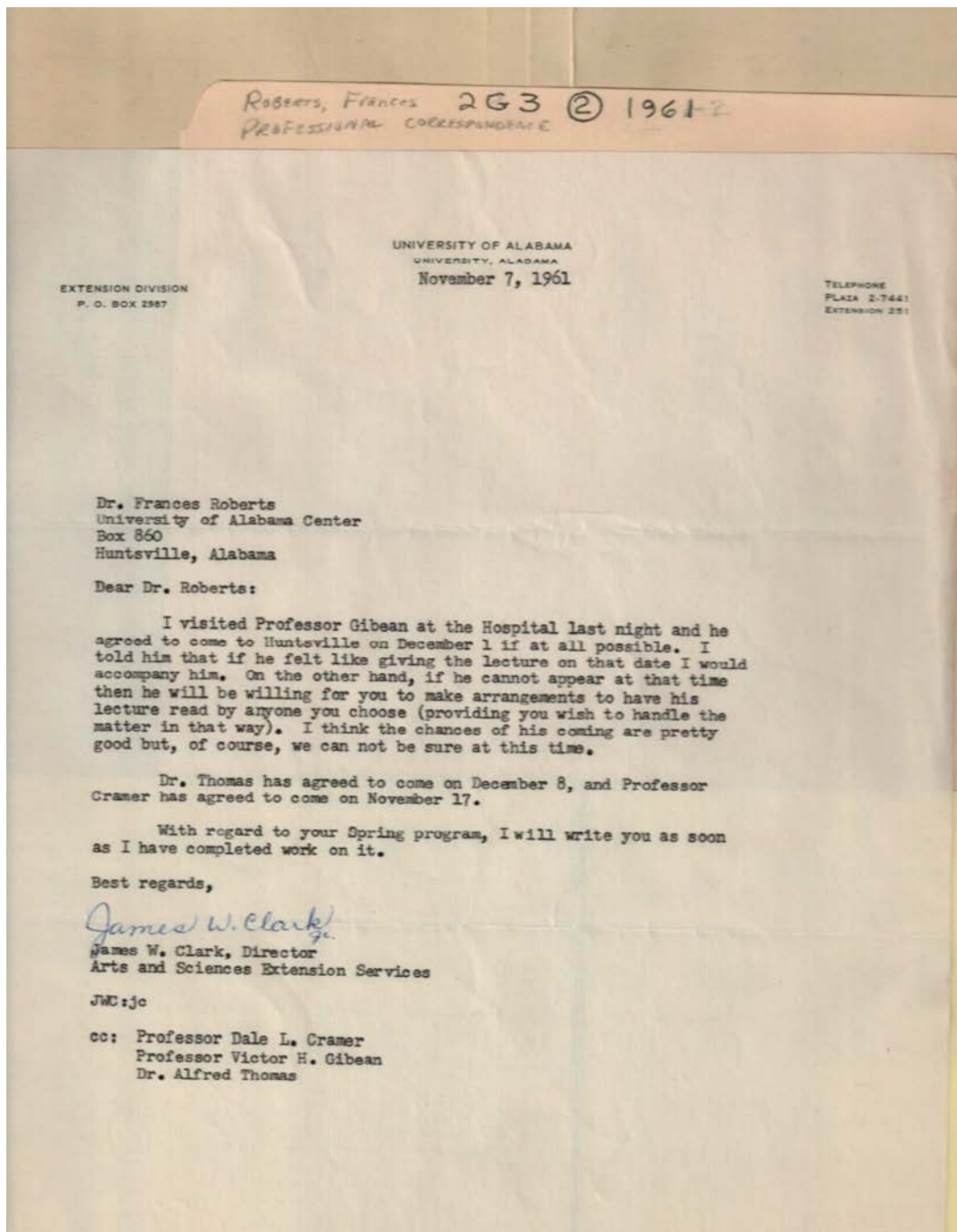
Dates:

Oct 31, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 17 r02g03-02-000-0012 [Contents](#) [Index](#) [About](#)



Names:

Clark, James W.
Cramer, Dale L., Dr.

Gideon, Victor H.,
Dr.

Roberts, Frances, Dr.

Thomas, Alfred B.,
Dr.

Places:

Huntsville, AL

University, AL

Types:

correspondence

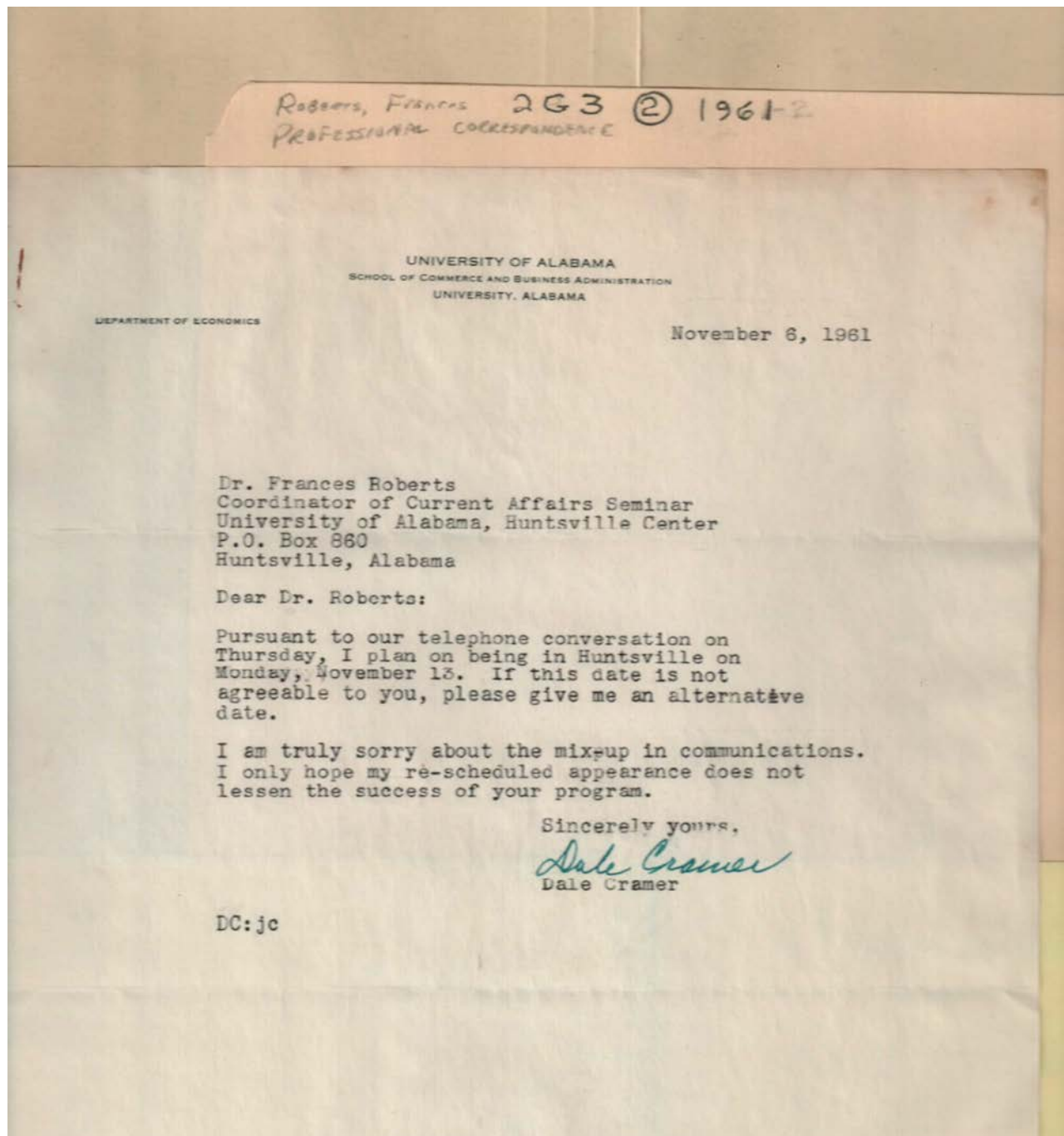
Dates:

Nov 7, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 18 r02g03-02-000-0013 [Contents](#) [Index](#) [About](#)



Names:

Cramer, Dale, Dr.

Roberts, Frances, Dr.

Places:

Huntsville, AL

University, AL

Types:

correspondence

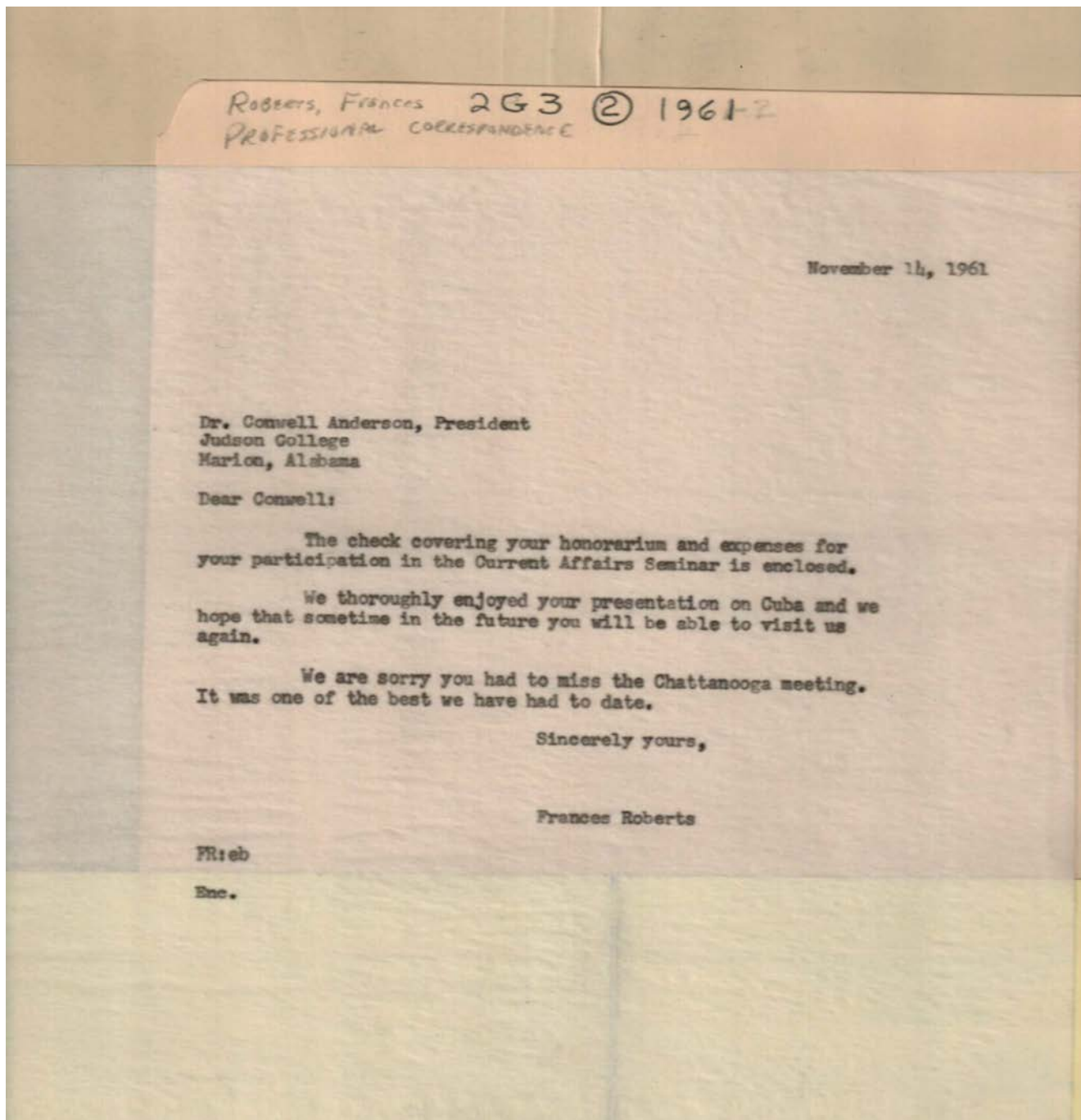
Dates:

Nov 6, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 19 r02g03-02-000-0014 [Contents](#) [Index](#) [About](#)



Names:

Anderson, Conwell
A., Dr.

Roberts, Frances

Places:

Huntsville, AL

Marion, AL

Types:

correspondence

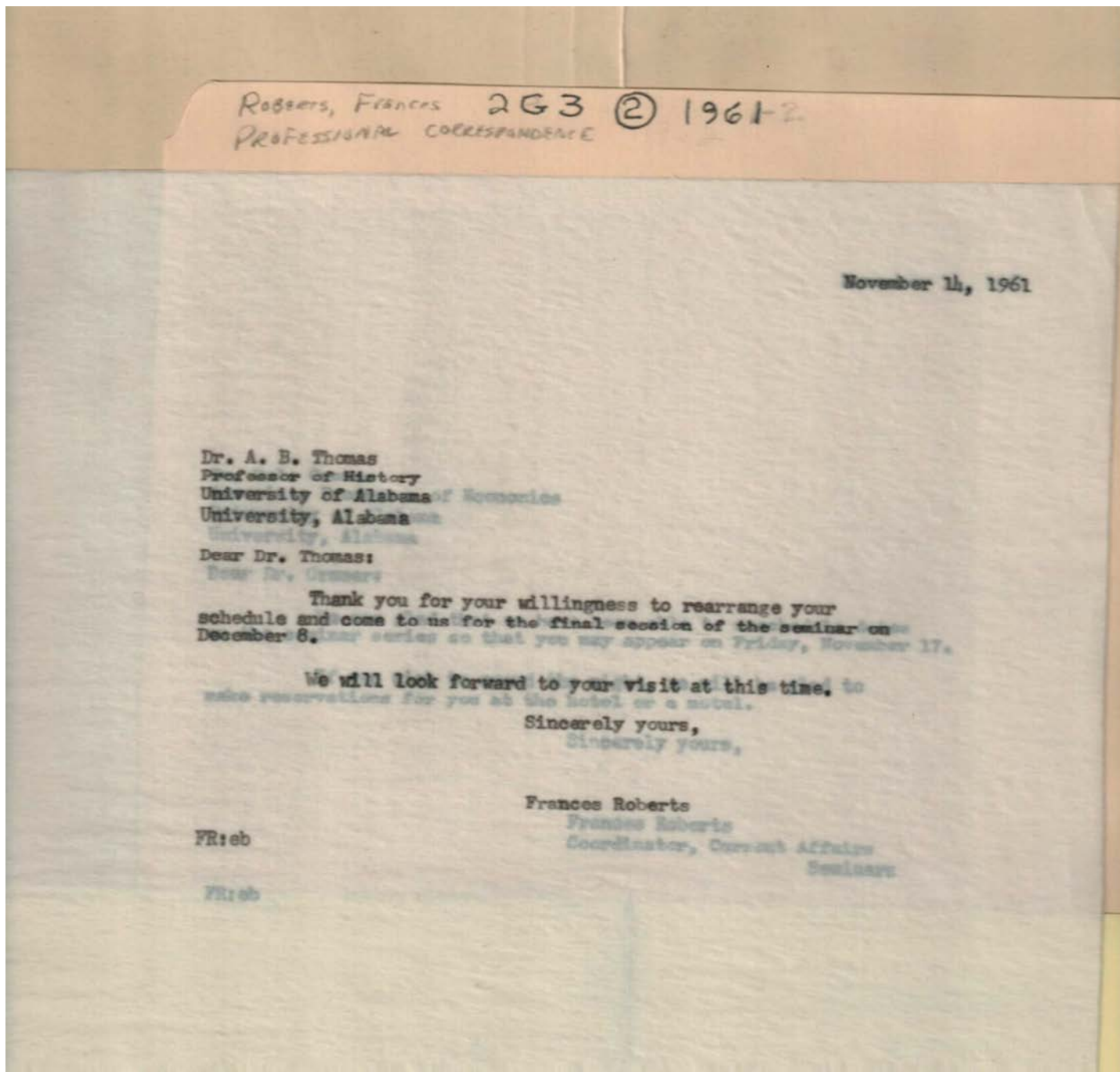
Dates:

Nov 14, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 20 r02g03-02-000-0015 [Contents](#) [Index](#) [About](#)



Names:

Roberts, Frances

Thomas, Alfred B.,
Dr.

Places:

Huntsville, AL

University, AL

Types:

correspondence

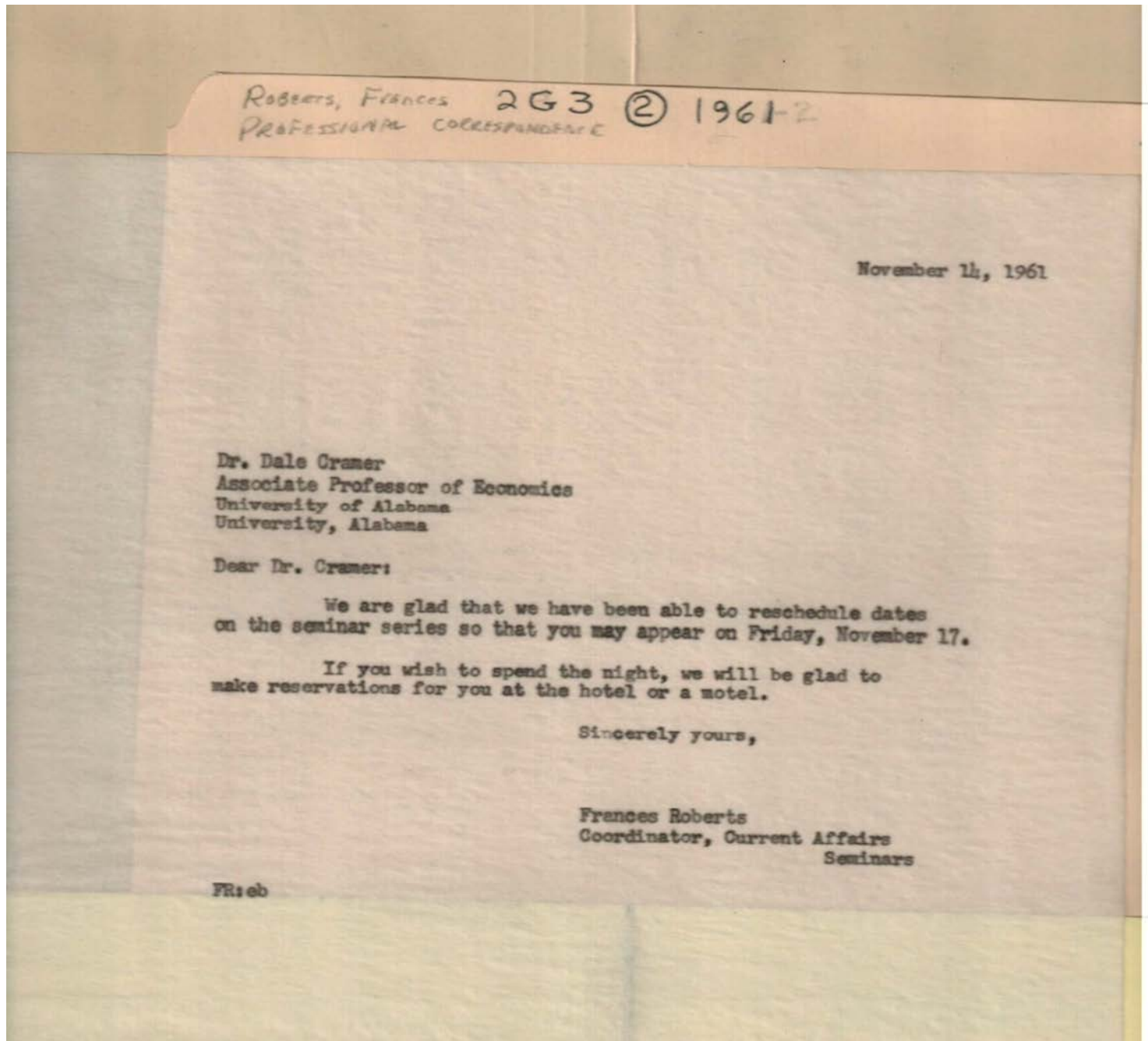
Dates:

Nov 14, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 21 r02g03-02-000-0016 [Contents](#) [Index](#) [About](#)



Names:

Cramer, Dale, Dr.

Roberts, Frances

Places:

Huntsville, AL

University, AL

Types:

correspondence

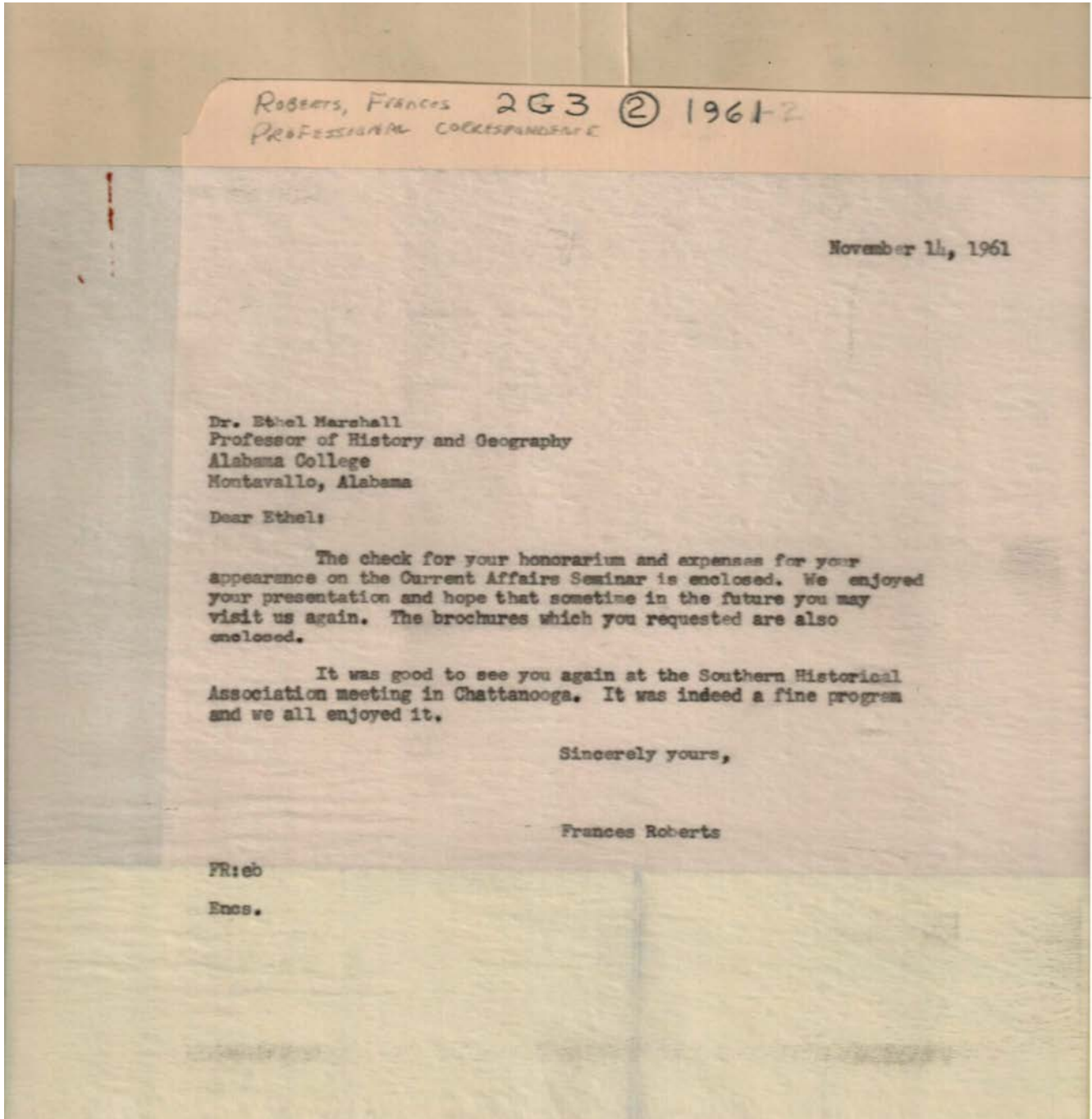
Dates:

Nov 14, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 22 r02g03-02-000-0017 [Contents](#) [Index](#) [About](#)



Names:

Marshall, Ethel, Dr.

Roberts, Frances

Places:

Huntsville, AL

Montevallo, AL

Types:

correspondence

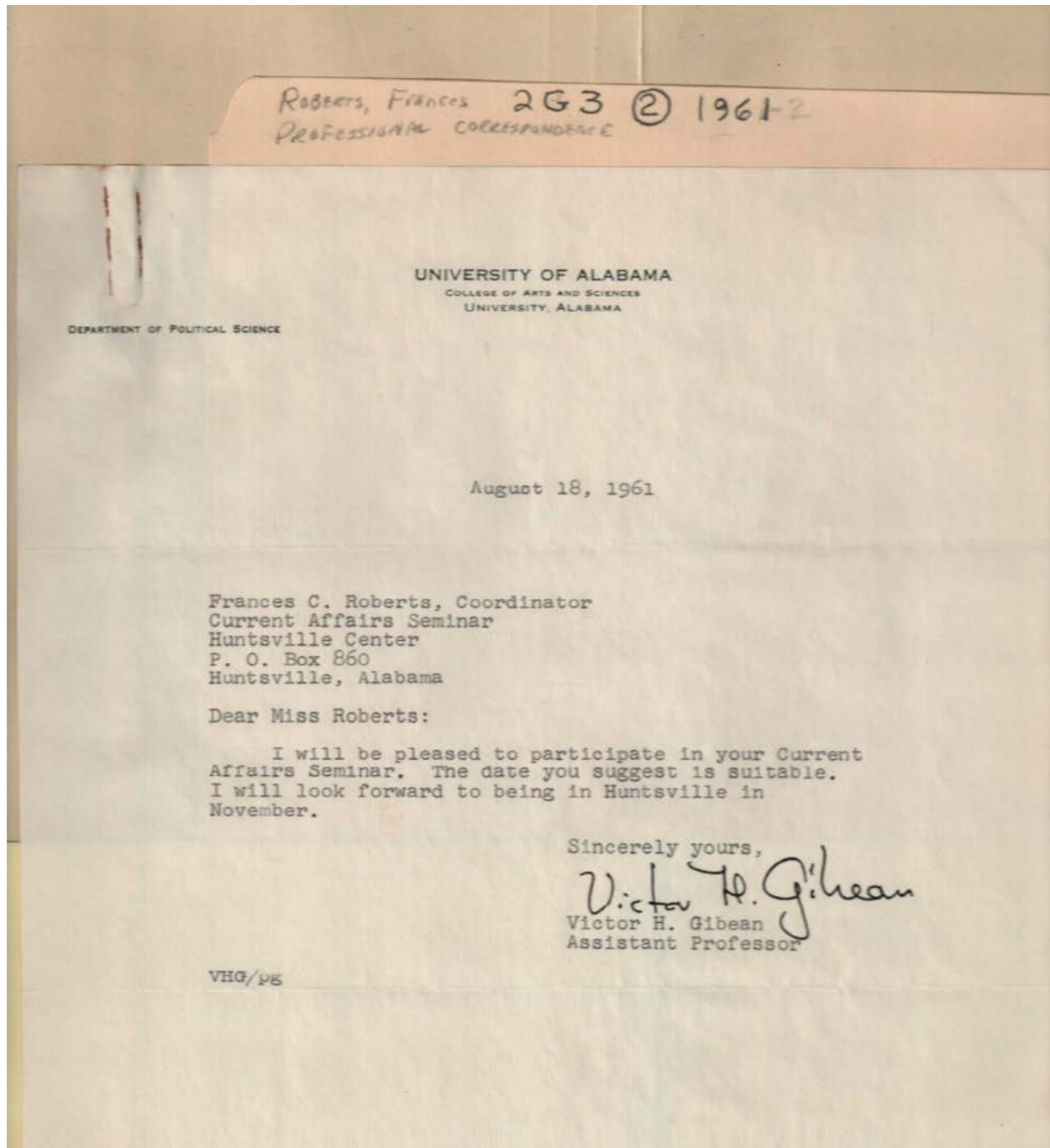
Dates:

Nov 14, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 23 r02g03-02-000-0018 [Contents](#) [Index](#) [About](#)



Names:

Gideon, Victor H.,
Dr.

Roberts, Frances

Places:

Huntsville, AL

University, AL

Types:

correspondence

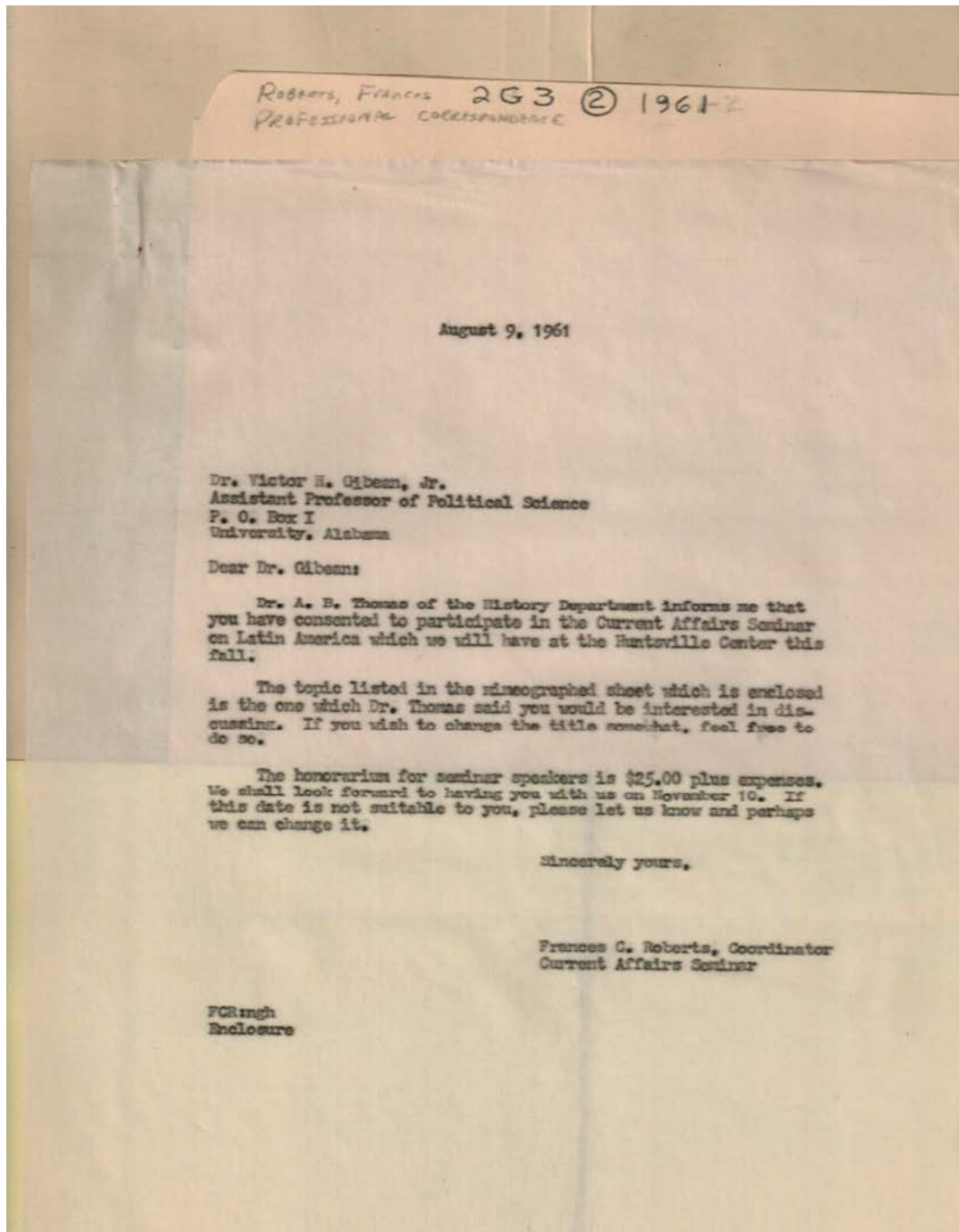
Dates:

Aug 18, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 24 r02g03-02-000-0019 [Contents](#) [Index](#) [About](#)



Names:

Gideon, Victor H., Jr.,
Dr.

Roberts, Frances C.
Thomas, A. B., Dr.

Places:

Huntsville, AL

University, AL

Types:

correspondence

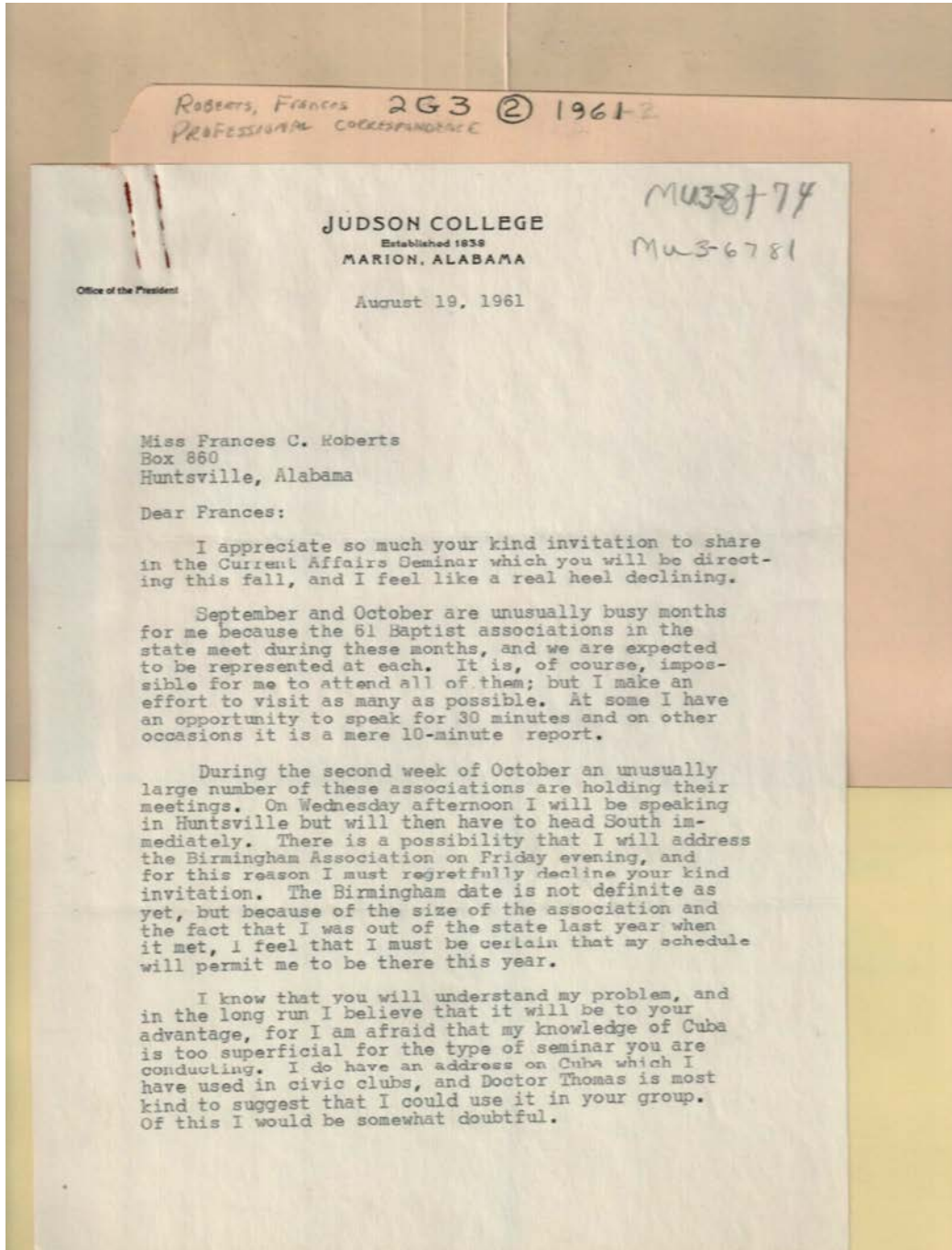
Dates:

Aug 9, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 25 r02g03-02-000-0020 [Contents](#) [Index](#) [About](#)



Names:

Roberts, Frances C.,
Miss

Places:

Huntsville, AL

Types:

correspondence

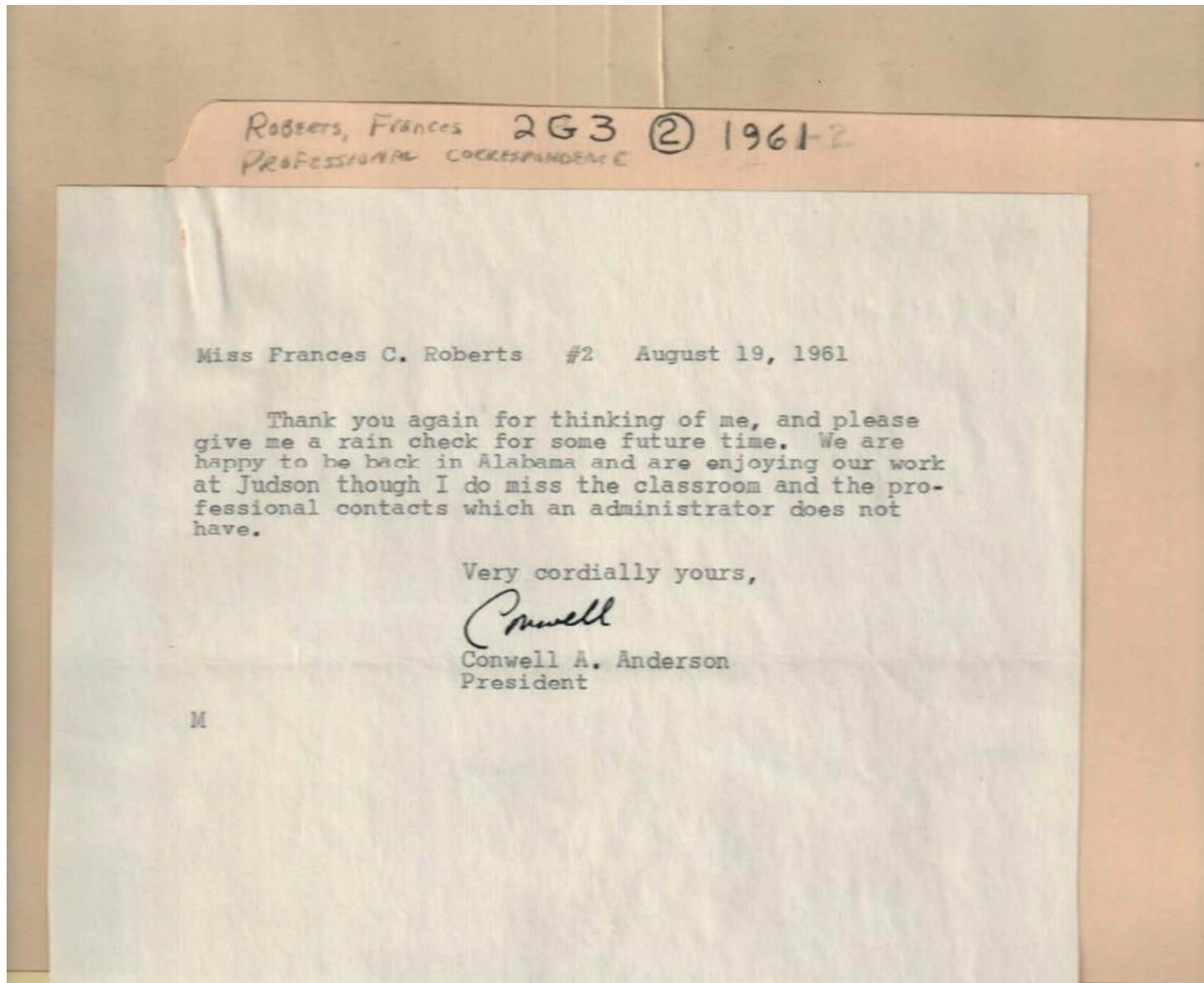
Dates:

Aug 19, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 26 r02g03-02-000-0021 [Contents](#) [Index](#) [About](#)



Names:

Anderson, Conwell
A.

Places:

Marion, AL

Types:

correspondence

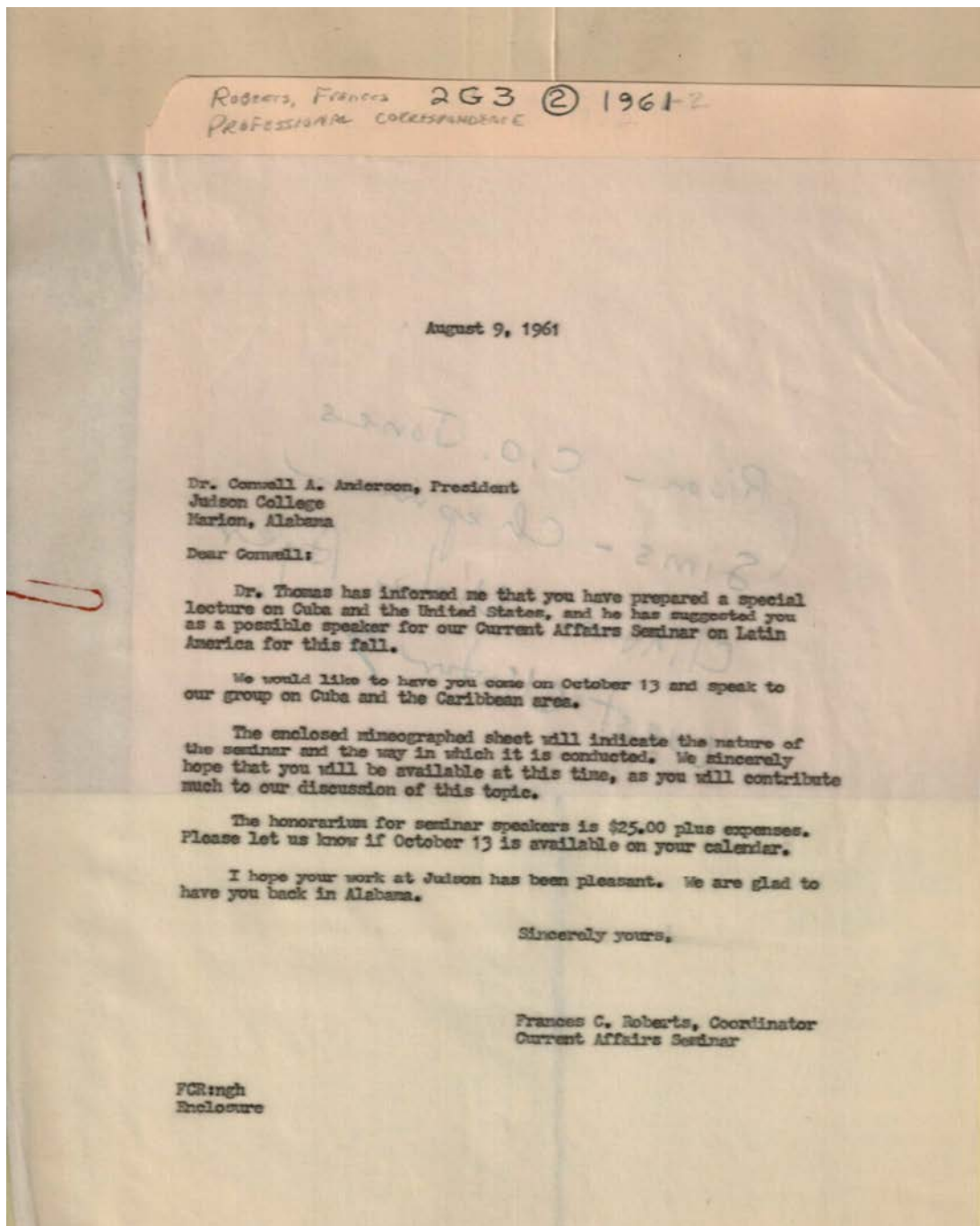
Dates:

Aug 19, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 27 r02g03-02-000-0022 [Contents](#) [Index](#) [About](#)



Names:

Anderson, Conwell
A., Dr.

Roberts, Frances C.
Thomas, A. B., Dr.

Places:

Huntsville, AL

Marion, AL

Types:

correspondence

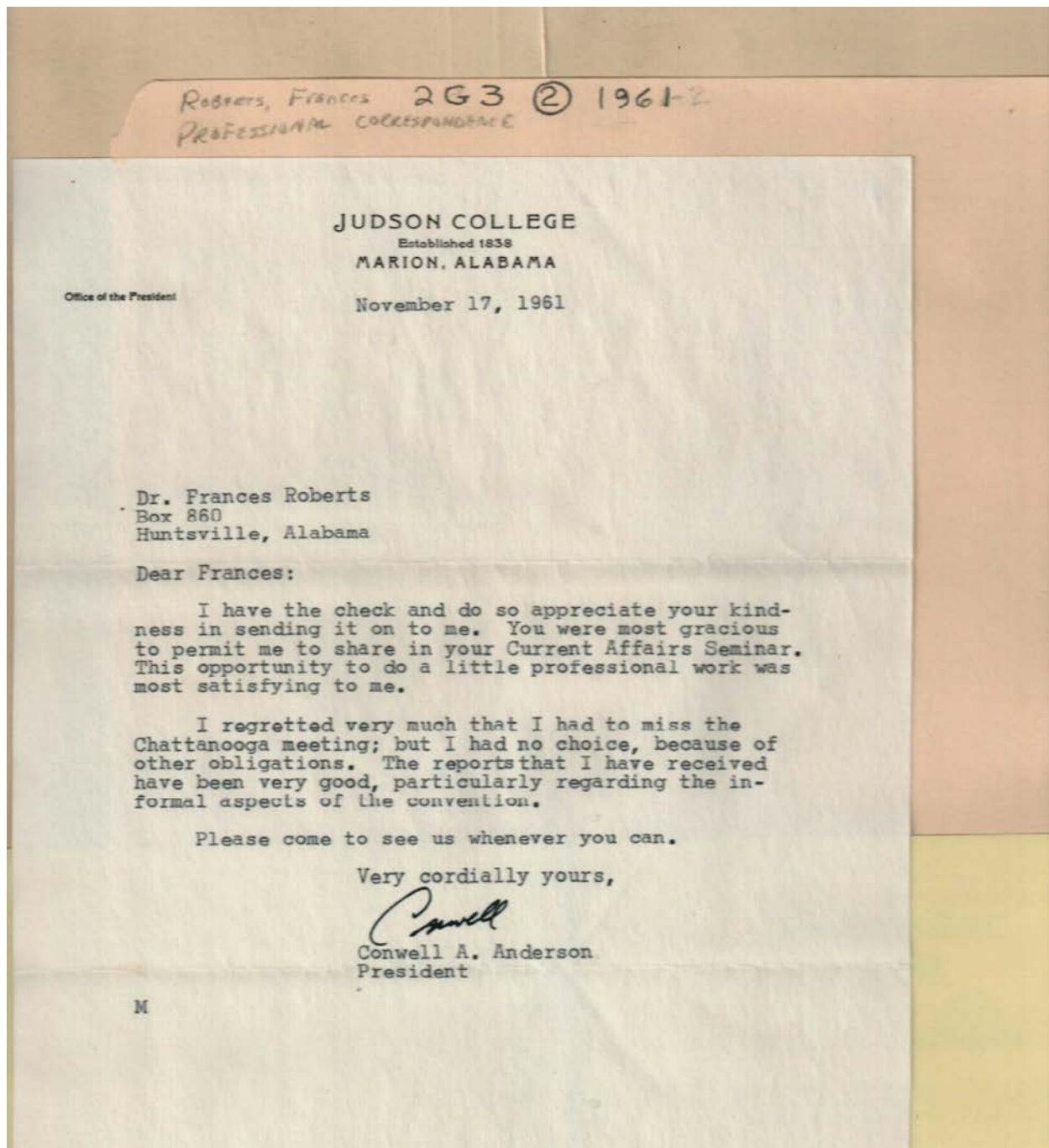
Dates:

Aug 9, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 28 r02g03-02-000-0023 [Contents](#) [Index](#) [About](#)



Names:

Anderson, Conwell
A.

Roberts, Frances C.,
Dr.

Places:

Huntsville, AL

Marion, AL

Types:

correspondence

Dates:


Nov 17, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 29 r02g03-02-000-0024 [Contents](#) [Index](#) [About](#)

UNIVERSITY OF ALABAMA
in Huntsville



Presents

A Non-credit Seminar

"Women's Morning-Luncheon Seminar
on
World Affairs"

beginning
October 19, 1965
10:30 A.M.
John Hunt Room, Russel Erskine Hotel

**WOMEN'S MORNING-LUNCHEON
SEMINAR ON WORLD AFFAIRS**

This seminar will feature outstanding scholars who will aid participants in giving a more comprehensive knowledge and understanding of World Affairs today.

Each of the five sessions will include an hour lecture followed by a thirty minute discussion period.

During the luncheon which follows each meeting, members of the group will have an opportunity to meet the guest lecturer and enjoy the fellowship of like minds.

time and place

The Seminar meetings are held in the John Hunt Room of the Russel Erskine Hotel from 10:30-12:00 noon followed by a luncheon. (Parking is free)

cost

Registration fee \$25.00. (This fee includes five luncheons.)

applications for enrollment

Direct questions regarding specific aspects of the program to D. J. Kiesalbach, University of Alabama. Telephone No. 837-4704, Extension 259.

program

October 19	"A Report On the Far East" The Honorable John J. Sparkman, of Alabama United States Senator Member of the Senate Foreign Affairs Committee
October 26	"Latin America Today" — Dr. Albert B. Thomas Professor of History, University of Alabama Noted Scholar in Latin American History
November 2	"Western Europe" — Dr. John F. Ramsey Professor of History, University of Alabama Noted Scholar in European History
November 9	"Emerging Africa" — Earl P. Clere Assistant Professor of Geography, University of Alabama Specialist in African Affairs
November 16	"The Near East" — Dr. Alan W. Horton Member of American Universities Field Staff Specialist in Near Eastern Affairs, especially Syria

Cost \$25.00
Time 10:30-12:00 — Luncheon Following
Place John Hunt Room,
Russel Erskine Hotel

Mail to:
Co-ordinator of Conference Activities
University of Alabama
P. O. Box 800
Huntsville, Alabama

Application for Admission
University of Alabama Huntsville
Women's Morning-Luncheon Seminar on World Affairs.

Please enroll me in the course, Women's Morning-Luncheon Seminar on World Affairs, October 19 - November 16, 1965. Registration fee of \$25.00 is enclosed. (Make check payable to University of Alabama.)

Name _____
Address _____

Refund will be made to those who must cancel after registration if notification is received forty-eight hours prior to the opening session.

Roberts, Frances 2G3 ② 1961
Professional Correspondence

Names:

Clere, Earl P.
Horton, Alan W., Dr.
Kiesalbach, D. J.

Ramsey, John F., Dr.
Sparkman, John J.,
Sen.

Thomas, Alfred B.,
Dr.
World Affairs

Places:

Huntsville, AL


Types:

program

Dates:

Oct 19, 1965

UNIVERSITY OF ALABAMA
in Huntsville
Presents



A Non-credit Seminar
THE ROLE
of
THE UNITED STATES SUPREME COURT
IN CONTEMPORARY AMERICA

Beginning
October 15, 1965
8:00 P. M.

THE ROLE OF THE
UNITED STATES SUPREME COURT
IN CONTEMPORARY AMERICA

The Current Affairs Seminar for the fall quarter will deal with a timely subject which is of interest to all citizens who wish to gain a more comprehensive knowledge and understanding of the role of the United States Supreme Court in Contemporary America.

This series will include seven objective discussions on the Supreme Court and its impact upon present day affairs.

Each of the sessions will be led by a specialist in the field assigned to him. The lecture period will be followed by an hour of discussion and comment in which members of the group may participate.

time and place
The Seminar meetings are held in Room 200 of Morton Hall on University Avenue, N.W., from 8:00 - 10:00 P.M. on the dates specified in the program.

cost
Registration fee \$18.00. (\$5.00 for members of the student body.)

applications for enrollment
Direct questions regarding specific aspects of the program to D. J. Kiesalbach, University of Alabama, Huntsville Campus, P. O. Box 860, Huntsville, Alabama. Telephone No. 837-4700, Extension 239.

program

October 15, 1965 "The Supreme Court's Role in American History"
— Dr. Anita Goodstein
B.A. Mount Holyoke College
M.A., Ph.D., Cornell University
University of the South

October 12 "The Supreme Court and State Criminal Justice"
— Dr. Gilbert F. Gilchrist
B.A. University of the South
M.A., Ph.D., Johns Hopkins University
University of the South

October 29 "The Supreme Court and Religion"
— Dr. Robert L. Keele
B.A. University of the South
M.A., Ph.D., Emory University
University of the South

November 5 "The Supreme Court and National Security"
— Dr. Marvin Goodstein
B.S. New York University
Ph.D., Cornell University
University of the South

November 12 "The Supreme Court and Segregation"
— Dr. Robert L. Keele

November 19 "The Supreme Court and Business"
— Dr. Robert J. Frye
M.A., Ph.D., University of Florida
University of Alabama

December 3 "The Supreme Court and Representation"
— Dr. Gilbert F. Gilchrist

Mail to:
Co-ordinator of Conference Activities
University of Alabama
P. O. Box 860
Huntsville, Alabama

Application for Admission
University of Alabama Huntsville
The Role of the United States Supreme Court in Contemporary America.

Please enroll me in the course, The Role of the United States Supreme Court in Contemporary America, October 15 - December 3, 1965. Registration fee of \$18.00 for members of the Student Body) is enclosed. (Make check payable to University of Alabama).

Name _____
Address _____
Refund will be made to those who must cancel after registration if notification is received forty-eight hours prior to the opening session.

Roberts, Frances
Professional Correspondence
203
②
1961

Names:

Frye, Robert J., Dr.
Gilchrist, Gilbert F.,
Dr.

Goodstein, Anita, Dr.
Goodstein, Marvin,
Dr.

Keele, Robert L., Dr.
Kiesalbach, D. J.
Supreme Court

Places:

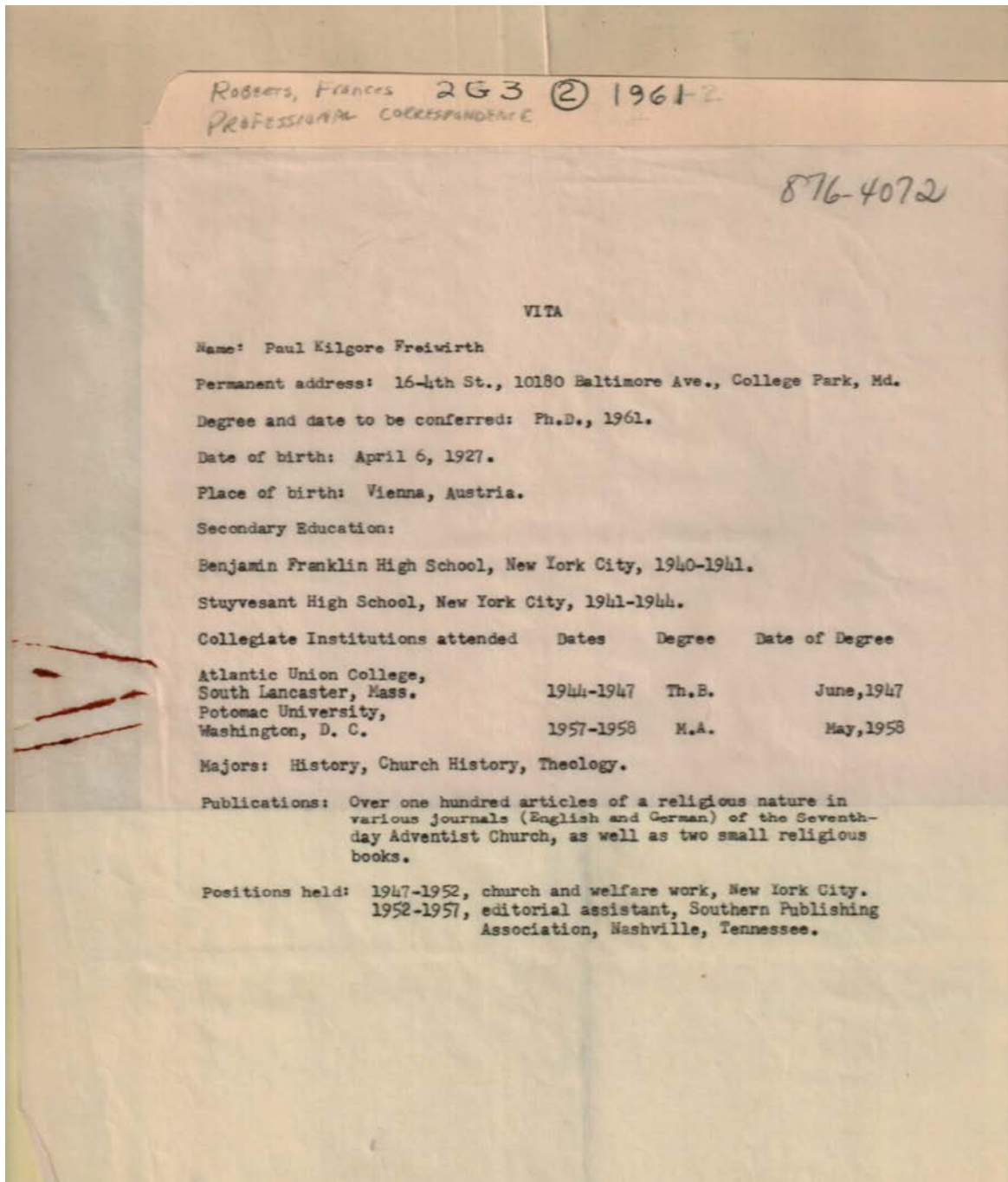
Huntsville, AL

Types:

program

Dates:

Oct 15, 1965



Names:

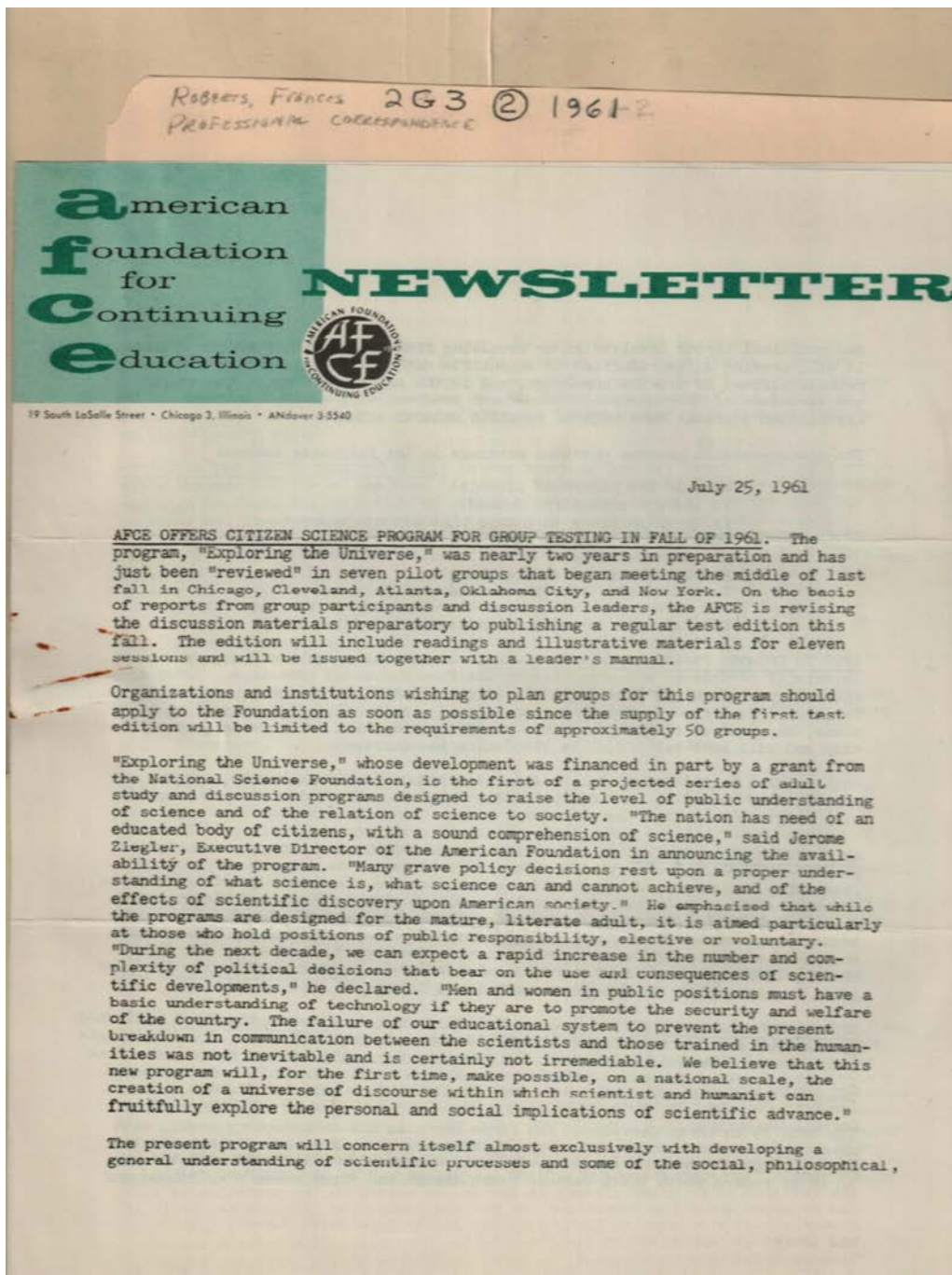
Freiwirth, Paul
Kilgore

Places:

College Park, MD

Types:

vita



p. 1

Names:

Continuing Education

Places:

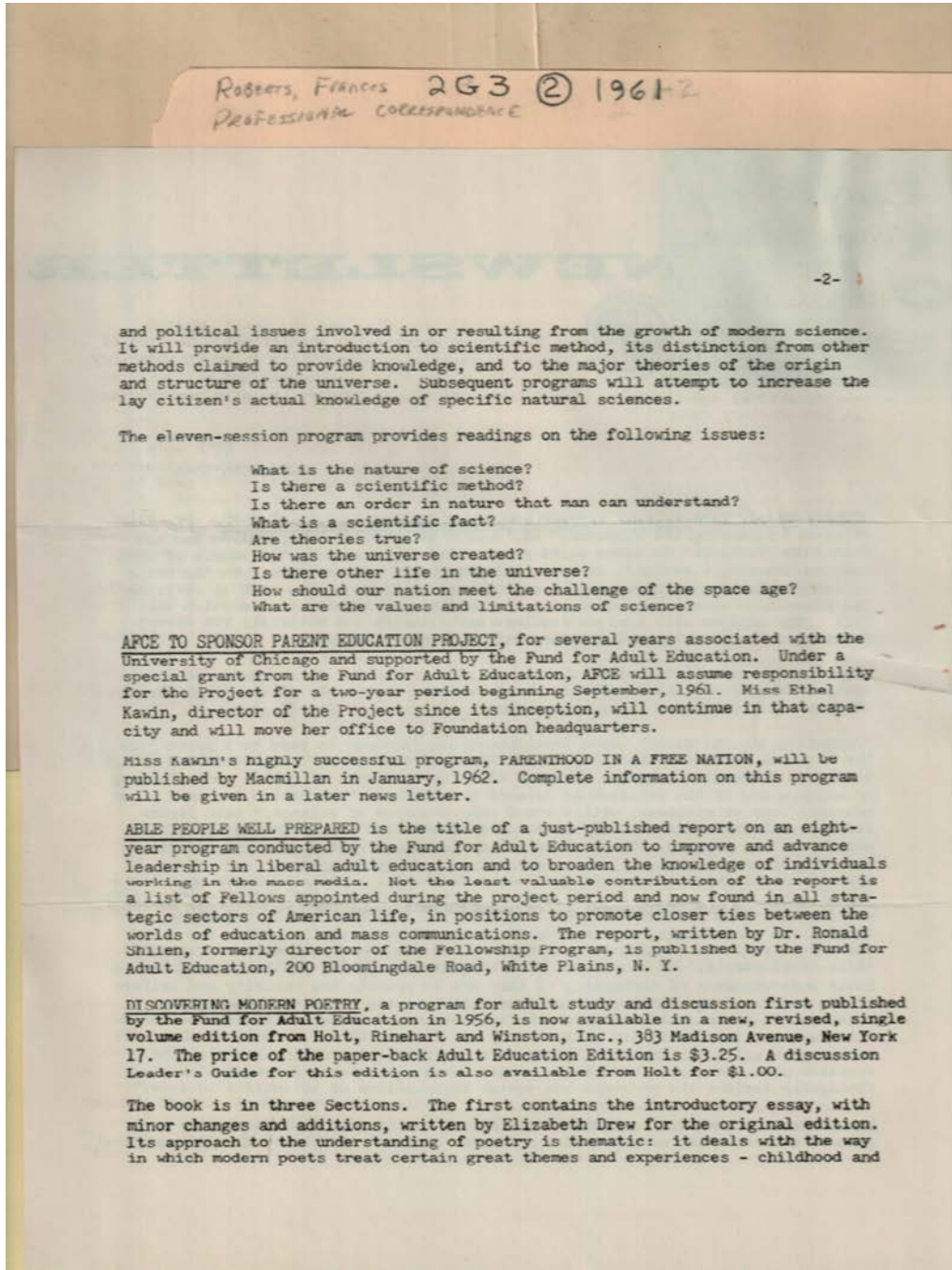
Chicago, IL

Types:

newsletter

Dates:

July 25, 1961



Roberts, Frances 2G3 (2) 1961-2
PROFESSIONAL CORRESPONDENCE

-3-

loss of innocence, man and nature, doubt and struggle, war and death, mystic vision, etc. - which human beings have found universally significant. Section II is made up of additional poems chosen as especially appropriate in an introductory book. Both this Section and Section III which contains comments and criticism by poets, critics and teachers, were selected by George Connor, who also contributes an introductory essay.

EDUCATION FOR PUBLIC RESPONSIBILITY is the theme of two new books, both made possible through efforts of the Fund for Adult Education during its recent nationwide campaign to focus the attention of public leaders and educators on the need to increase and improve opportunities for the liberal education of those now, or likely to be, in positions of public responsibility. One, titled appropriately "Education for Public Responsibility," has recently been published by W. W. Norton, Inc., New York. It includes 14 essays by eminent Americans submitted in an awards program sponsored by the Fund for the best articles or speeches dealing with education for responsible public leadership. The Fund wanted insights into such questions as: How can liberal education be made continuous throughout life? How can continuing education be made effective in direct proportion to the public responsibilities which citizens assume? What kind of education can best motivate individuals to assume the responsibilities of public leadership and best equip them for the performance of their duties. The contributors include: Emory Bacon, Scott Buchanan, Harlan Cleveland, Henry Steele Commager, Robert M. Hutchins, Henry A. Kissinger, Margaret Mead, R. G. Cosherd, Arnold Maremont, F. S. C. Northrup, Adlai Stevenson, Leo Strauss, Charles P. Taft, Henry M. Wriston.

The other volume is entitled "Public Leadership" and is written by Wendell Bell, Richard J. Hill, and Charles R. Wright and published by Chandler Publishing Company, San Francisco. Prepared with the help of a Fund grant, the book is designed to review and organize some of the social science literature bearing on education for public responsibility so that those in the field would have a clearer view of their audiences and the kinds of programs that would be most useful.

NOTE FOR THOSE ORDERING PROGRAMS. Deliveries take at least two weeks - deliveries from commercial publishers occasionally longer - so due allowances should be made in scheduling orders for fall sessions.

LOOKING AT MODERN PAINTING is scheduled for publication by W. W. Norton Company, Inc., 55 Fifth Avenue, New York 3, in September or October, 1961.

JOINS FOUNDATION STAFF. Walter S. Geldzahler has been appointed Executive Assistant with special responsibility for liberal education programs for business and labor, summer labor institutes, and development of liberal adult education programs for national organizations. Mr. Geldzahler was formerly Assistant Executive Secretary of the American Nurses Association. He has been a Regional Director of the National Conference of Christians and Jews, and Assistant Director of Education, International Association of Machinists, AFL-CIO. He has also served as Assistant Manager of Personnel Development, Vicks Chemical Company and in the management education department of U. S. Rubber Company. He has led adult discussion programs as an extension staff member of Cornell University and Rutgers University. Under a Fund

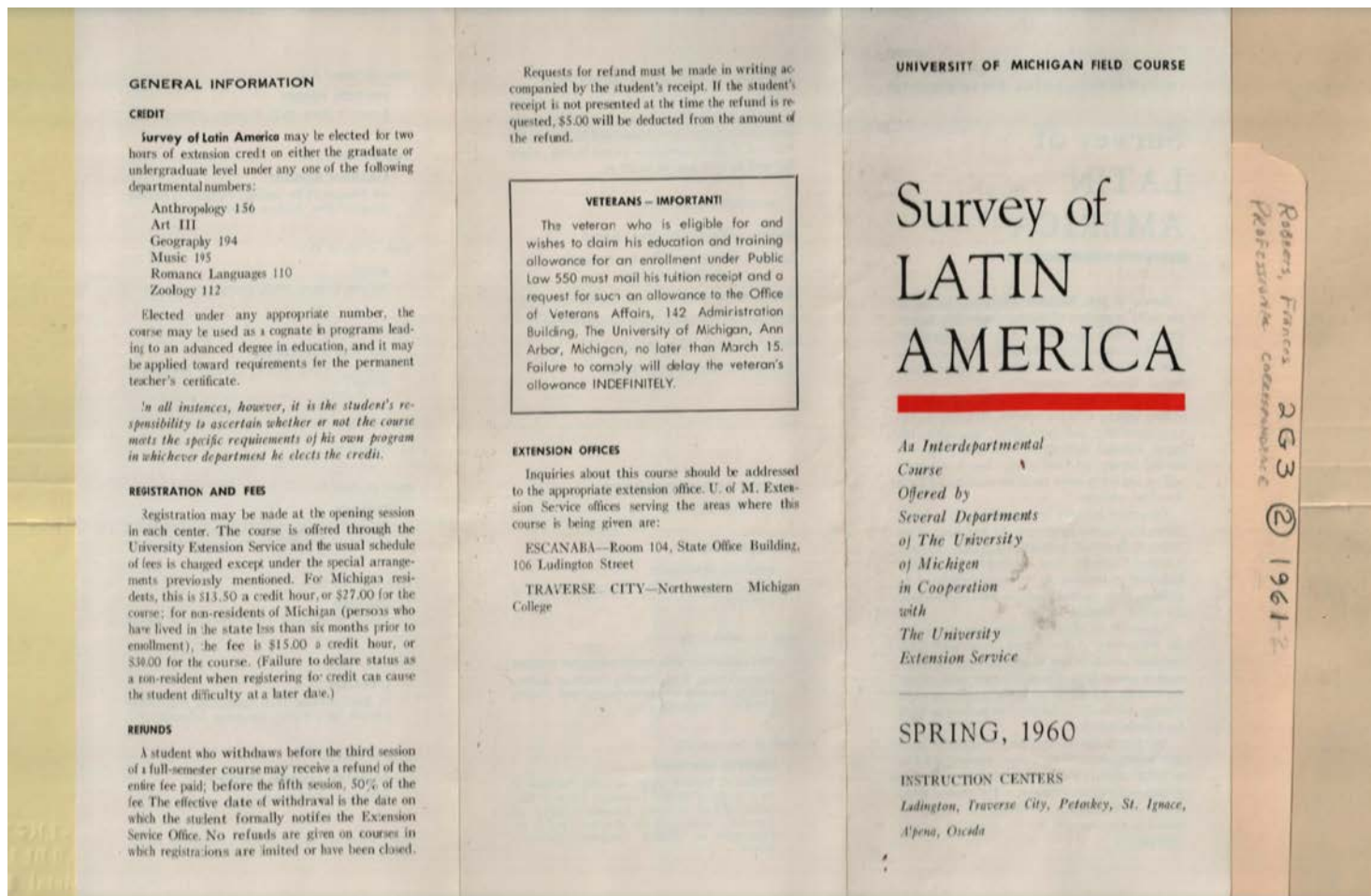
Roberts, Frances 2G3 ② 1961
PROFESSIONAL CORRESPONDENCE

for Adult Education Internship, he did graduate work in adult education at Teachers College, Columbia University. He has an undergraduate degree from Cornell University.

Dr. Robert Johnson has been recently appointed as Research Associate in the Chicago office with responsibility of doing research on new programs and in the revision of programs already in use and to assist in the promotion of all the programs which the Foundation now has available. Dr. Johnson has most recently been a teacher in the humanities at Virginia Union University. He has taught in the extension divisions of the University of Minnesota and in Lincoln University in Missouri, on such subjects as Modern European, English, American and Economic Cultural History, philosophy, political theory, sociology, economics, humanities and music. He has done research for a law firm on important cases. He is an accomplished organist, pianist and choir master.

William W. Cowan has been recently appointed as Director of the Eastern Office in New York City. He will be in complete charge of promoting the programs and interests of the AFCE in the eastern area. Mr. Cowan was formerly Associate Editor of Current Magazine. He has been Assistant Director at the Salzburg Seminar in American Studies in Austria and his duties took him into France, Belgium, The United Kingdom and Ireland, as well as Austria and Germany. More recently he was Regional Director of the Foreign Policy Association in New York where he was responsible for the development of program services to community organizations, consulted with community leaders on program, budget and operation of their organizations, developed special public education projects and lectured on foreign policy topics. He has been Program Assistant to the Director of the Cleveland Council on Foreign Affairs, interviewer and junior statistician with D. R. Cowan and Associates, and a field staff member for Aide Americaine a la France. He has a BA degree in government from Harvard College and an MA degree in political science and history from Western Reserve University. He speaks two foreign languages--French and German.

WE WOULD LIKE to have information on study-discussion programs, from you, for possible use in later news letters. Should you receive a duplicate of this news letter, it is because we are consolidating our mailing list with that of the Fund. Please let us know if you get a duplicate or would like other names added to our list.



Names:

Survey of Latin
America

Places:

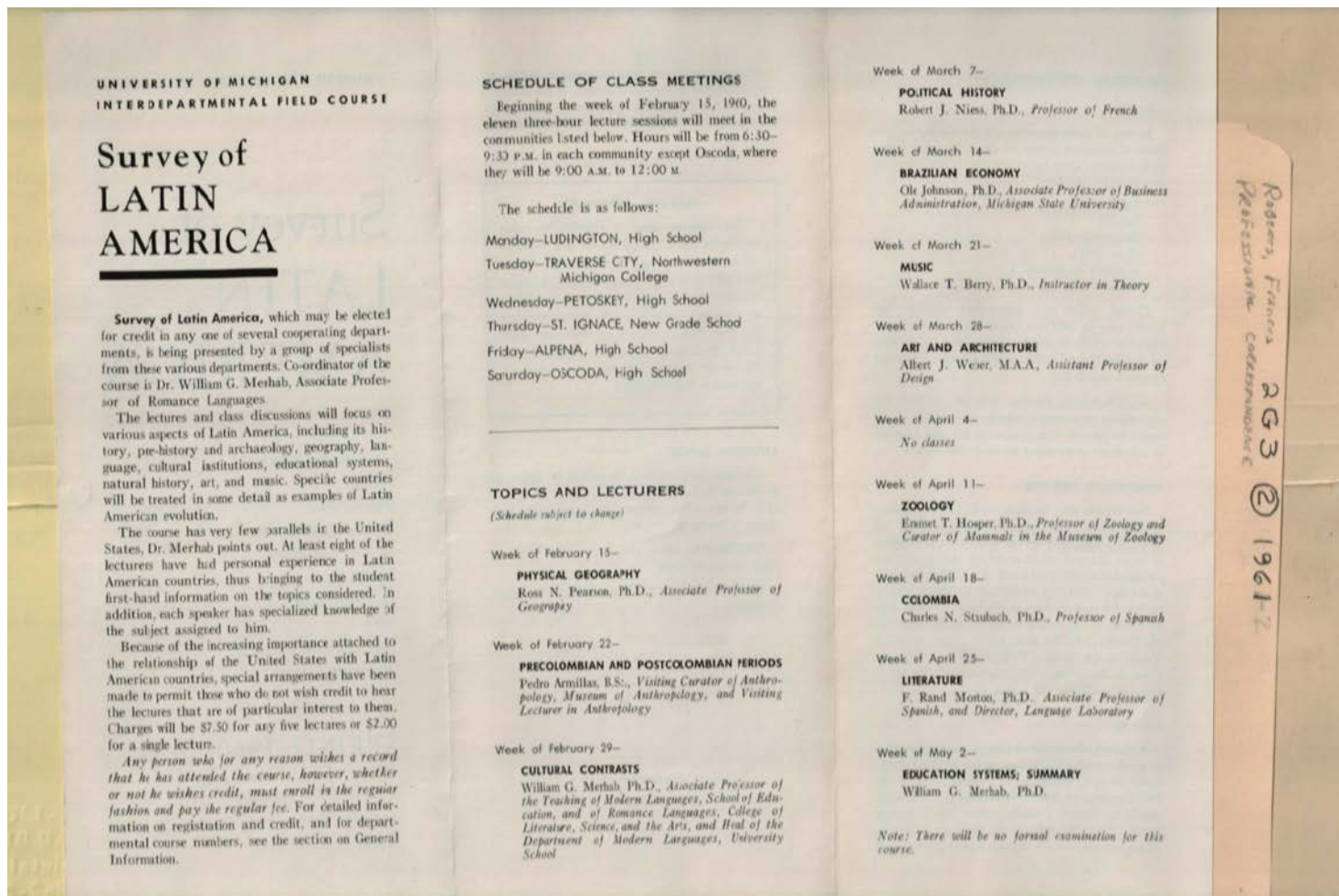
Ann Arbor, Michigan

Types:

brochure

Dates:

1960



Names:

Survey of Latin
America

Places:

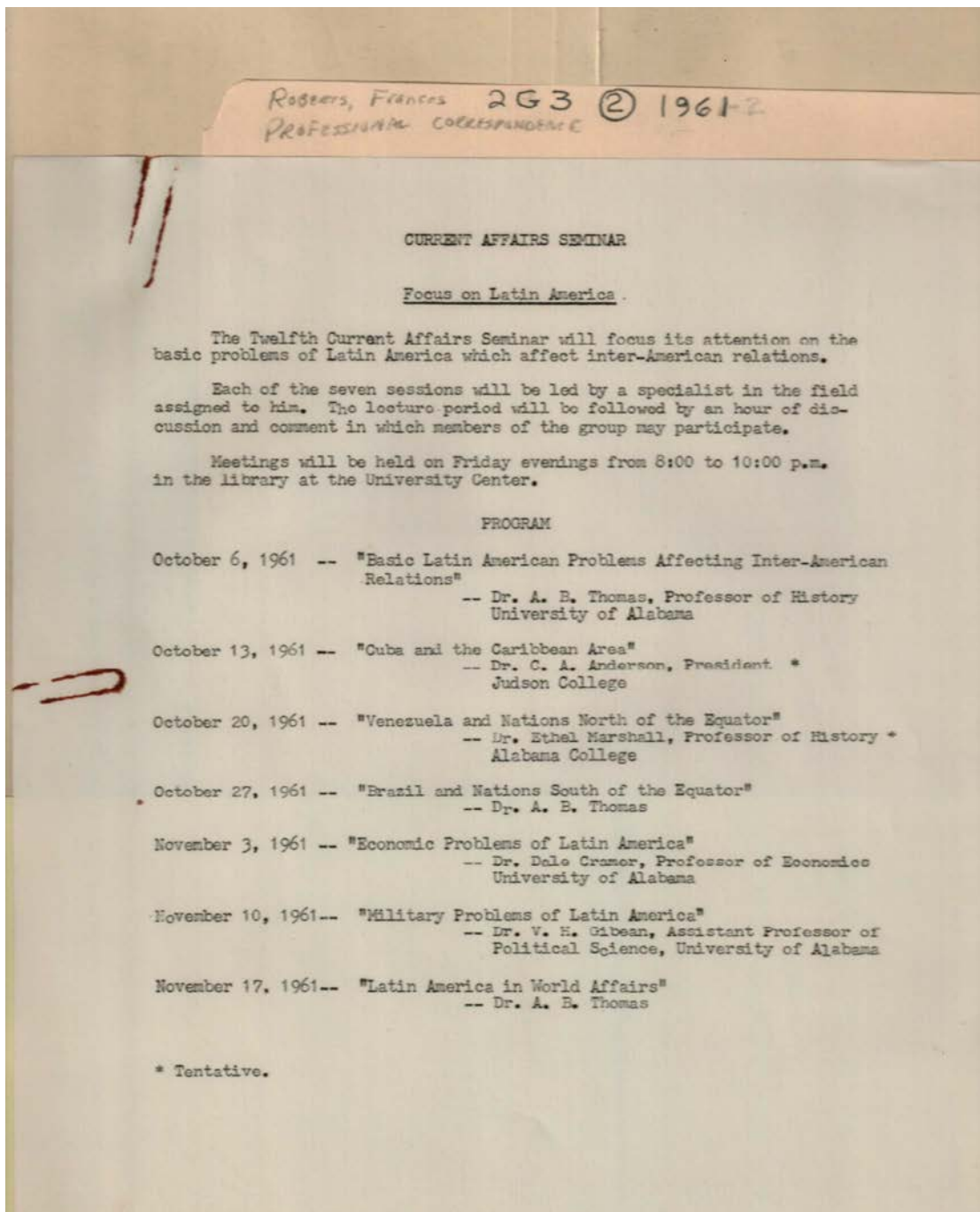
Ann Arbor, Michigan

Types:

brochure

Dates:

1960



Names:

Anderson, Conwell
A., Dr.
Cramer, Dale, Dr.

Focus on Latin
America

Gideon, Victor H.,
Dr.
Marshall, Ethel, Dr.

Thomas, A. B., Dr.

Places:

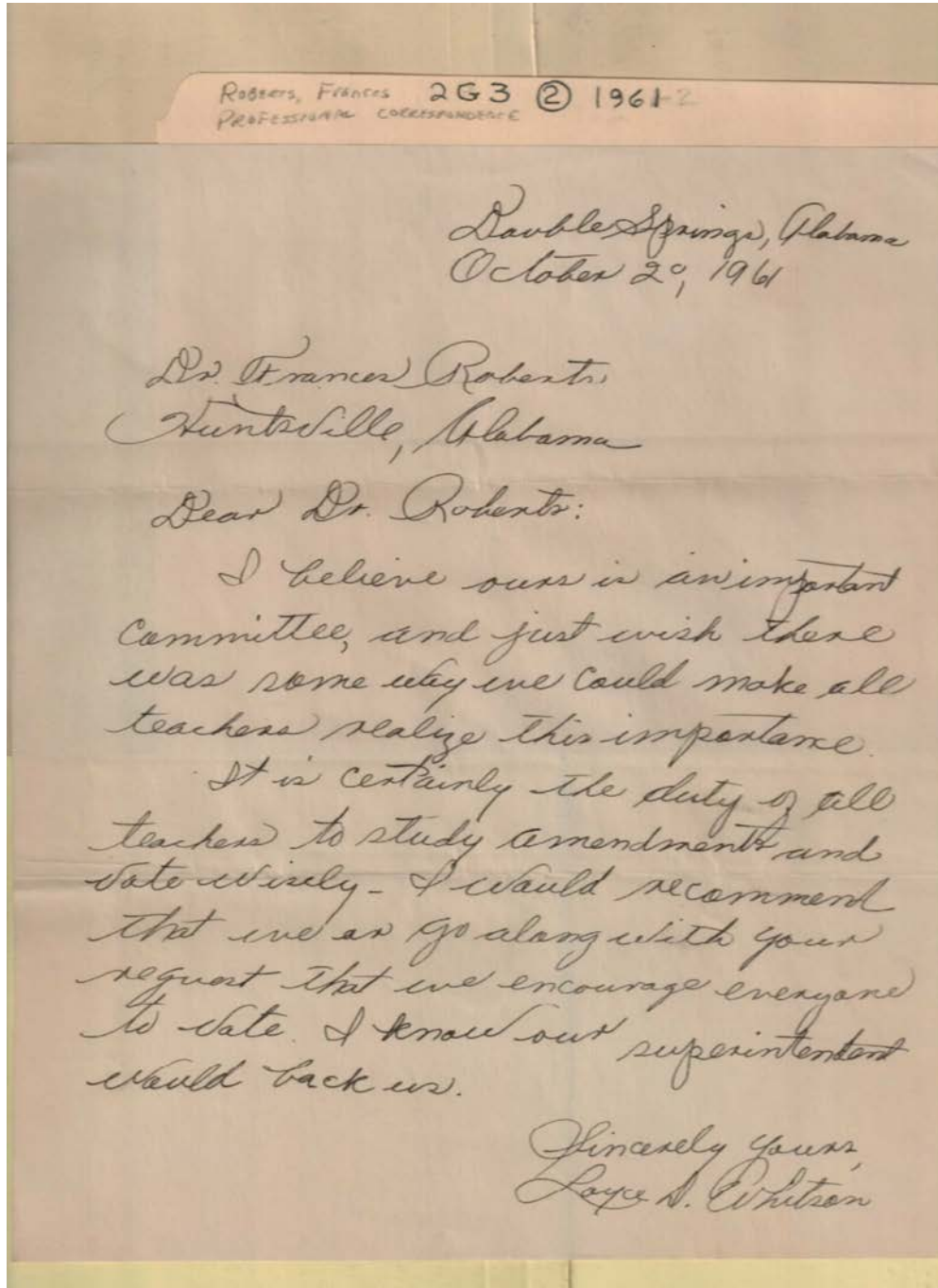
Huntsville, AL

Types:

program

Dates:

1961



Names:

Roberts, Frances, Dr.

Whitson, Loyce D.

Places:

Double Springs, AL

Huntsville, AL

Types:

correspondence

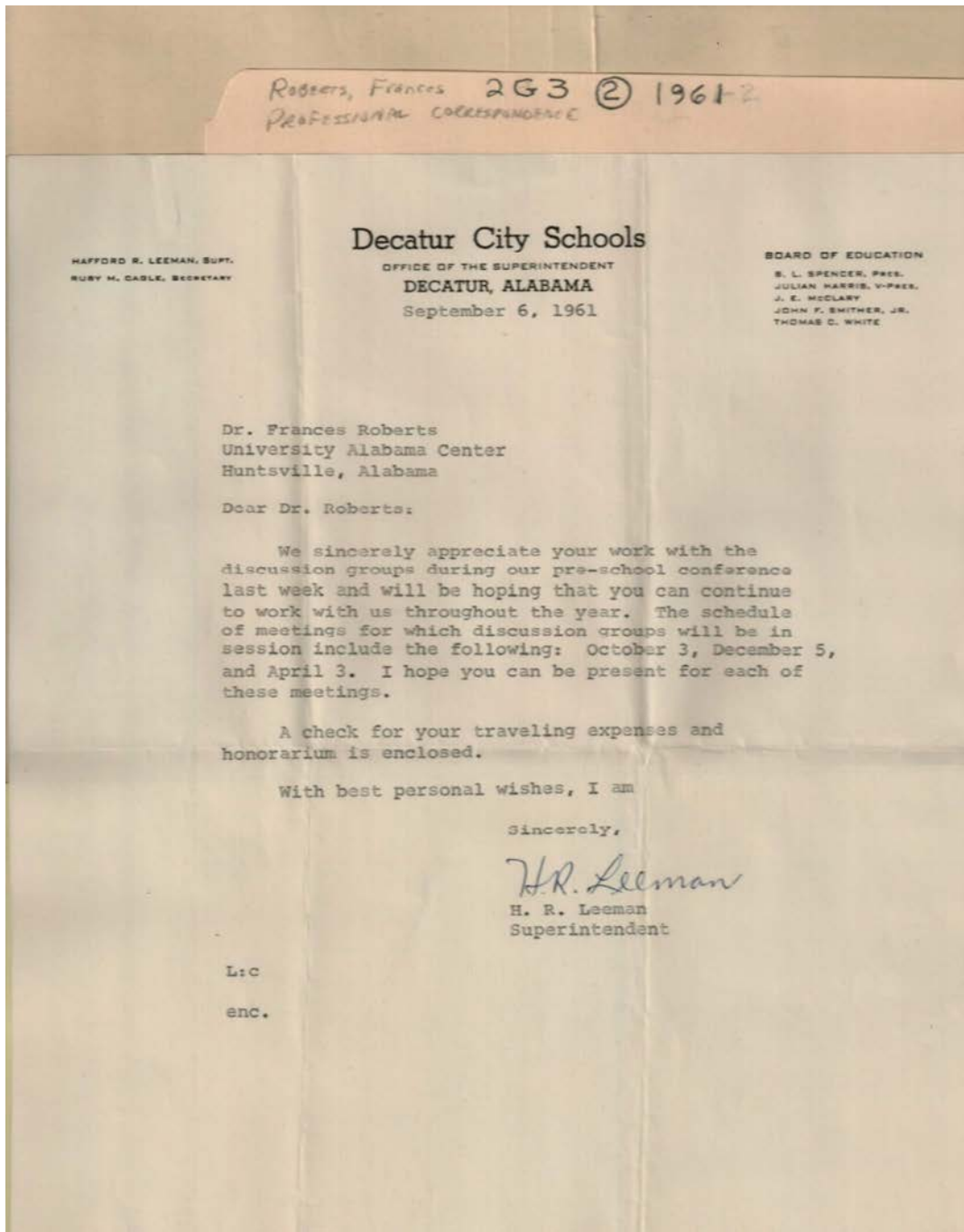
Dates:

Oct 20, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Names:

Leeman, H. R.

Roberts, Frances, Dr.

Places:

Decatur, AL

Huntsville, AL

Types:

correspondence

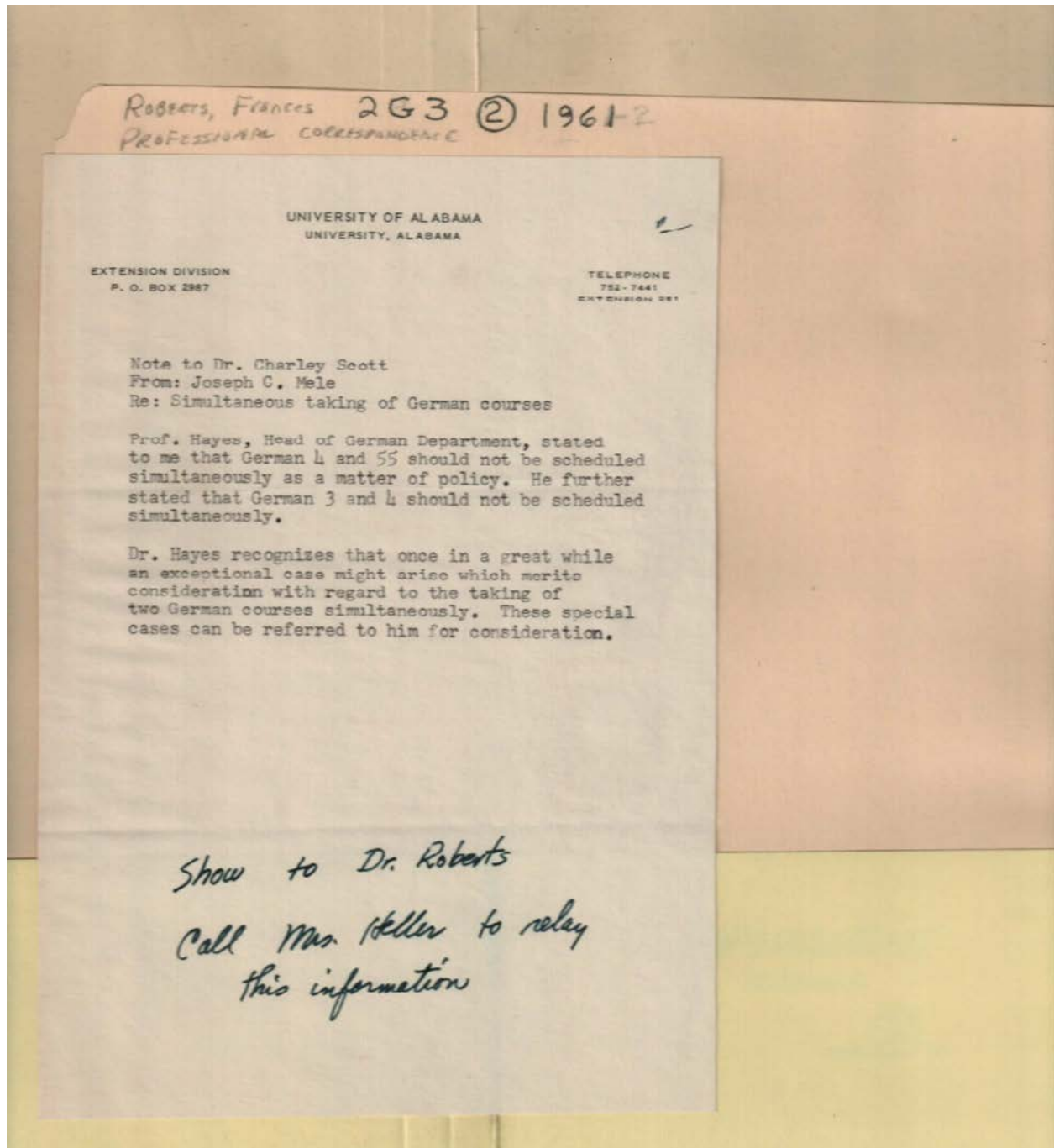
Dates:

Sept 6, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Names:

Hayes, Dr.
Heller, Mrs.

Mele, Joseph C.
Roberts, Dr.

Scott, Charley, Dr.

Places:

University, AL

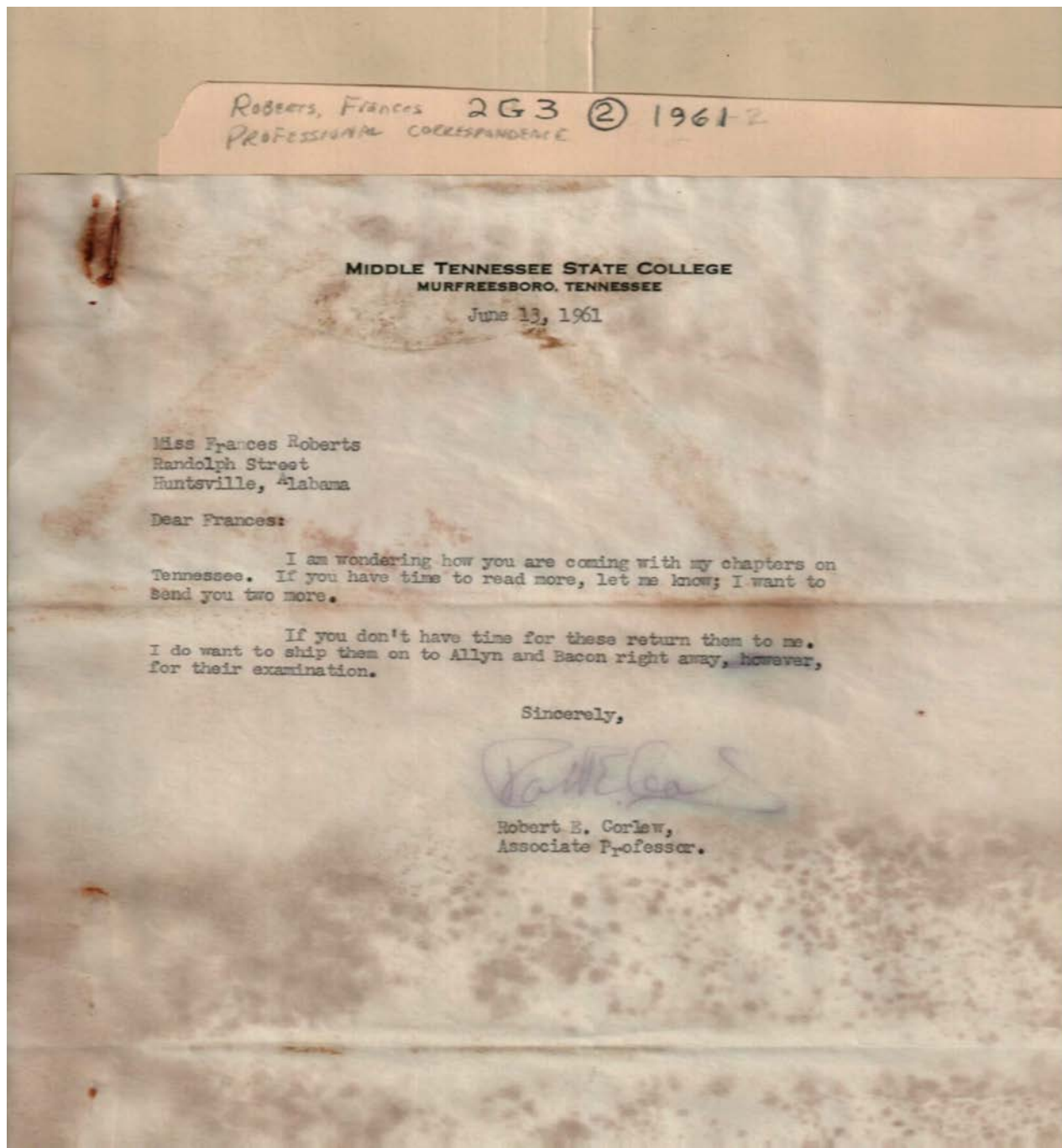
Types:

memo

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Names:

Corlew, Robert E.

Roberts, Frances,
Miss

Places:

Huntsville, AL

Murfreesboro, TN

Types:

correspondence

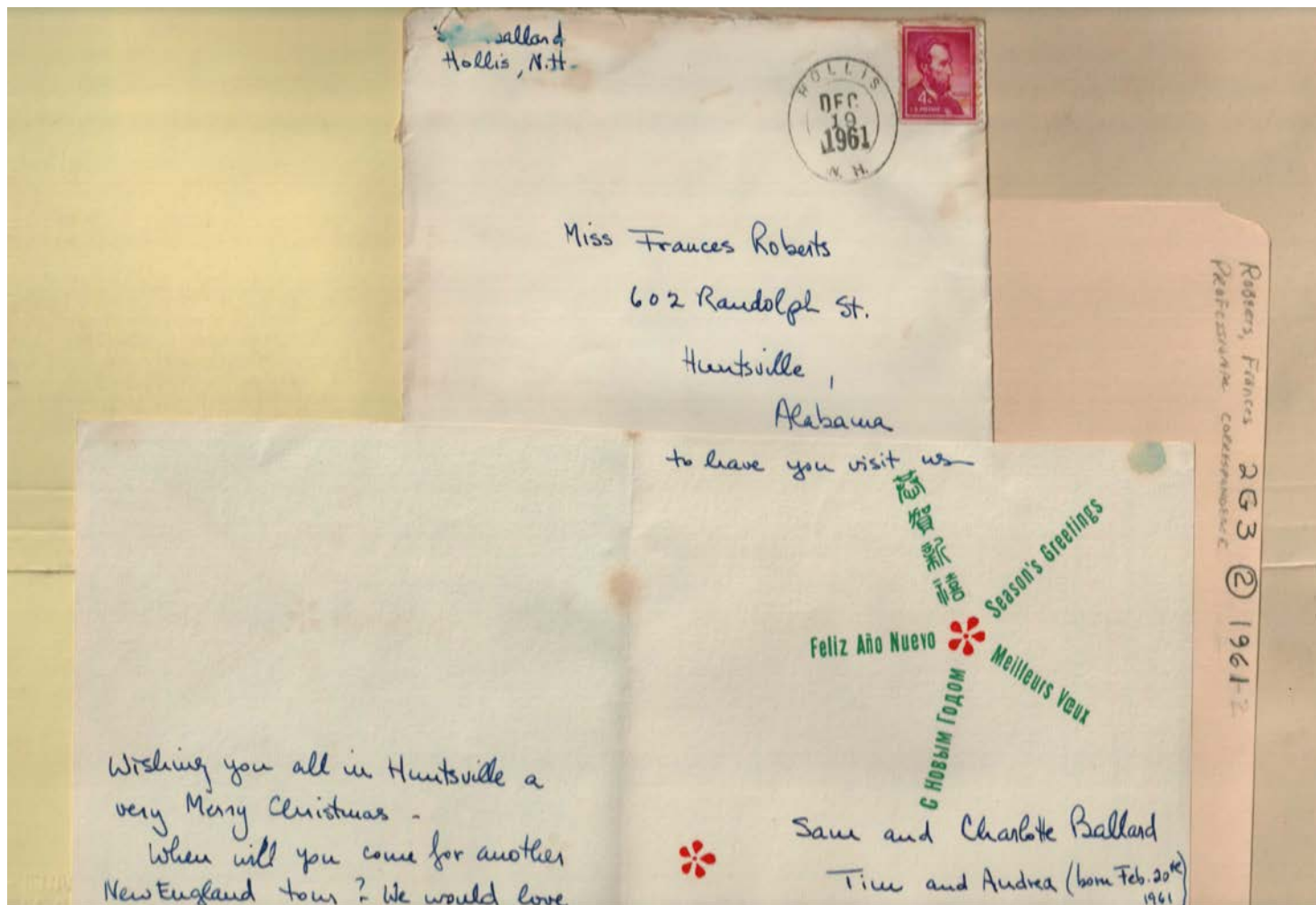
Dates:

June 13, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 43 r02g03-02-000-0038 [Contents](#) [Index](#) [About](#)



Names:

Ballard, Sam &
Charlotte

Roberts, Frances,
Miss

Places:

Hollis, NH

Huntsville, AL

Types:

Christmas card

envelope

Dates:

Dec 19, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Places:

Hollis, NH

Types:

Christmas card

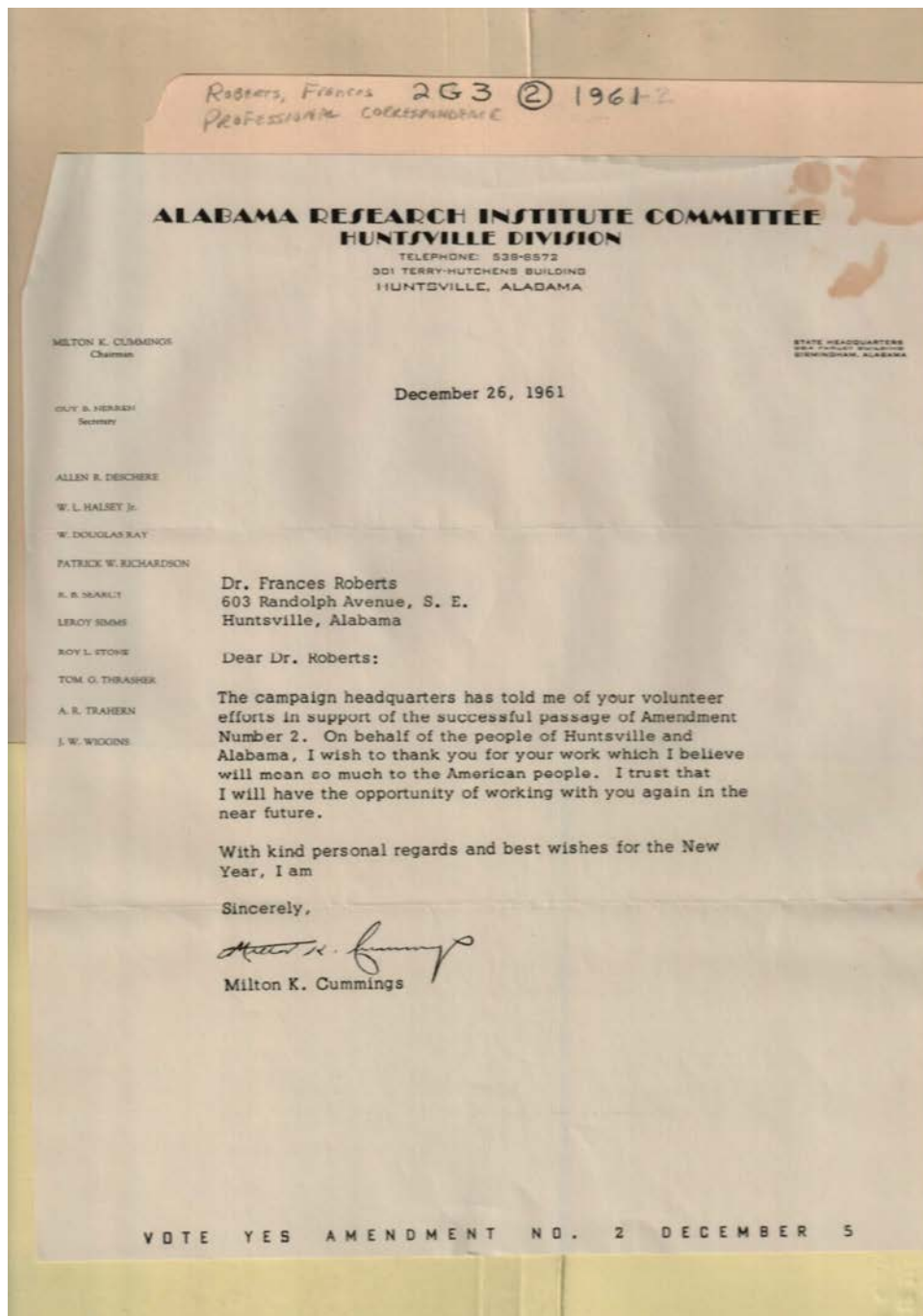
Dates:

Dec 19, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Names:

Cummings, Milton K.

Roberts, Frances, Dr.

Places:

Huntsville, AL

Types:

correspondence

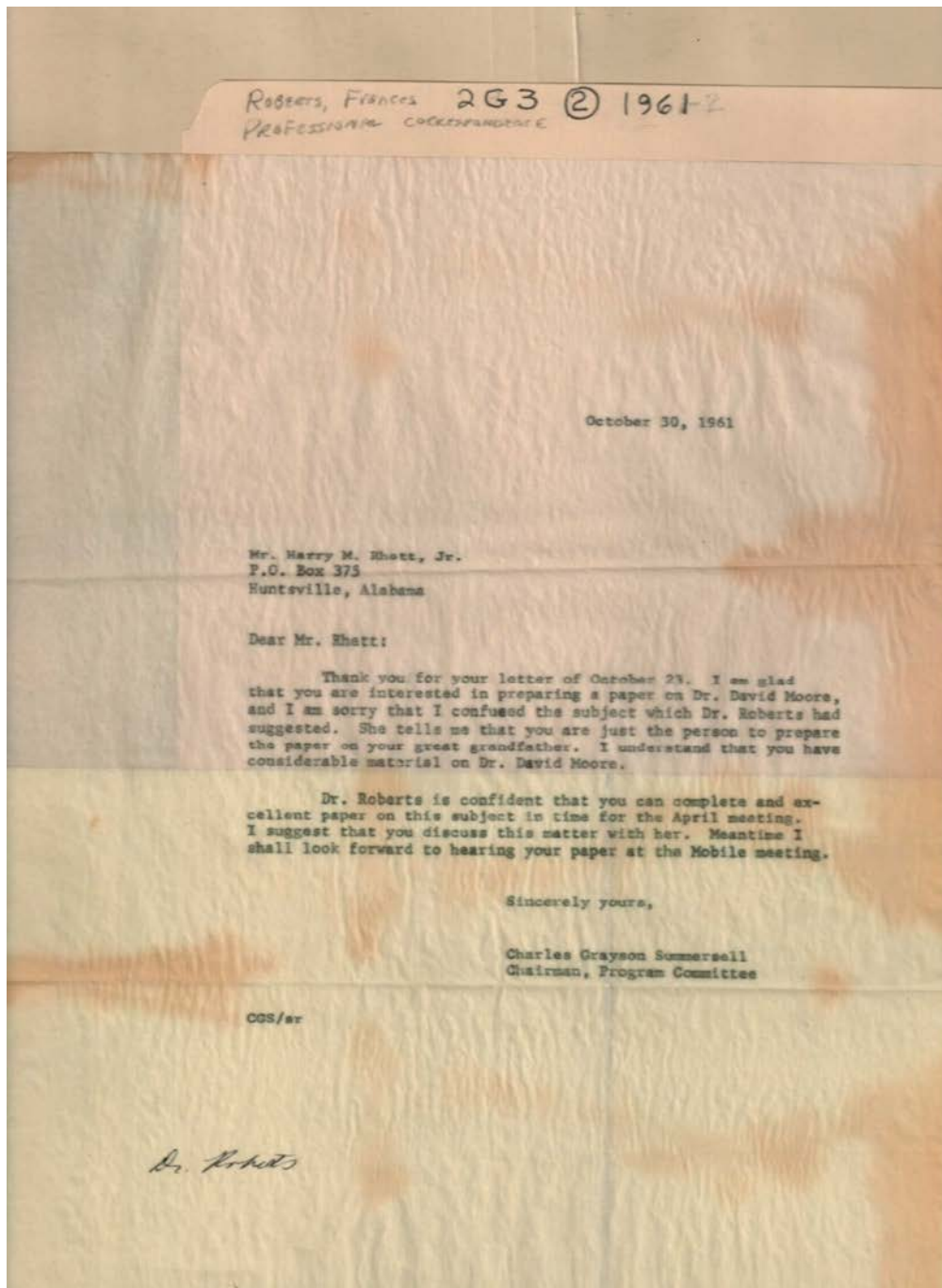
Dates:

Dec 26, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Names:

Moore, David, Dr.
Rhett, Harry M., Jr.

Roberts, Frances, Dr.

Summersell, Charles
Grayson

Places:

Huntsville, AL

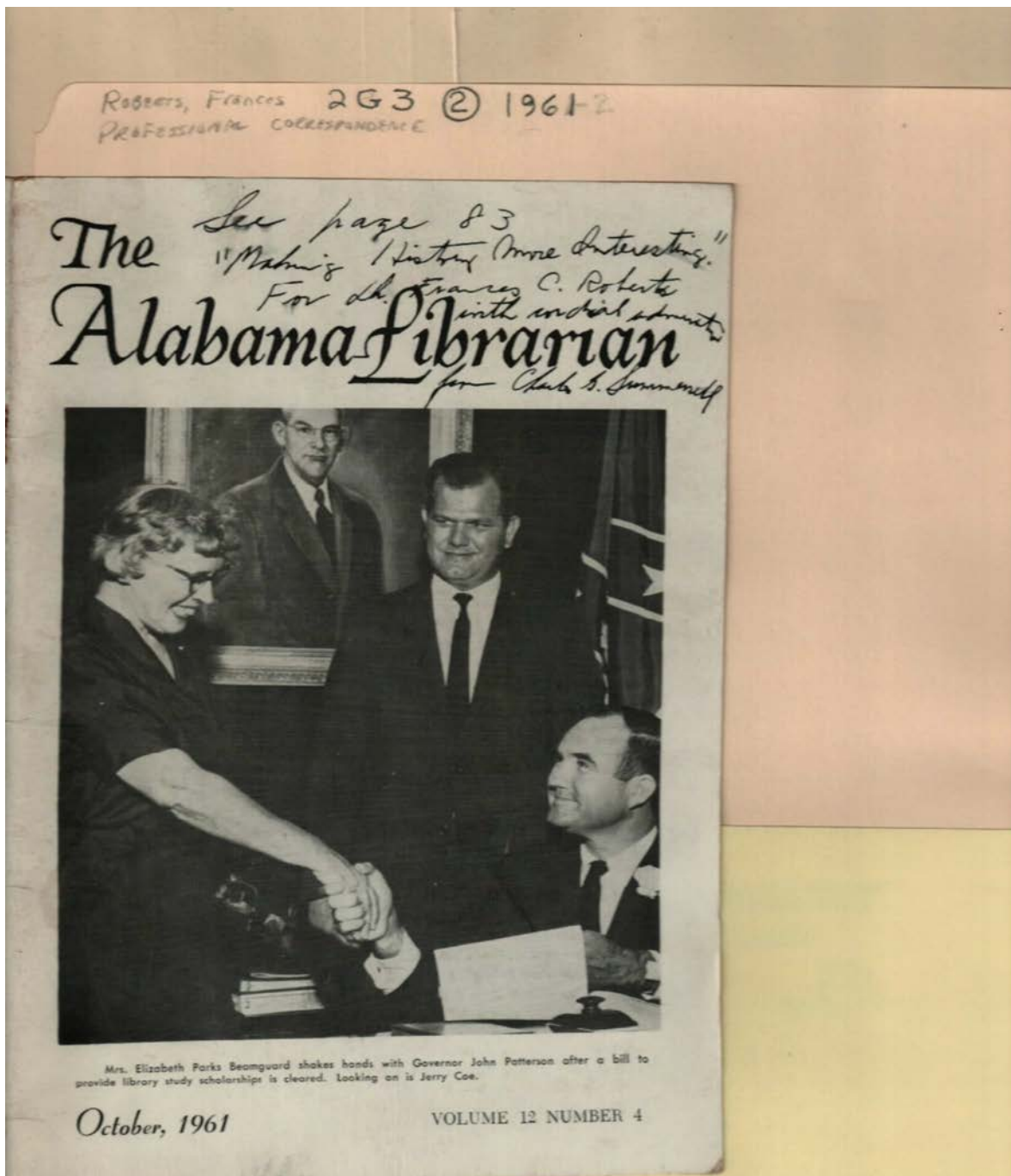
University, AL

Types:

correspondence

Dates:

Oct 30, 1961



Names:

Beamguard, Elizabeth
Parks, Mrs.

Coe, Jerry
Patterson, John, Gov.

The Alabama
Librarian

Places:

Montgomery, AL

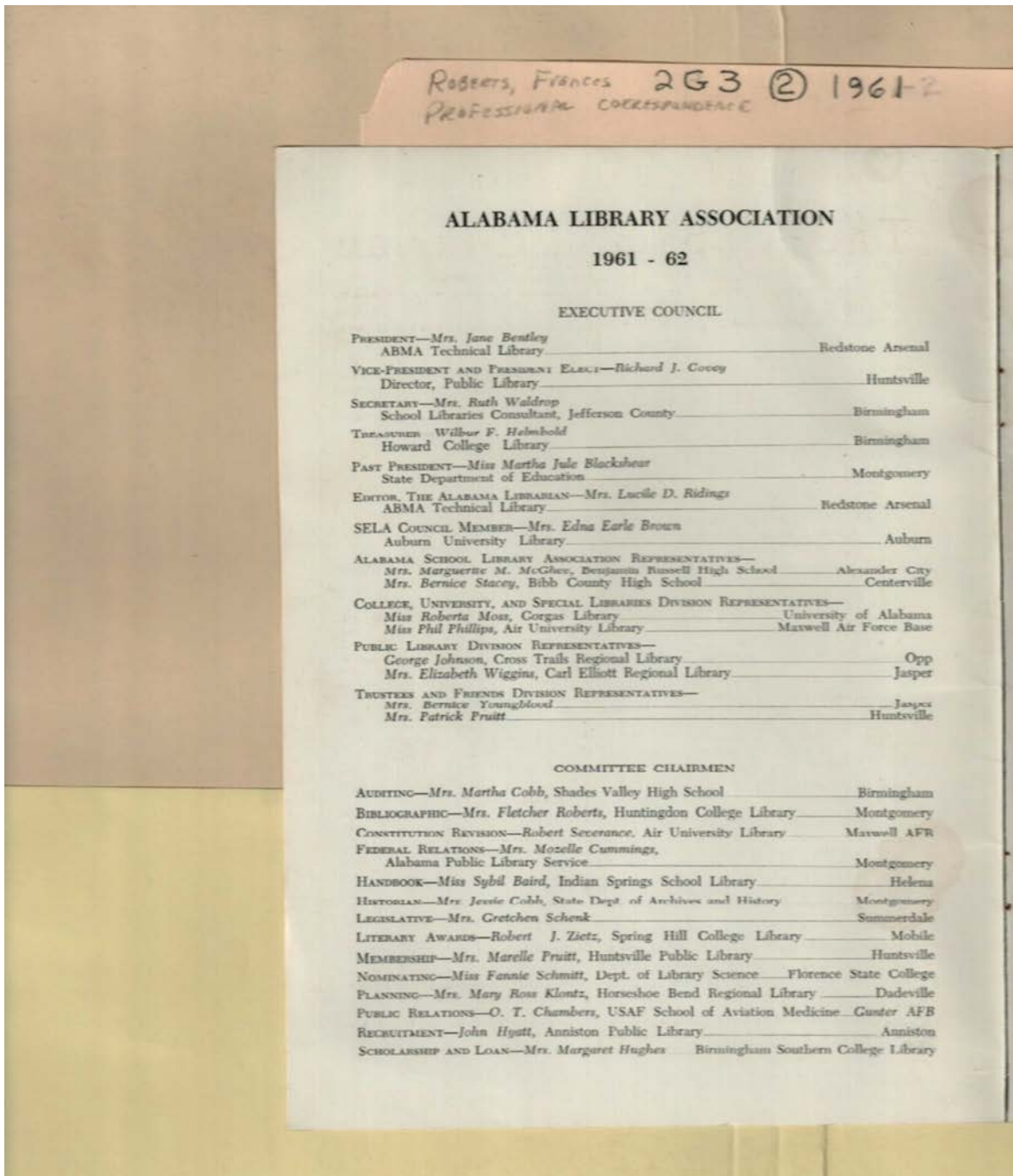
Types:

cover

photograph

Dates:

October, 1961



Names:

ALA Committee
Chairmen

ALA Executive
Council

Places:

Montgomery, AL

Types:

list

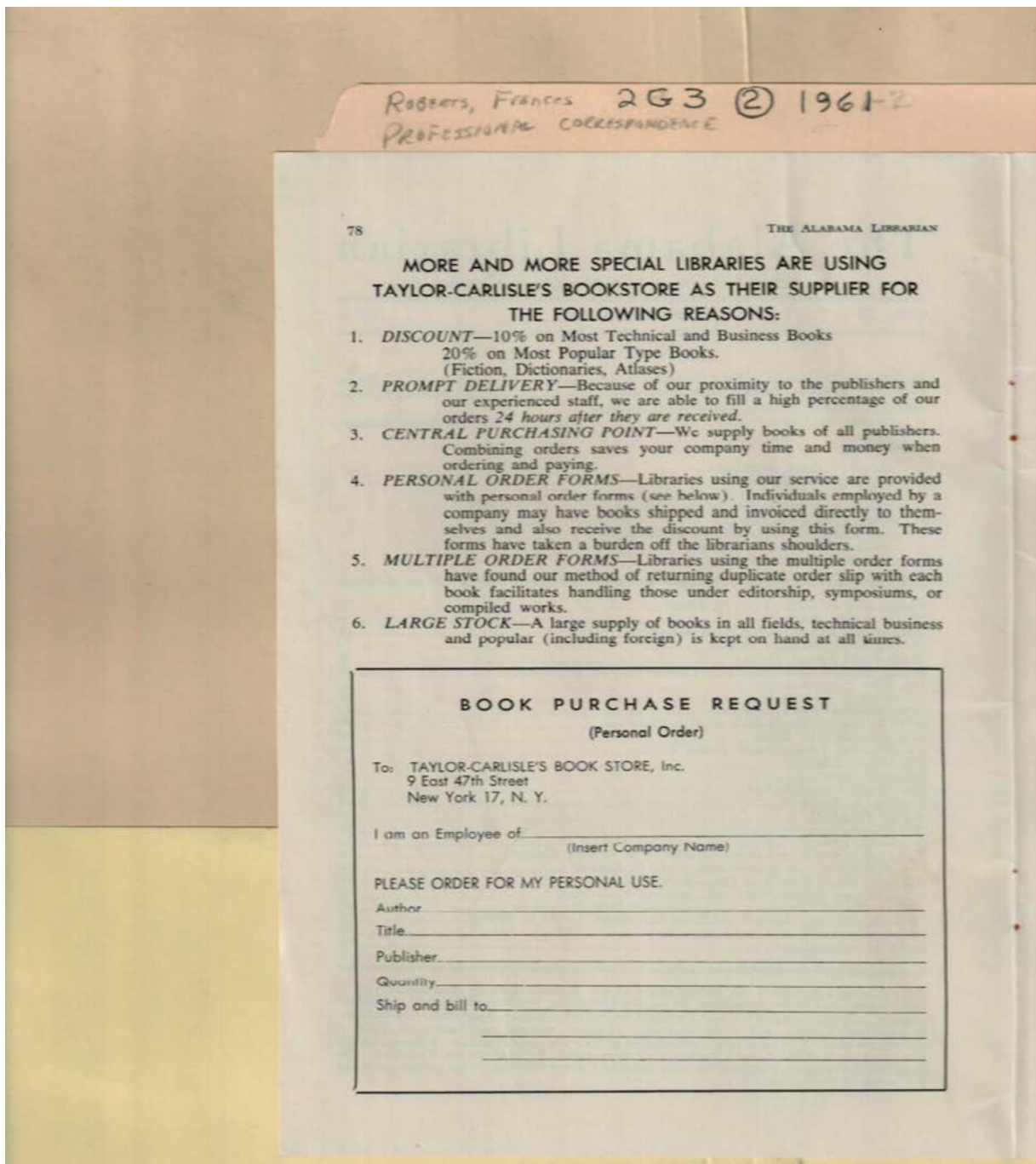
Dates:

October, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Names:

The Alabama Librarian

Places:

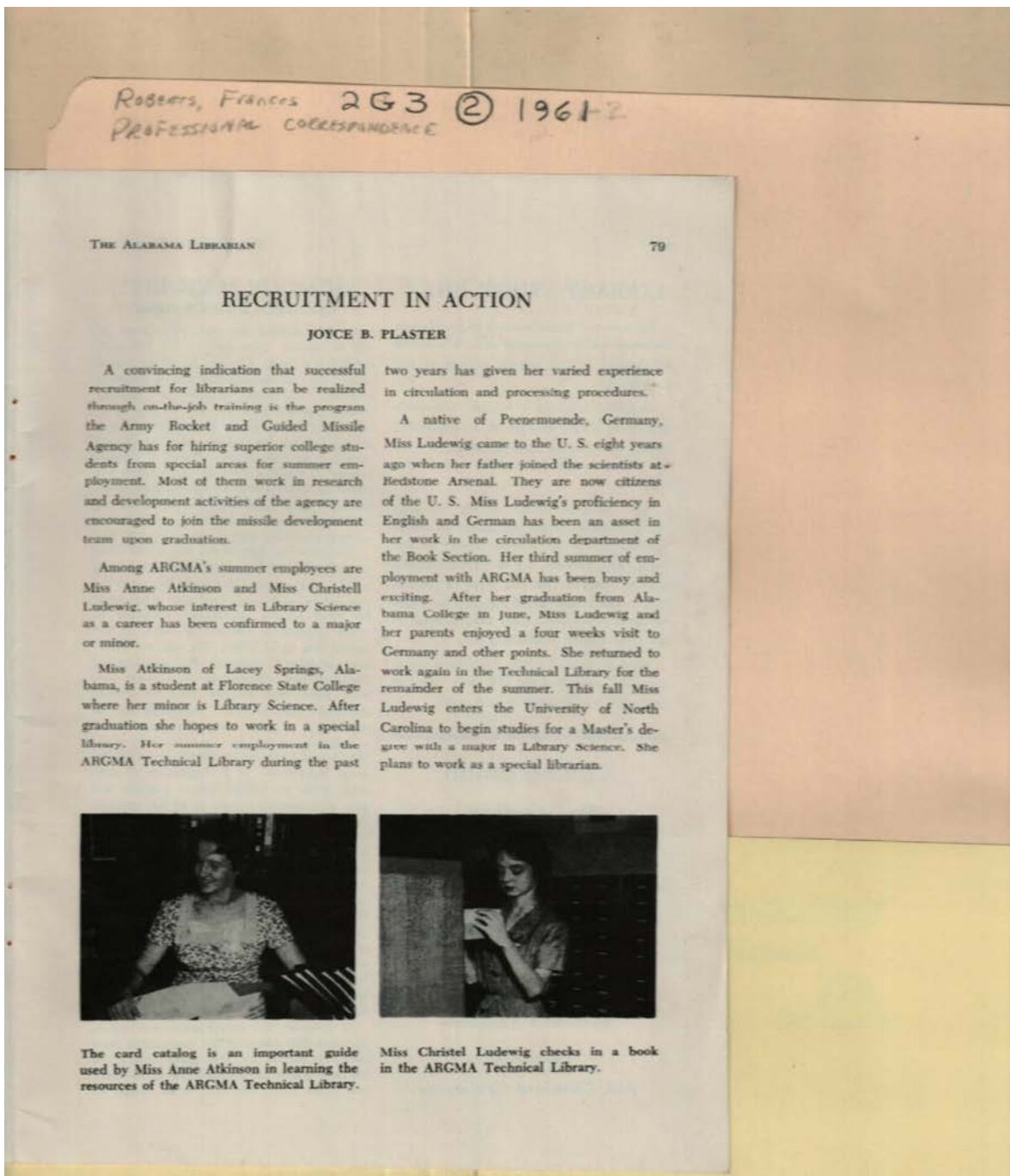
Montgomery, AL

Types:

booklet

Dates:

October, 1961



Names:

Plaster, Joyce B.

The Alabama Librarian

Recruitment in Action

Places:

Montgomery, AL

Types:

article

booklet

Dates:

October, 1961

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THE ALABAMA LIBRARIAN

LIBRARY STUDY BILL*

Alabama can begin training its own future librarians under provisions of a scholarship bill passed in the regular session of the Legislature.

Recipients wishing to acquire a master's degree in library science at an accredited library school must agree to return to work for two years in the state's rural library program.

The executive board of the Alabama Public Library Service will award an annual scholarship and seven study grants for 10-week study periods. Up to \$5,500 annually may be spent for the two types of scholarships under a federal-aid program for which Alabama could not qualify until passage of the state library scholarship act.

*The Alabama Library Association sponsored and promoted this bill. See "Signs of Maturity" by Gretchen Schenk.—ed.

SIGNS OF MATURITY

GRETCHEN KNIEF SCHENK

At this writing the state legislature is still in session. The fate of the bill permitting the State Library Board to spend money on Scholarships for library training remains undecided though an outside chance remains that the bill may be permitted to pass. If it does, rural library service in Alabama will be richer by several librarians in 1963 thanks to such legislative action. If the bill dies, all Alabamians will suffer an indirect loss for another two years, because some Alabamians still have no trained librarians available to help them in their searching and questing through life.

Whatever the fate of the bill in the 1961 session, the Alabama Library Association took a distinct step forward this year by sponsoring and promoting the scholarship for rural service legislation. Contrary to recent legislative sessions or those of the forties and early fifties, this was no "holding operation," engaging the attention of librarians and citizens to keep what had been hard won in the field of library standards and services. Although by no means an original idea, the proposal to spend Library Services Act funds to train librarians for service in rural areas is wholesome legislation. It is legislation of primary value to public library patrons and also, in a broader sense, to all Alabamians.

For more than half a century, the Alabama Library Association has provided librarians of the state "with the means of organizing their ideas, their aspirations, and their influence" beyond their own home town, their school, their college or university library. Through the Association, librarians have sought not only the "obvious goals of pressure politics, but also the self respect and status of a professional group, with the development of standards and the beginnings of a code of ethics that are concomitants of professionalism."

In contrast, the complexities and organizational difficulties of the Association have been magnified by the great variety of libraries which have developed since 1904, and even more by the "wide range" of

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PROFESSIONAL CORRESPONDENCE

education and intellectual perspective that is found among practicing librarians." To be able to bring a group with such varying backgrounds, objectives and purposes to achieve a common concern and express this through legislation is certainly a sign of organizational maturity.

True, no library lobby was active in the 1961 legislature. The proposed legislation was noncontroversial in nature. There was no opportunity to test the Association's strength in promoting legislation of value to Alabamians in contrast to the Association's previous experience in defending, maintaining or improving existing budgets or personnel.

Yet as the Association matures into strength to take the offensive in promoting library legislation benefiting citizens, trustees, and librarians, controversial issue will arise. Members from all types of libraries presenting a united front will be needed to work toward a better understanding of the requirements of good library service. Certainly the drive to achieve adequate elementary school libraries is a long range goal for Alabama where most high school libraries, as well as public, college and university libraries still need upgrading. Nevertheless, it behooves all members of the Association to become familiar with and sympathetic toward this long range goal which conceivably might require some legislative action in years to come. The entire Association must likewise become concerned over the drive of trustees and citizens to broaden the base of participation on library boards through a system of rotation set up by law, or over the desperate need for a permissive tax better public library support. The mature Association will look at the proposals objectively, observing and studying the entire library scene as to what legislation is advantageous and then take action accordingly.

One of the cardinal principles in promoting library legislation is to have some bills of merit introduced in each session. This establishes any library association as a reliable organization which presents only well-thought-out proposals. It also requires long range legislative planning and con-

tinuity of objectives. The Washington (State) Library Association began its legislative "career" in 1934 with a act of proposals dressed in a modest mimeographed form. One of the objectives was the appointment of a school library supervisor. Not a single legislative session has passed since then that some form of library legislation was not proposed or some library needs highlighted. But not until 1961 was the association successful in getting a state school library supervisor appointed. The legislative road is long and hazardous, but the rewards for a mature professional association in terms of public service and ultimate good are great.

DO YOU KNOW

The Alabama Library Association is ready and eager to promote library education for those interested in studying for a professional degree? ANY college graduates who have just decided to become librarians, ANY school librarians who want further education, ANY staff members who have only experience with limited responsibilities and wish to improve their positions, and ANY experienced librarians who wish to complete graduate work may secure financial assistance from the association. The Scholarship and Loan Committee of the association is responsible for informing the membership of the available loans, for arranging financial assistance to prospective candidates, and for augmenting the amount in the loan fund in any way possible.

Every little while an association member of long standing as well as a new member will make inquiry about the Scholarship and Loan Fund. It seems that until a member has a prospective student at hand, the workings of the committee are seldom considered. Yet this is one of Alabama librarians' best means of recruitment, to be able to say that the association has a loan fund and has authorized loans to meet as many different situations as it has been able to foresee for prospects in graduate librarianship.

Although the fund has been raised largely through membership donations, augmented

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PROFESSIONAL CORRESPONDENCE

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recently by the association's budget and gifts from exhibitors, rules for the loans do not stipulate that the recipient return to the state of Alabama after the degree is earned.

Each loan fund is named in honor of some outstanding Alabama librarian: THOMAS M. and MARIE BANKHEAD OWEN loan for \$600 is for use at Emory University, Division of Librarianship; MILDRED REYNOLDS JOHNSTON loan of \$600 may be used at any graduate library school and also at the University of Alabama, Department of School Librarianship in the graduate program; MARY R. MULLEN loan of \$600 is designed for working librarians who wish to take a leave for advanced study at any graduate library school; the LILA MAY CHAPMAN loan of \$600 may be used in any graduate library school. (The library school in each instance must be one approved by the American Library Associations).

Within the last five years the loan fund has been used by seven librarians now holding positions in the state: Joseph Jackson, Lorna Wiggins, Jean Hoffman, Julia H. Parker, Barbara Mosely, James Chisum, and John McTurkin.

There are now four loans outstanding, one librarian is working in Alabama, one has accepted a position in Florida and the other two are still in school.

The balance in the fund, \$1,845.26, is drawing interest in the savings account and association members are urged to use this information to interest good prospects for librarianship to contact the Scholarship and Loan Committee members: John K. Cameron, Romilda Crow, Wilbur Helmbold, Jesse Stinson, Margaret Hughes, Chairman.

The Executive Committee of the Trustees and Friends Division held a luncheon meeting in Birmingham on 23 June. Members present were: Mrs. Joseph W. Smith, Alton B. Hollis, Mrs. Harold E. Klootz, and Mrs. Bernice Youngblood. The president, Mrs. Smith led the discussion on problems of organization, long and short range goals of the division.

All trustees and friends of libraries are urged to fill in and return the survey form which will be mailed this fall.

Mrs. Joseph W. Smith

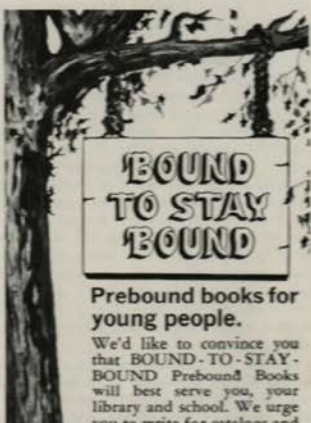
THE ALABAMA LIBRARIAN

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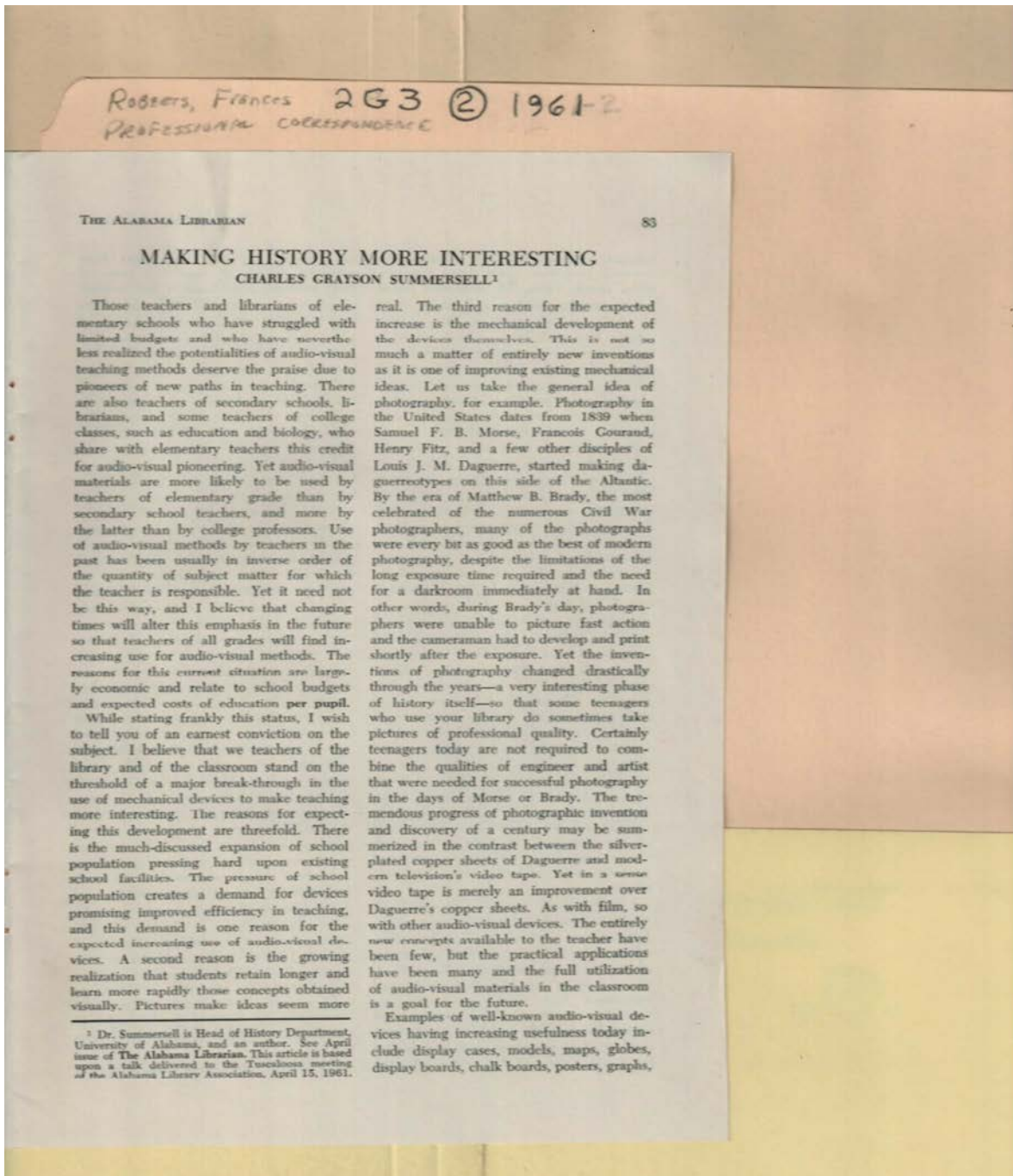


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Names:

Summersell, Charles
Grayson

The Alabama
Librarian

Making History More
Interesting

Places:

Montgomery, AL

Types:

article

booklet

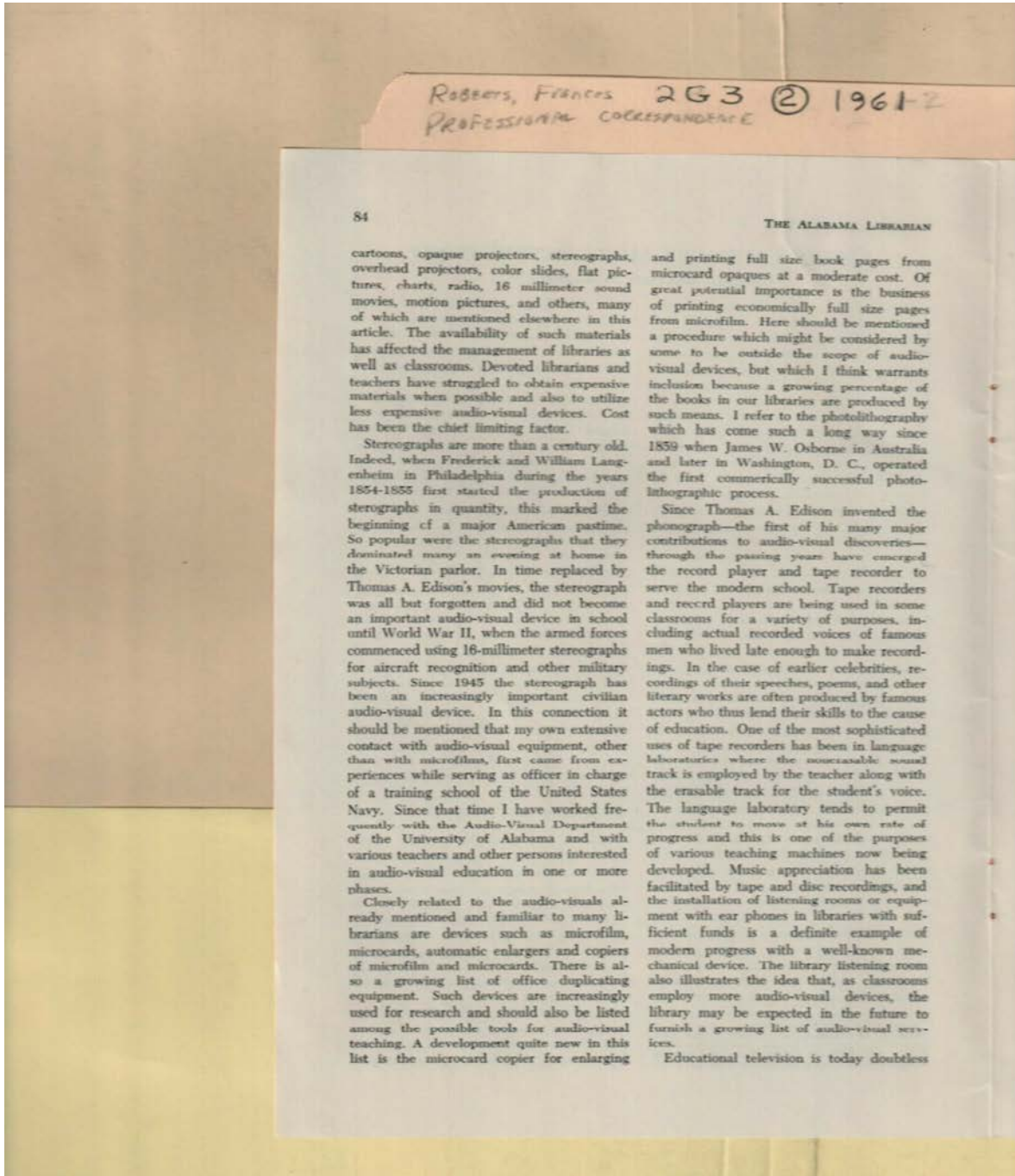
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the audio-visual method most widely discussed among educators. Here in Alabama we have had some true pioneering in educational television by teachers and workers with a sense of mission. Education television is so recent that in Alabama it dates from the administration of Governor Gordon Persons (1951-1955), and today as one of the earliest pioneers in this field, our state holds important television records of "firsts" and "mosts." I am glad to say that several historians in the state have contributed to instruction and to experiments in educational television—using this audio-visual means of making history more interesting. We may certainly expect experiment and discussion of educational television as to its challenge, limitations, and possibilities of continued expansion in the immediate future.

In the foregoing sentence the key word is "limitations," and in this connection it should be stressed that each of the audio-visual devices has its own limitations as well as its capabilities. No device so far discovered or, in the opinion of this writer, likely to be discovered, replaces the central role in the classroom of the dedicated teacher to guide the student along the paths of learning. Yet the opinion should also be expressed that the effective teacher of history, and doubtless of other subjects as well, would be properly advised to study the capabilities and also the limitations of audio-visual devices. In the enrichment of learning the limits of the future audio-visual devices appear to be bounded only by the financial resources of the school and the imagination of the teacher and school librarian.

The particular form of audio-visual device with which I have had the most experience is the filmstrip. The filmstrip is certainly a means for making history more interesting. Therefore I chose "Making History More Interesting" as the title of the talk which I gave at the Tuscaloosa meeting of the Alabama Library Association. At the time of this meeting last April, I was nearing completion of Alabama History Filmstrips. These twelve color filmstrips of

more than 500 captioned pictures (555 to be exact) have since been produced by Associated Educators, headed by Dr. Harris Harvill of Troy State College. At the time of my talk to the Alabama Library Association, the manufacture of these filmstrips had not been completed, and I projected and discussed color slides which I had photographed for use in the filmstrips so that the librarians present could have a preview of the color filmstrips. These are, so far as I know, the first color filmstrips in the history of any state. There are, of course, color filmstrips on various historical topics and on geography, modern industry, and other specialized phases of state history. There are also shorter state history filmstrips in black and white.

When Dr. Harris Harvill, from the background of his extensive experience with color filmstrips in geography of one state and another, suggested that I prepare the first color filmstrips on the entire history of a state, I little knew what problems in history and in color photography lay ahead of me. To complete the twelve filmstrips required about three years and proved every bit as rewarding as difficult. This is to say three years of the spare hours of myself and also my wife, co-author of the filmstrips.

The twelve filmstrips cover Alabama history from prehistoric Indians to the Space Age in Alabama. There is a teacher's manual supplied with the Alabama History Filmstrips which will add to the interest in teaching and viewing these filmstrips. The subtitle printed on each picture frame are written at a level appropriate for elementary and high school students of the grades in which Alabama history is taught. Portions of the filmstrips are suitable for teachers of subjects other than history, such as conservation and geography. Yet the organization and emphasis is strictly historical, with three filmstrips treating Alabama history since 1865 while eight are devoted to Alabama before 1865. These filmstrips are designed to develop the student's sense of chronology which is normally slow to mature and which has hitherto been one of the chief obstacles for

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those students who find history a difficult subject.

Alabama History Filmstrips are in two sets. Set I, consisting of 264 pictures, has separate strips with titles (interlarded with comments) as follows: 1. "Indians of Alabama," 2. "First Spanish Period [here an effort is made to convey the excitement of exploration in the age of the Renaissance]; French Period," 3. "British Period [including the graphic story of the American Revolution in Alabama]; Second Spanish Period; Territorial Period" [there are simplified maps in this strip as well as in others of the series], 4. "From Creek War to Statehood" [the story of a major United States war effort which centered in Alabama], 5. "Political History, 1819-1860" [this includes the story of Alabama's capital], and 6. "The Yeoman Farmer and the Planter in Antebellum Times" [this combines the picturesque story of the planter with the little-known story of the numerous yeoman farmers].

Set II, consisting of 291 pictures, has separate strips entitled (with intervening comments) as follows: 7. "Social and Economic History, 1819-1860" [here is included, among many varied facets of life, the history of education in Alabama to 1860.], 8. "Cotton and Slaves in Antebellum Alabama" [this is the pictorial story of cotton from the seed to the mill and includes antebellum scenes of slavery by artists who sketched what they saw], 9. and 10. "Alabama in the War Between the States and reconstruction" [two filmstrips present a total of 97 captioned pictures of Alabama's part in the greatest of America's Wars], 11. "A Period of Rebuilding and Recovery, 1875-1900" [all governors of the state of this period are shown here against a background of the political, social, and economic history of Alabama during twenty-five critical years, contributing to the fact that in one of the filmstrips or another each of the governors of Alabama is pictured], and 12. "Alabama in the Twentieth Century" [this depicts the era of the most rapid rate of change in the entire history of our state].

The effects of intriguing labors on Alabama History Filmstrips upon my out-

THE ALABAMA LIBRARIAN

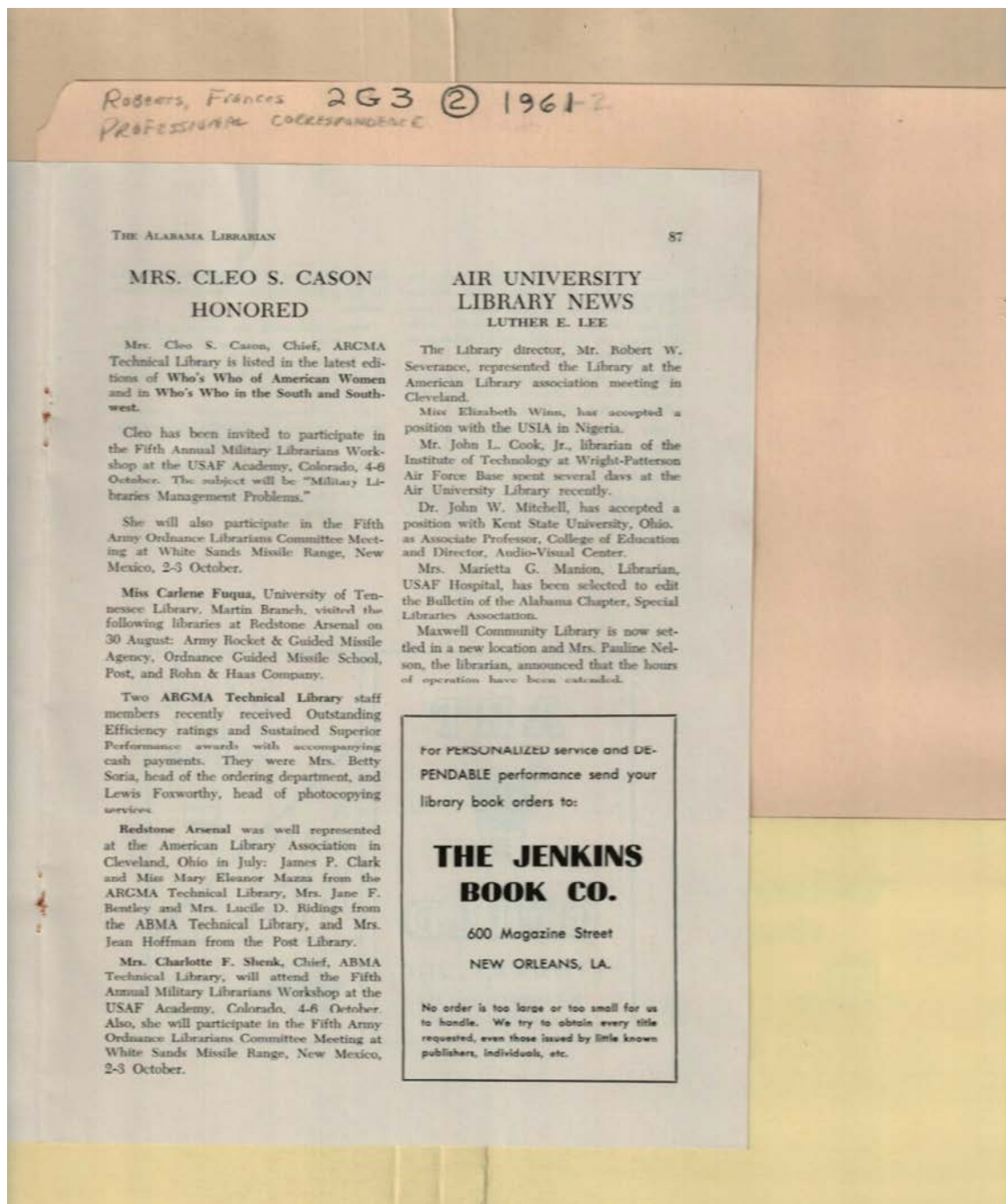
look have been many, and among them is one of a critical appreciation of other filmstrips on other historical subjects and upon other visual aids as well. In this connection the conclusion which I wish to emphasize to you is that students retain longer what has been presented to them by audio-visual means when employed with skillful teaching. Filmstrips certainly have an enormous potential for making history more interesting. Another conclusion significant for school librarians and teachers is that the future holds increasing uses of audio-visual devices. It is all very well for the teacher to assure the students of the truth—and truth it is—that history is the story of the most important events and people of the past, but with proper use of audio-visual devices it is possible for the teacher to lead the student to see this for himself. Through increased use of audio-visual devices, the role of the teacher and of the school librarian becomes not less useful but more so. The stimulated student will surely called upon us for more information, guidance, and service.

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The Alabama Librarian

Places:

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Types:

booklet

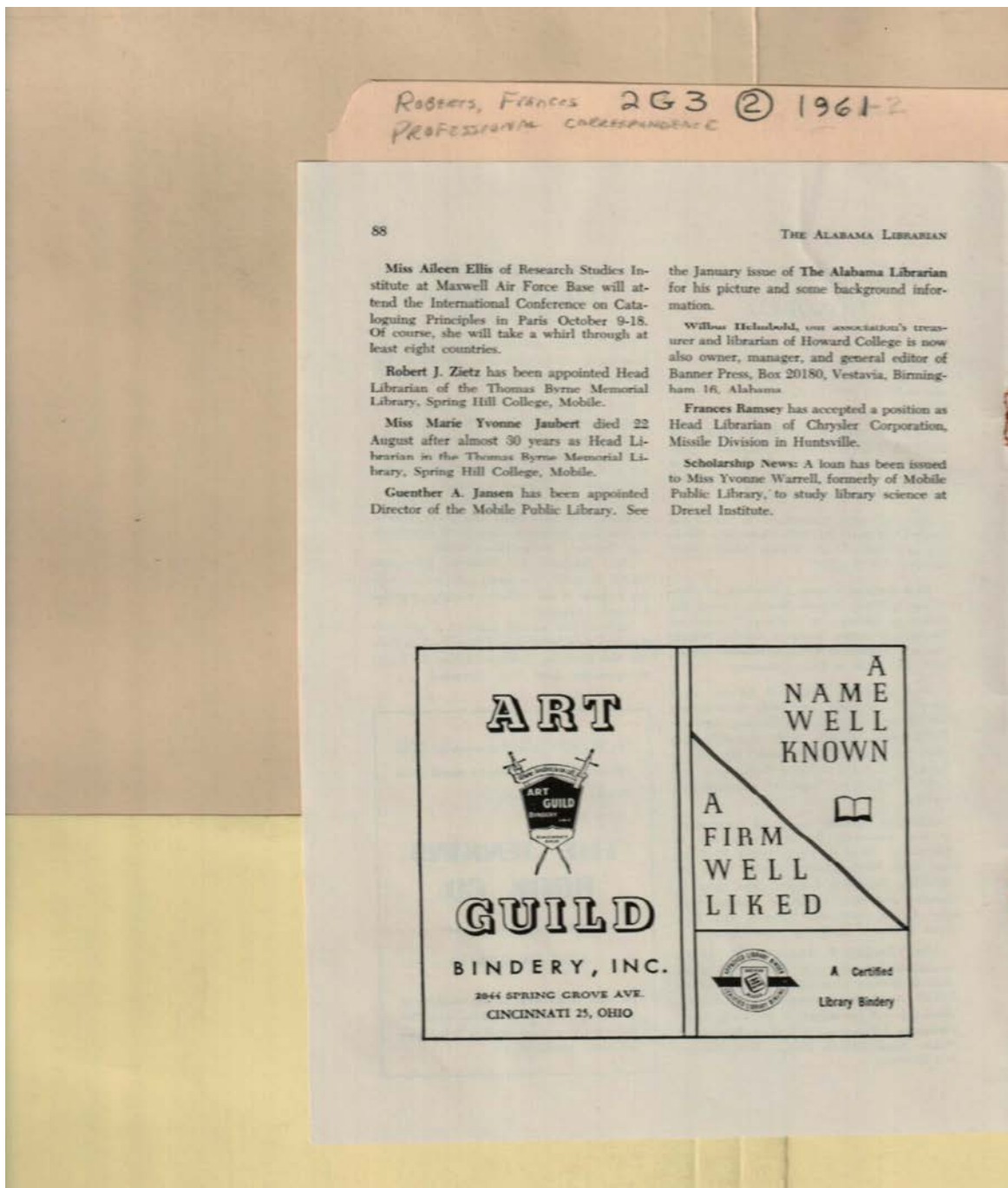
Dates:

October, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 60 r02g03-02-000-0055 [Contents](#) [Index](#) [About](#)



Names:

The Alabama Librarian

Places:

Montgomery, AL

Types:

booklet

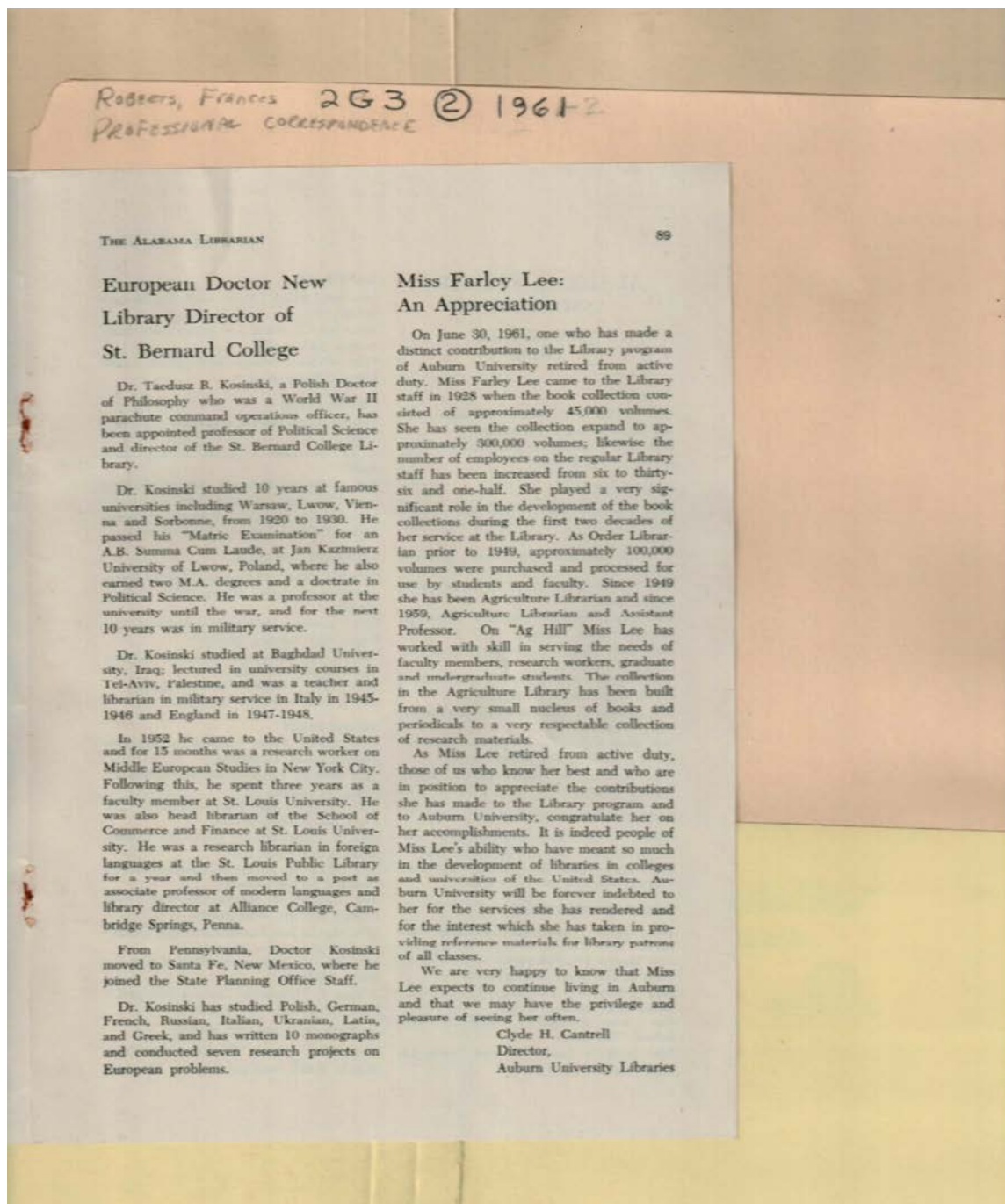
Dates:

October, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 61 r02g03-02-000-0056 [Contents](#) [Index](#) [About](#)



Names:

Cantrell, Clyde H.

Kosinski, Taedusz R.,
Dr.

Lee, Farley, Miss

The Alabama
Librarian

Places:

Montgomery, AL

Types:

booklet

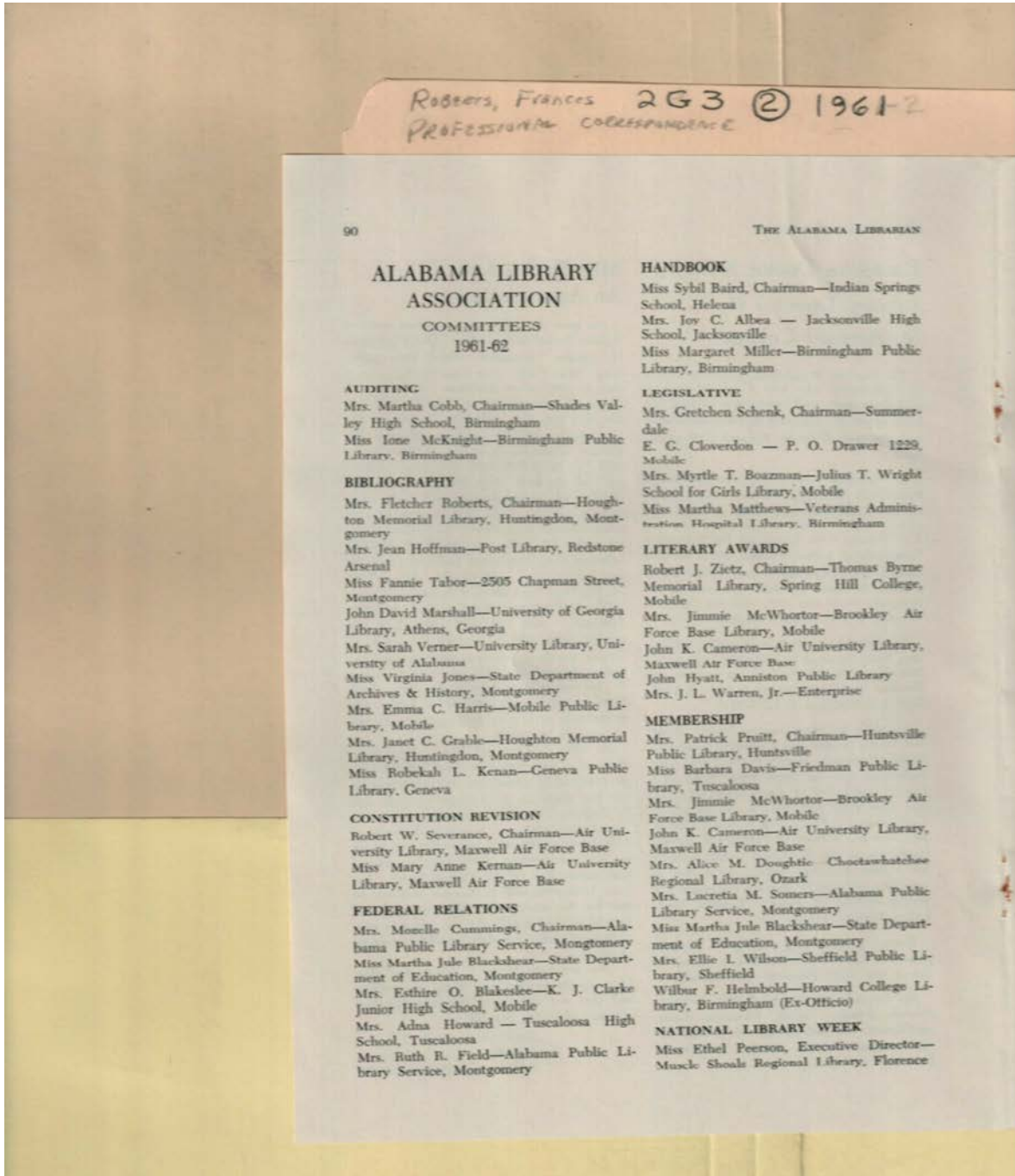
Dates:

October, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 62 r02g03-02-000-0057 [Contents](#) [Index](#) [About](#)



Names:

Alabama Library Association

Committees

The Alabama Librarian

Places:

Montgomery, AL

Types:

booklet

list

Dates:

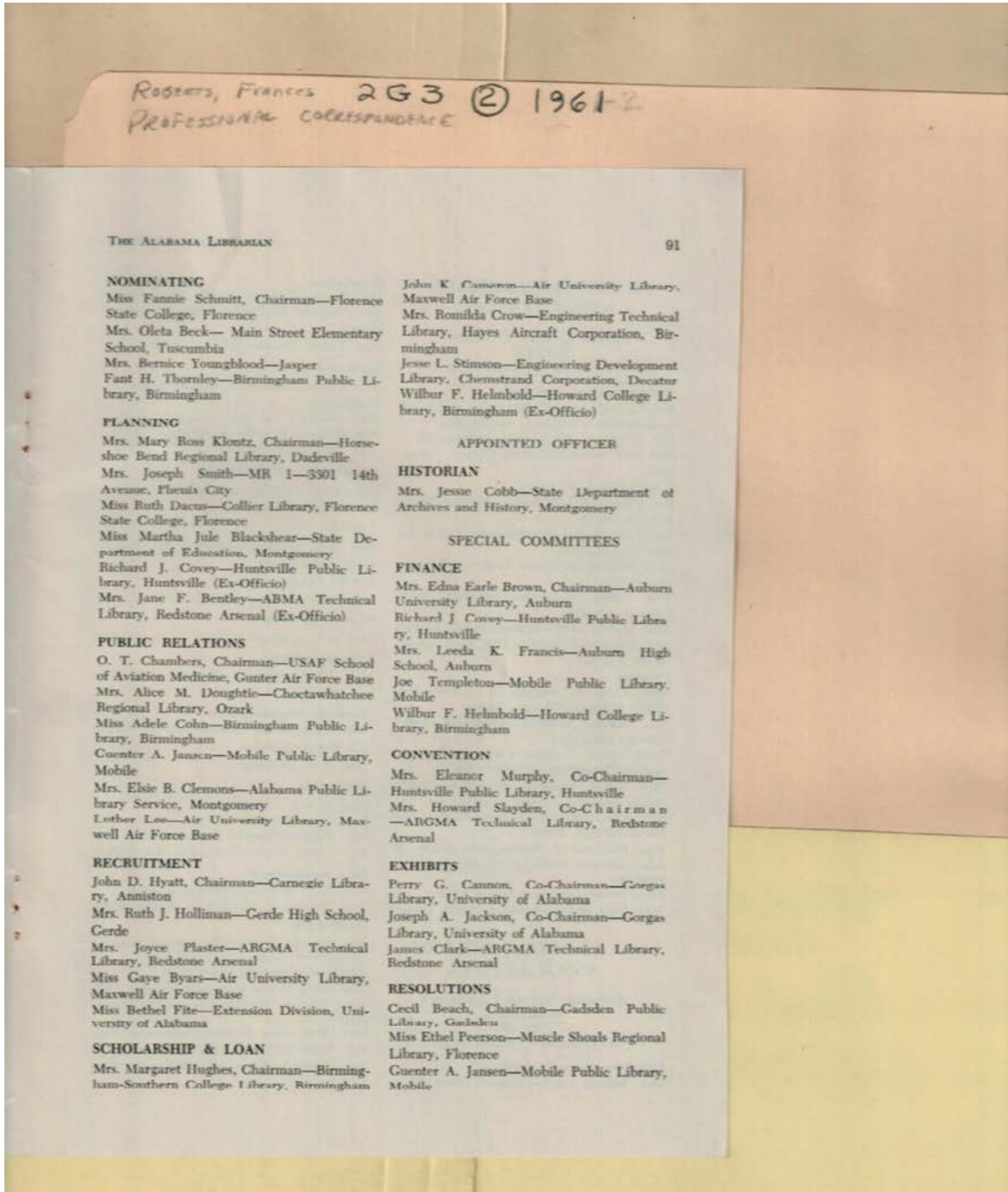
1961-1962

October, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 63 r02g03-02-000-0058 [Contents](#) [Index](#) [About](#)



Names:

Alabama Library Association

Committees

The Alabama Librarian

Places:

Montgomery, AL

Types:

booklet

list

Dates:

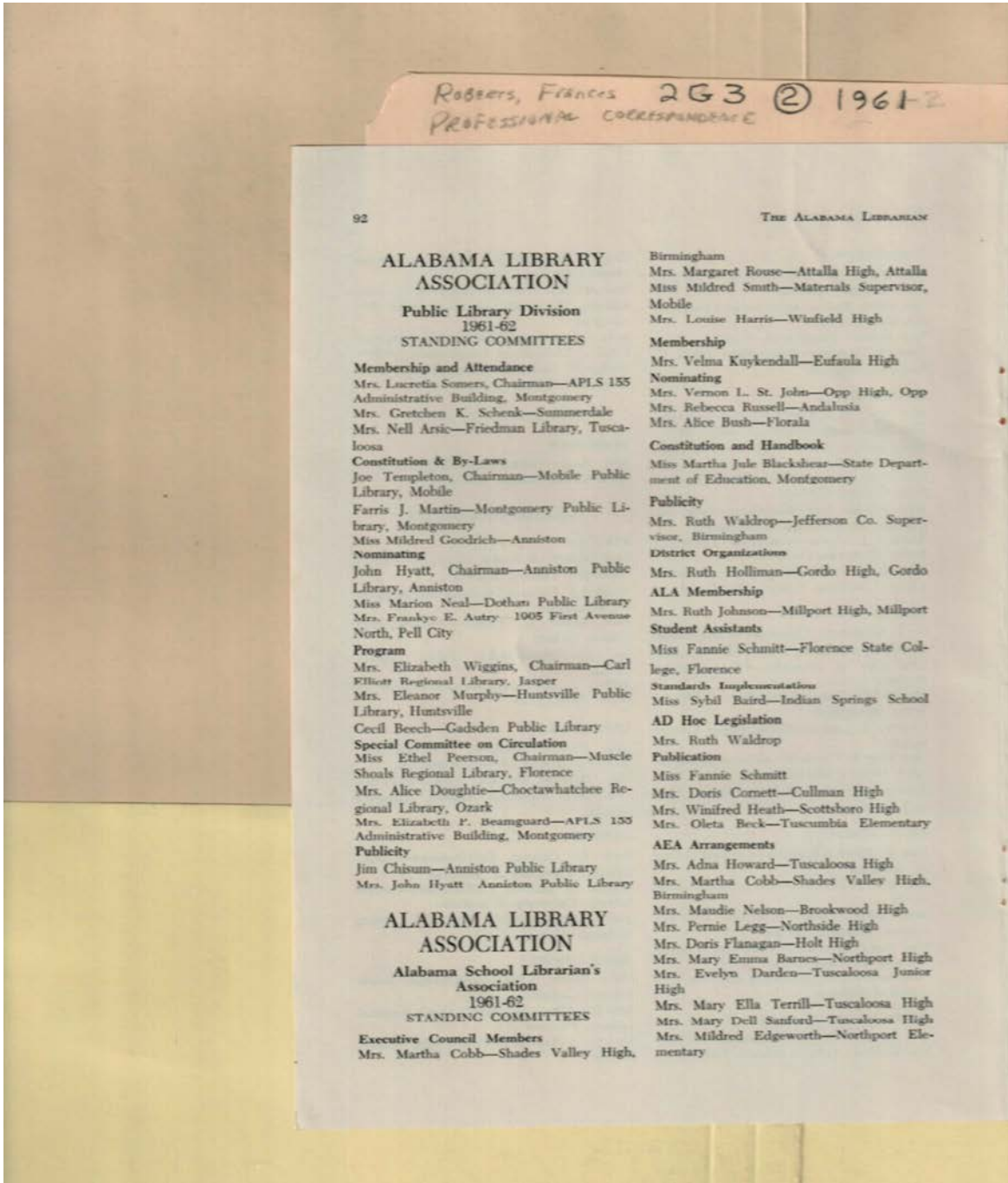
1961-1962

October, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Names:

Alabama Library Association

Committees

The Alabama Librarian

Places:

Montgomery, AL

Types:

booklet

list

Dates:

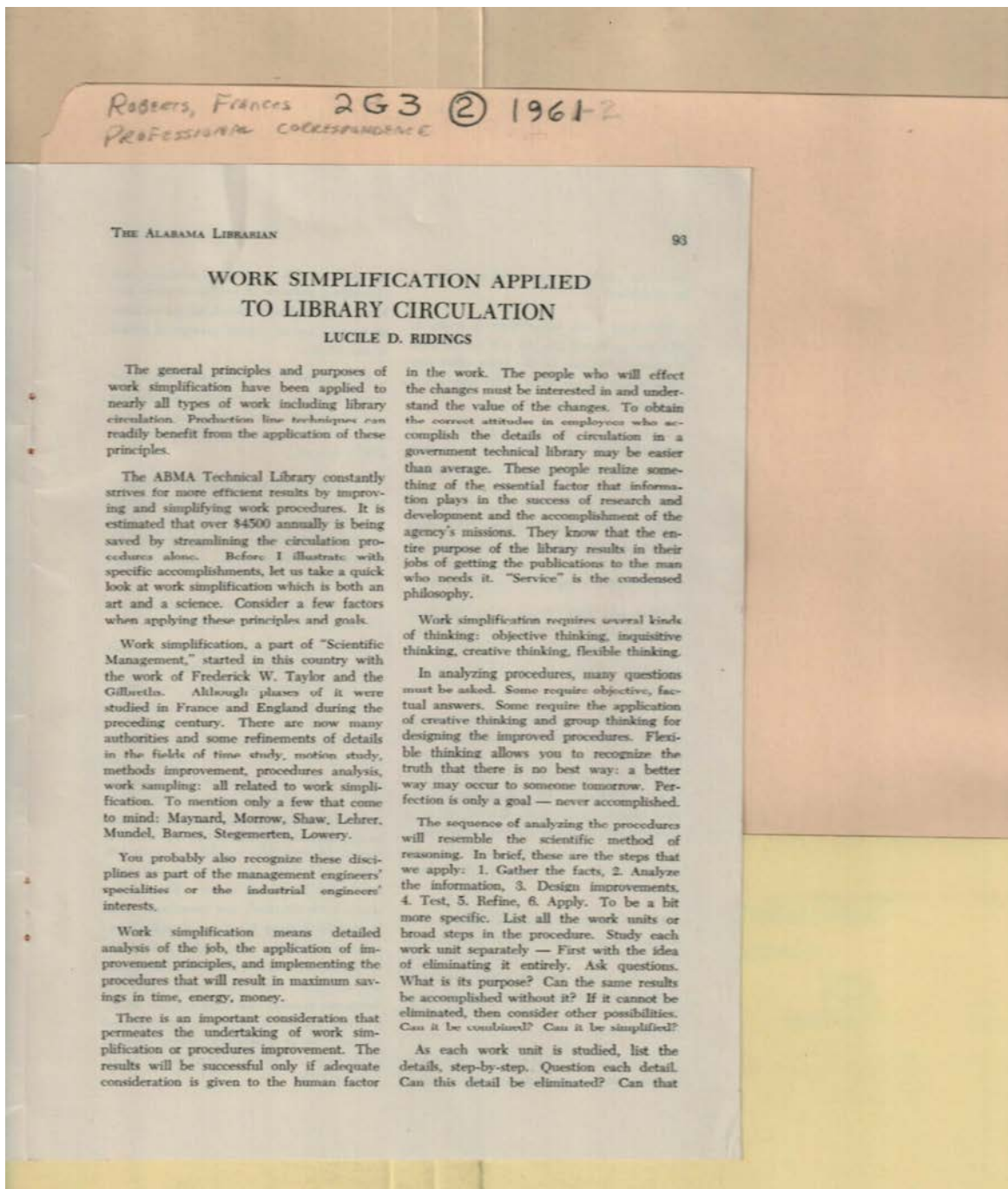
1961-1962

October, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Names:

Ridings, Lucile D.

The Alabama Librarian

Work Simplification ?

Places:

Montgomery, AL

Types:

article

booklet

Dates:

October, 1961

ROBERTS, FRANCES 2G3 (2) 1961-2
PROFESSIONAL CORRESPONDENCE

detail be combined with this one? Can it be simplified?

This may seem easier than it really is. The person doing the job will be of great assistance. She can list the steps, offer suggestions and explain some of the finer points necessary for thorough analysis.

A time study by sampling will be an invaluable aid. That is for one week make a time study of the job under consideration. Skip a week and time it again. Time the job two days out of the week for several weeks. Average these timings. This gives factual data which help prove that you may be utilizing an extravagant amount of time to accomplish comparative small results.

After you have designed an improved method, test it by timing and study it for smoothness and efficiency. Has it created problems? Maybe it can be further improved.

Consider the accessibility of the working files or papers or tools in relationship to the person who most frequently accomplishes the particular work unit. Fatigue is an element in efficiency. By making some of the work within arm's reach instead of in a separate area may not look the most attractive, but it will pay dividends in time and energy, resulting in improved procedures and savings in cash.

One of the greatest benefits derived from simplifying procedures is the reduction in the probability of errors. This is particularly important when dealing with correct and confidential material. Errors can be time-consuming, costly, and they can create worries and ulcers.

Admittedly, the ABMA Technical Library is unique in some respects, and changes must

be made within security regulations and established policies. A few illustrations follow of the improved circulation procedures accounting for an annual savings of \$4500 in this library.

The borrowers' cards and file were eliminated. Fourteen steps were discontinued and one substituted. These accounted for a savings of 750 man hours, 1800 cards, and \$1627 annually.

The documents' cards and file were eliminated. Eighteen steps were discontinued for 8800 items or 732 man hours saved. Simpler substitutions were agreed upon for approximately 6000 items. Annual savings, money-wise, was \$1759.

An information file that was not used was eliminated which saved \$652 annually.

Government forms for mail control and receipts are required for classified material, and similar forms are used for unclassified items. They are prepared for typing seven copies; and they are mysteriously called "snowflakes." Therefore, I shall refer to them as snowflakes. We simplified the snowflake file of material on loan since this could be considered a temporary file. Formerly, they were arranged and filed: first, by the date that is centered at top of form, second, by snowflake number on upper left corner, and third, by document and copy number on lower left corner. When documents were returned, the snowflakes were located by looking for these identifications, and the snowflakes were filed in a dead file in the same manner. Now, the snowflakes are arranged, filed, and located only by document number and copy number which is typed above the snowflake number, and no dead file is maintained. These changes apply only to classified items which saved at least \$136.

Roberts, Frances 2G3 (2) 1961-2
PROFESSIONAL CORRESPONDENCE

The circulation of journals was simplified. Formerly, a card was prepared for each issue of the journals as it was circulated. Now, a card is typed only the first time and all issues are charged out on that card.

Savings have been accomplished by having forms prepared instead of typing the same information thousands of times. Among others we have designed forms for the renewal and the recall of material, and for "on loan" tabs which are also used for routing unclassified items.

Omitting the typing of three words on hundreds of cards saved approximately \$105.

We have improved procedures which cannot be statistically shown to save large sums. Five young ladies concerned with circulation have received cash awards for suggested improvements, and four of these did not save money.

Work simplification applied to library circulation procedures not only saves energy, time, and money, it allows more time for constructive and creative library activities.

More time is being devoted to doing something about reserves — patrons waiting for an item that is out to someone else. Approximately 750 items are reserved each month. It is an important task to requisition additional copies, request copies from microfilms, recall items and have them reproduced, and follow up on these efforts.

More bibliographies can be prepared to let the scientist know what is available concerning his research project. Sometimes these are expanded to include items that we can easily obtain for him.

"Sampling Contents," twenty-five tables of contents from current scientific and technical journals, are reproduced and distributed weekly. One week recently, an exception was made and the tables of contents were from journals of interest to administrative personnel.

As you see, work simplification is a management tool that can be successfully applied to library circulation.

LOOKING FORWARD

TO THE JANUARY ISSUE

NOTE: The September 1961 issue of ALA Bulletin announces that copies may be purchased of the report and do-it-yourself manuals resulting from the study of circulation control made by George Fry and Associates, Management Consultants, for the Council on Library Resources.

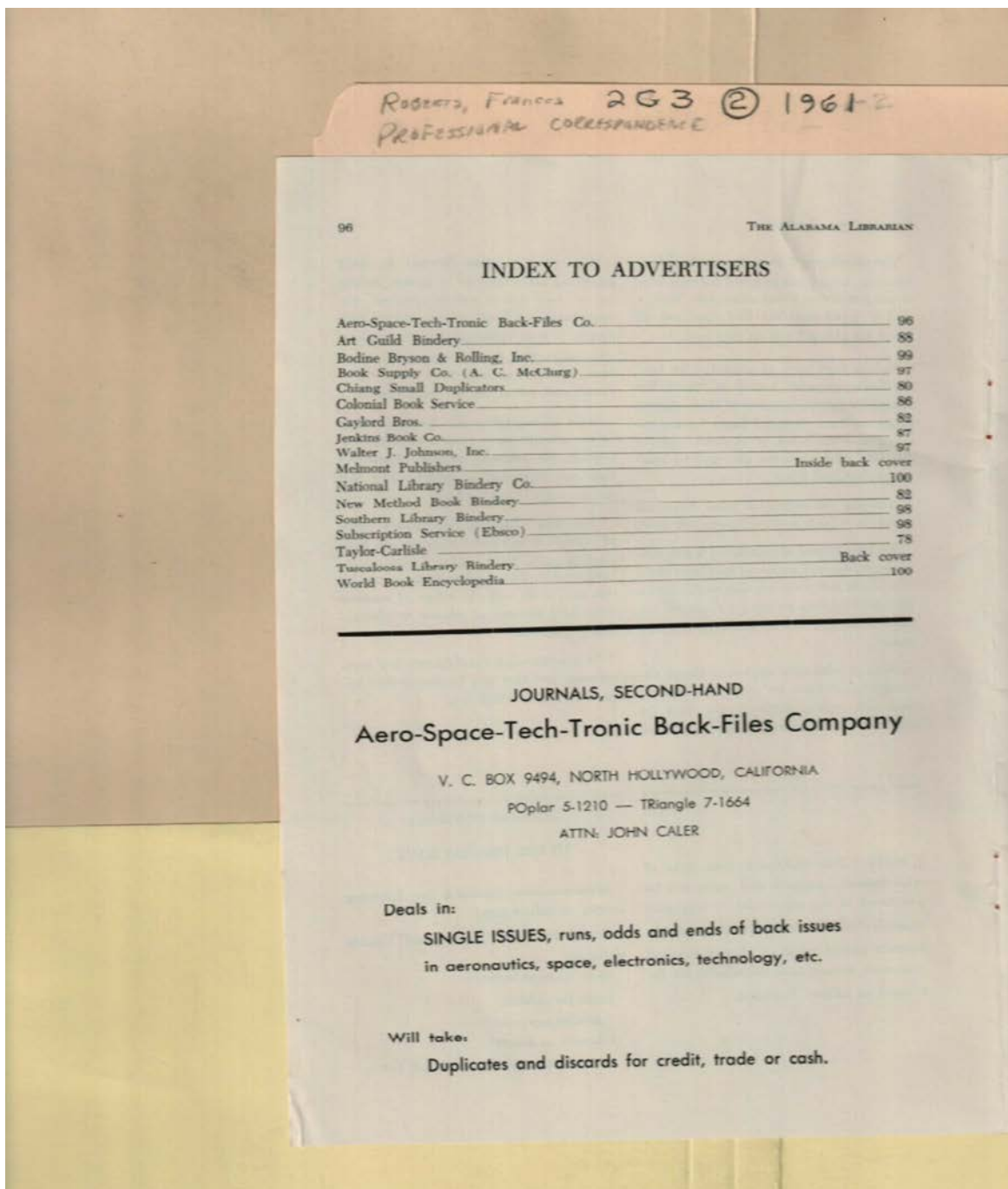
Members have promised the following articles or information:

- Papers from the Trustees and Friends workshop.
- More Alabama authors.
- Books for children.
- Microfilming procedures.
- Libraries in Europe.
- Annual convention program and notes.

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Names:

Index to Advertisers

Places:

Montgomery, AL

Types:

booklet

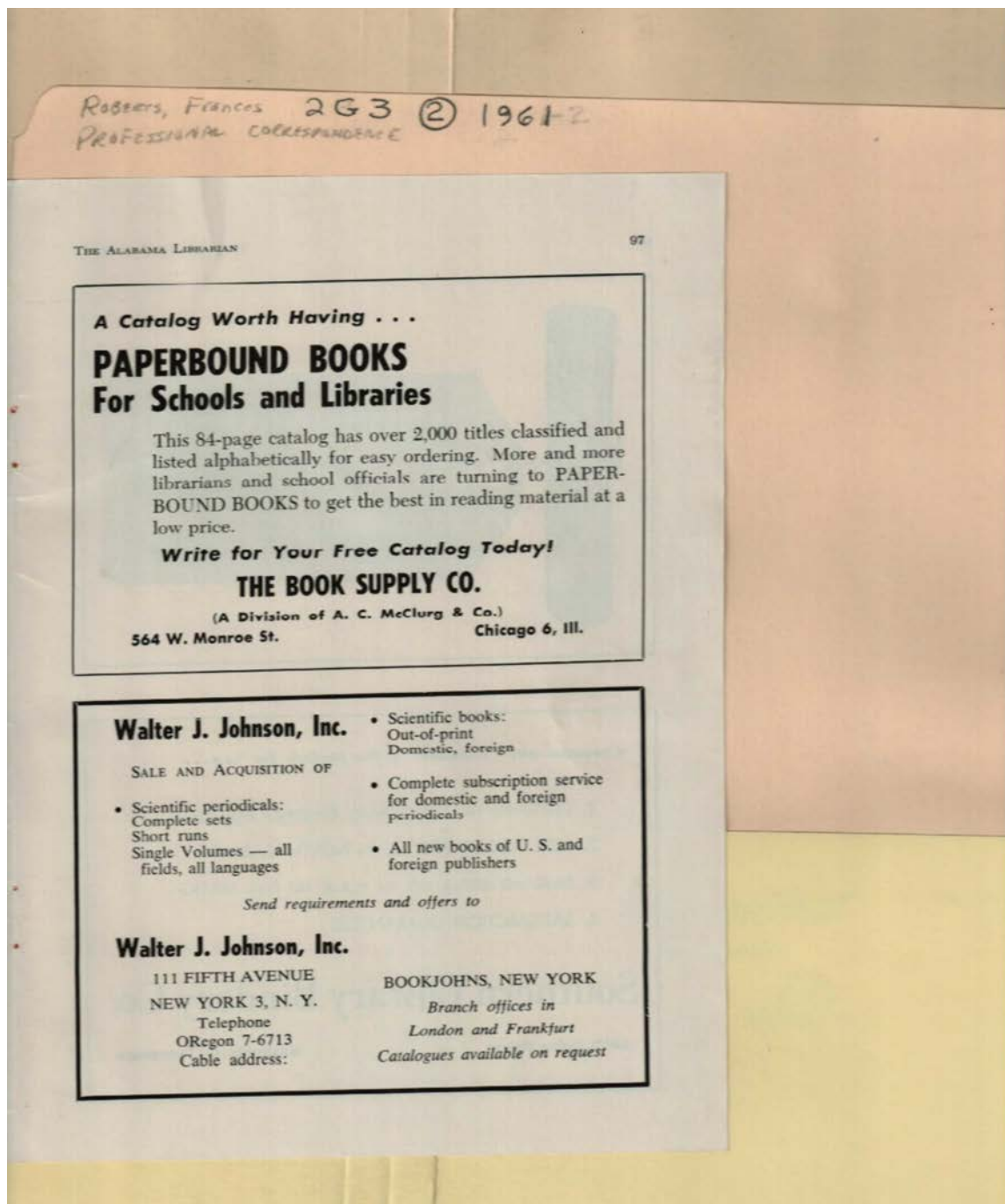
Dates:

October, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 69 r02g03-02-000-0064 [Contents](#) [Index](#) [About](#)



Names:

The Book Supply Co.

Walter J. Johnson,
Inc.

Places:

Chicago, IL

New York, NY

Types:

advertisement

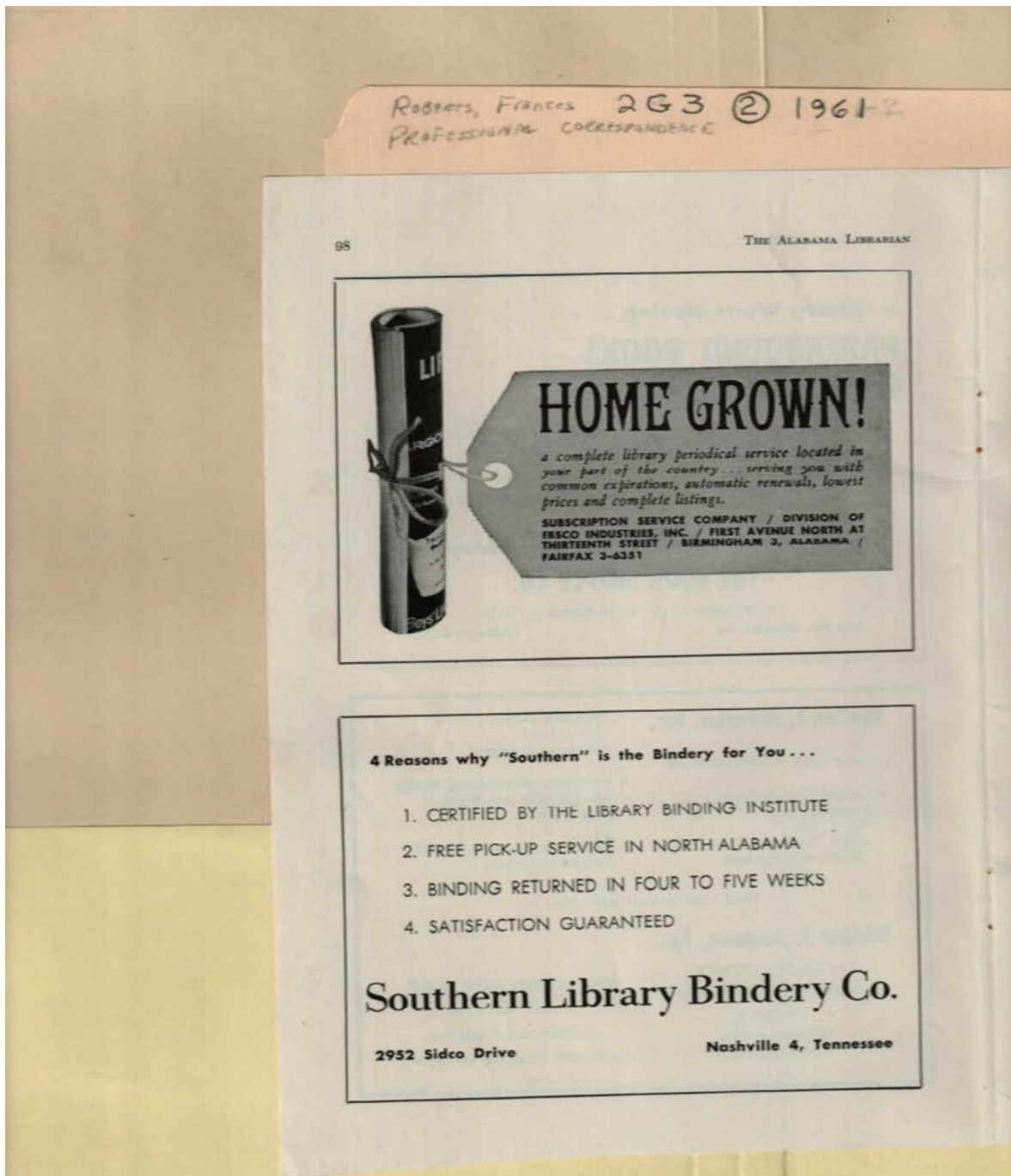
Dates:

October, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Names:

Southern Library
Bindery Co.

Subscription Service
Co.

Places:

Birmingham, AL

Nashville, TN

Types:

advertisement

Dates:

October, 1961

Roberts, Frances 2G3 (2) 1961-2
PROFESSIONAL CORRESPONDENCE

THE ALABAMA LIBRARIAN 99

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Incorporated
BIRMINGHAM • HUNTSVILLE • MOBILE
MONTGOMERY • PENSACOLA

Names:

Bodine-Bryson &
Rolling, Inc.

Places:

Alabama & Florida

Types:

advertisement

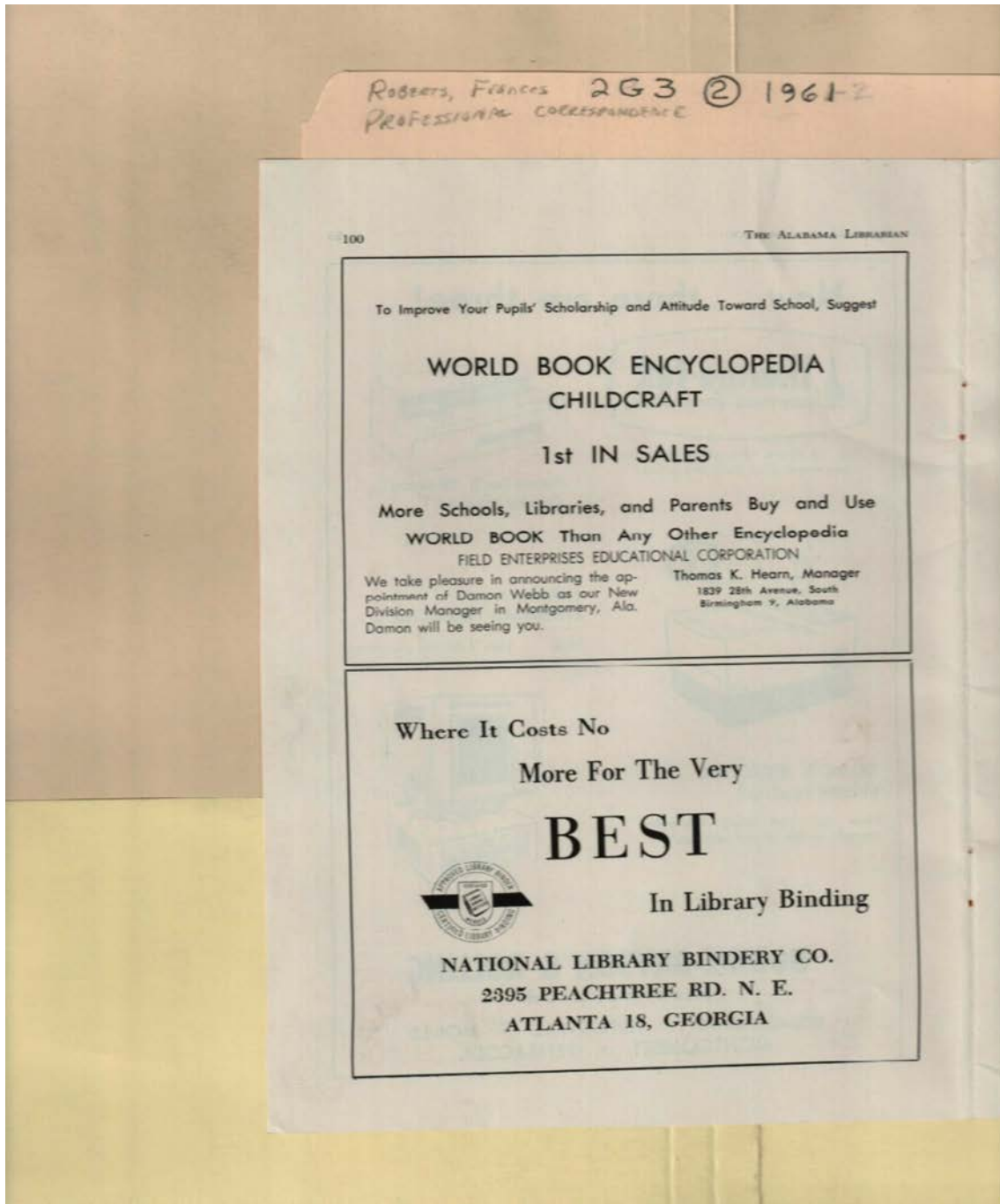
Dates:

October, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Names:

Field Enterprises
Educational Corp.

National Library
Bindery Co.

Places:

Atlanta, GA

Birmingham, AL

Types:

advertisement

Dates:

October, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Roberts, Frances 2G3 (2) 1961-2
PROFESSIONAL CORRESPONDENCE

Representative: Roy Dawn
Langview Road
Canton, Georgia

L
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K

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Science and Nature Concepts

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JACKSON BLVD. & RACINE AVE. • CHICAGO 7, ILLINOIS

Names:

Melmont Publishers,
Inc.

Places:

Chicago, IL

Types:

advertisement

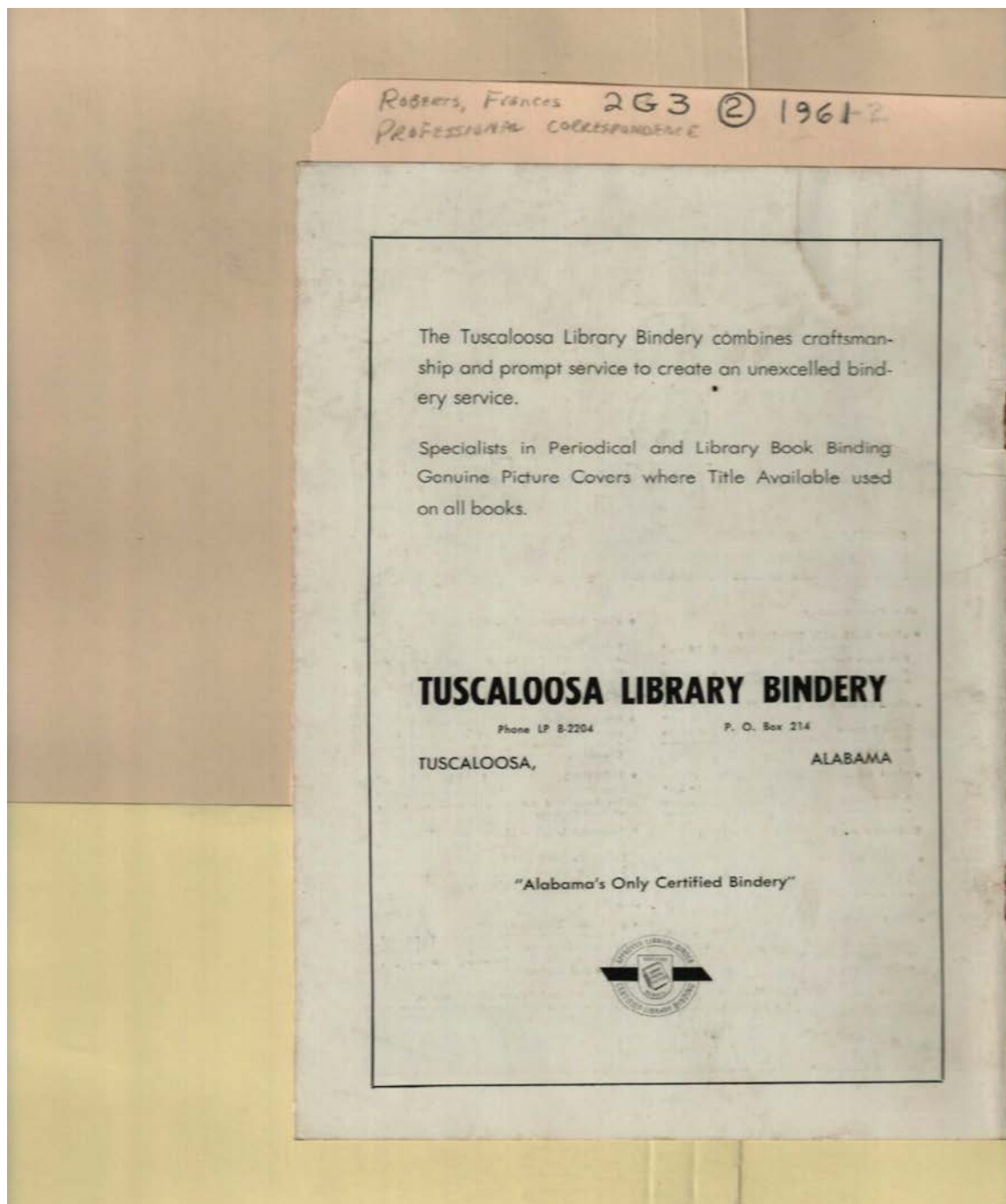
Dates:

October, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Names:

Tuscaloosa Library
Bindery

Places:

Tuscaloosa, AL

Types:

advertisement

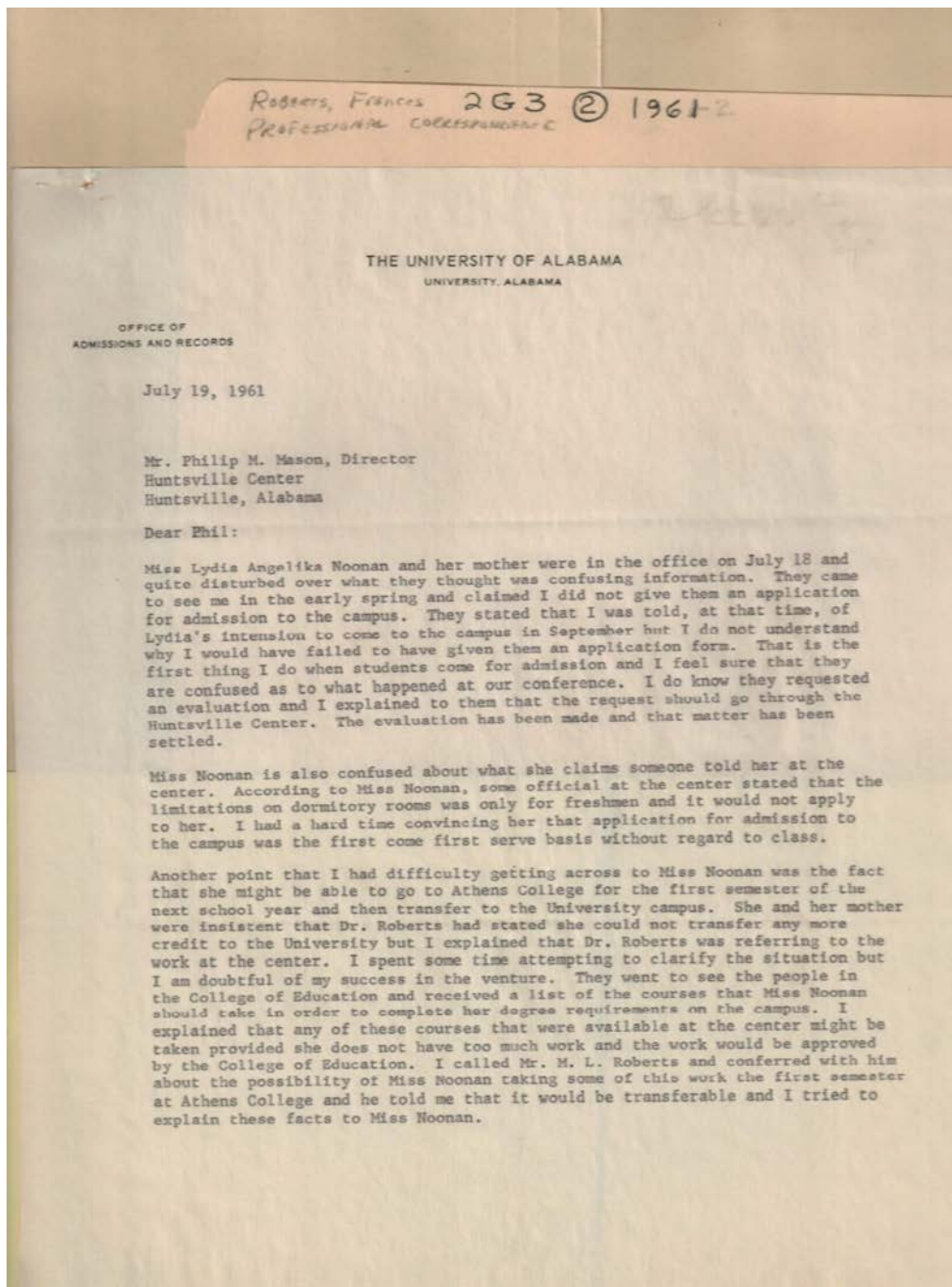
Dates:

October, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 75 r02g03-02-000-0070 [Contents](#) [Index](#) [About](#)



Names:

Mason, Philip M.

Noonan, Lydia
Angelika

Roberts, M. L.

Places:

Huntsville, AL

University, AL

Types:

correspondence

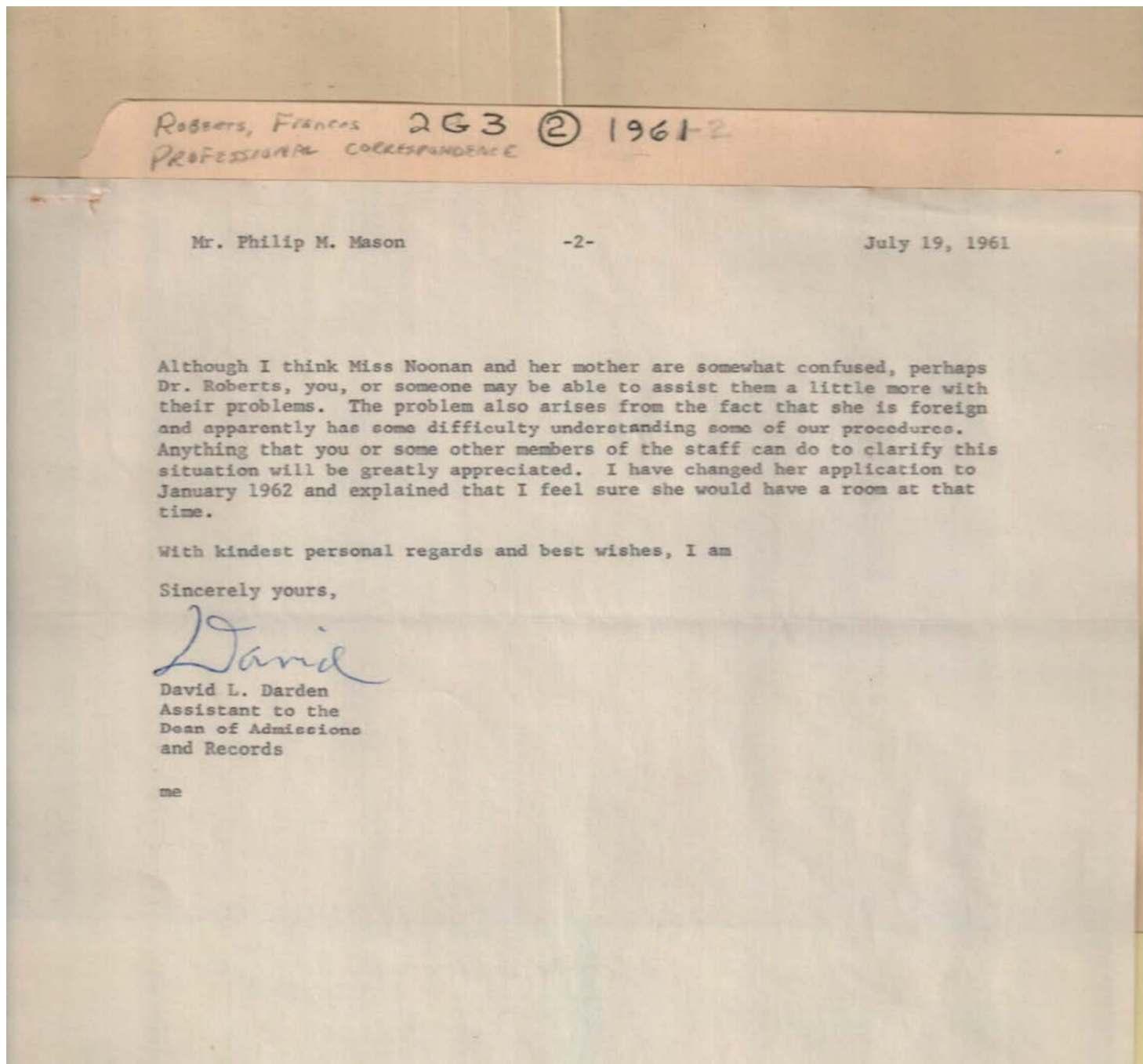
Dates:

July 19, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Names:

Darden, David L.

Noonan, Lydia
Angelika

Roberts, Dr.

Places:

University, AL

Types:

correspondence

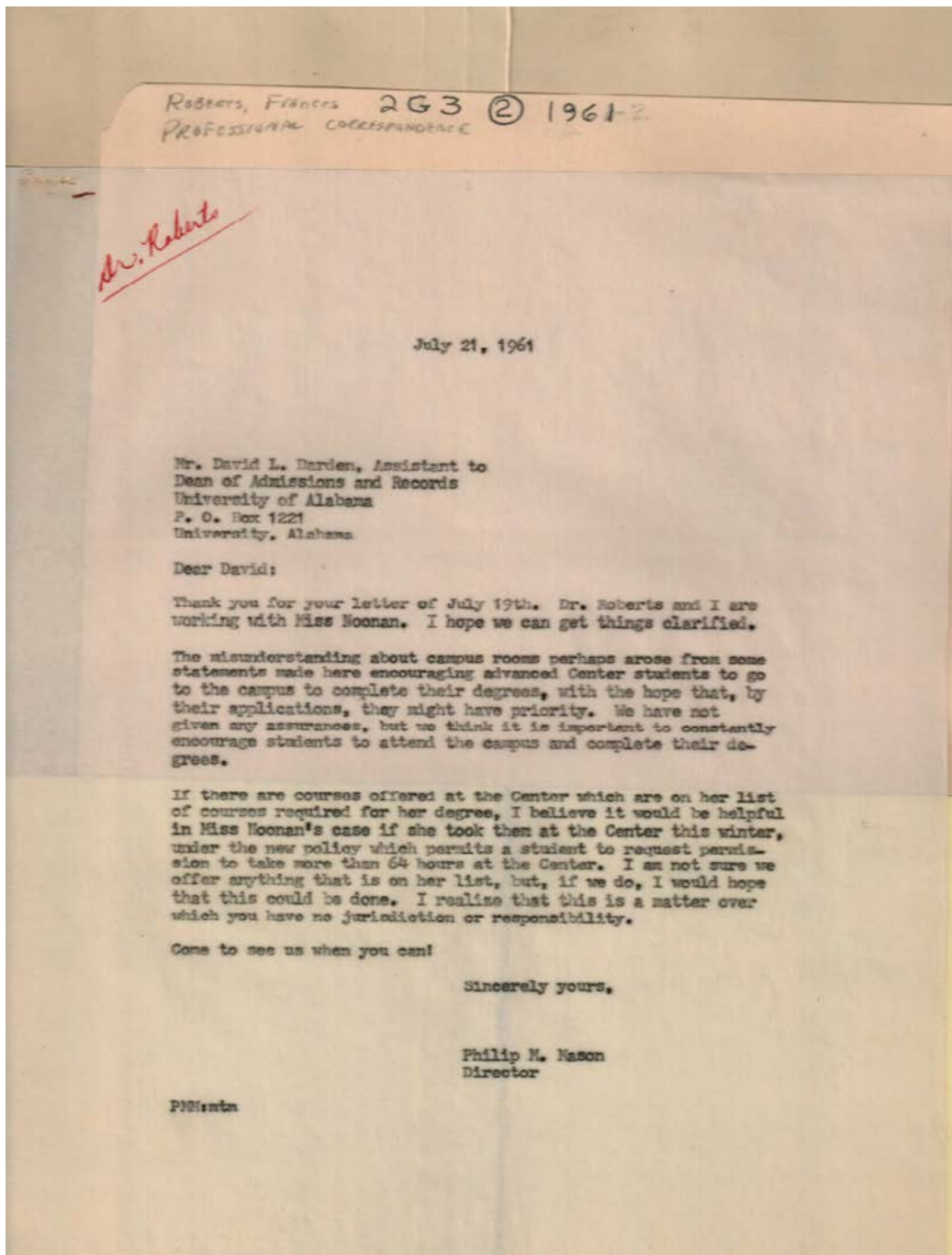
Dates:

July 19, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 77 r02g03-02-000-0072 [Contents](#) [Index](#) [About](#)



Names:

Darden, David L.
Mason, Philip M.

Noonan, Lydia
Angelika

Roberts, Dr.

Places:

Huntsville, AL

University, AL

Types:

correspondence

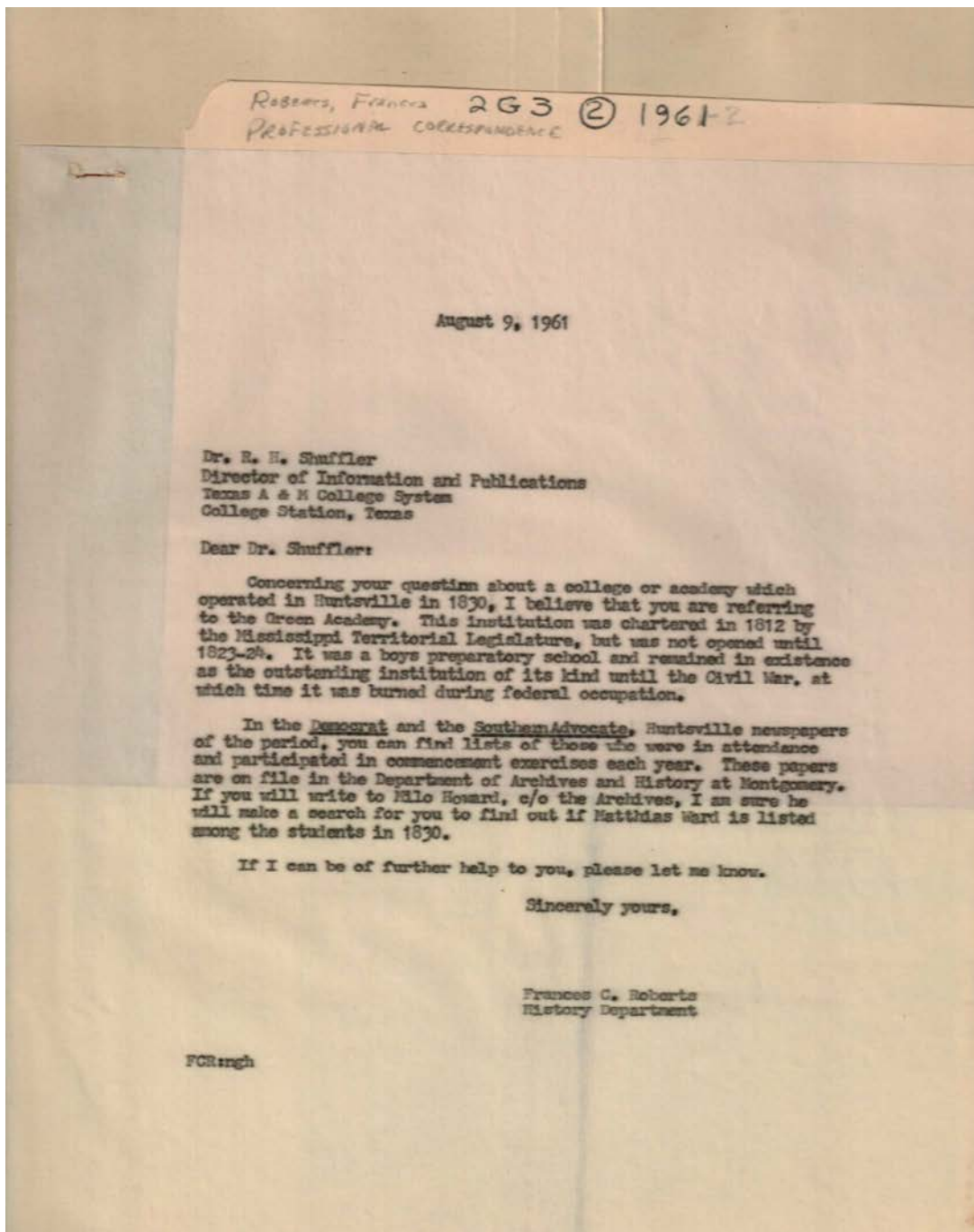
Dates:

July 21, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 78 r02g03-02-000-0073 [Contents](#) [Index](#) [About](#)



Names:

Howard, Milo

Roberts, Frances C.

Shuffler, R. H., Dr.

Ward, Matthias

Places:

College Station, TX

Huntsville, AL

Types:

correspondence

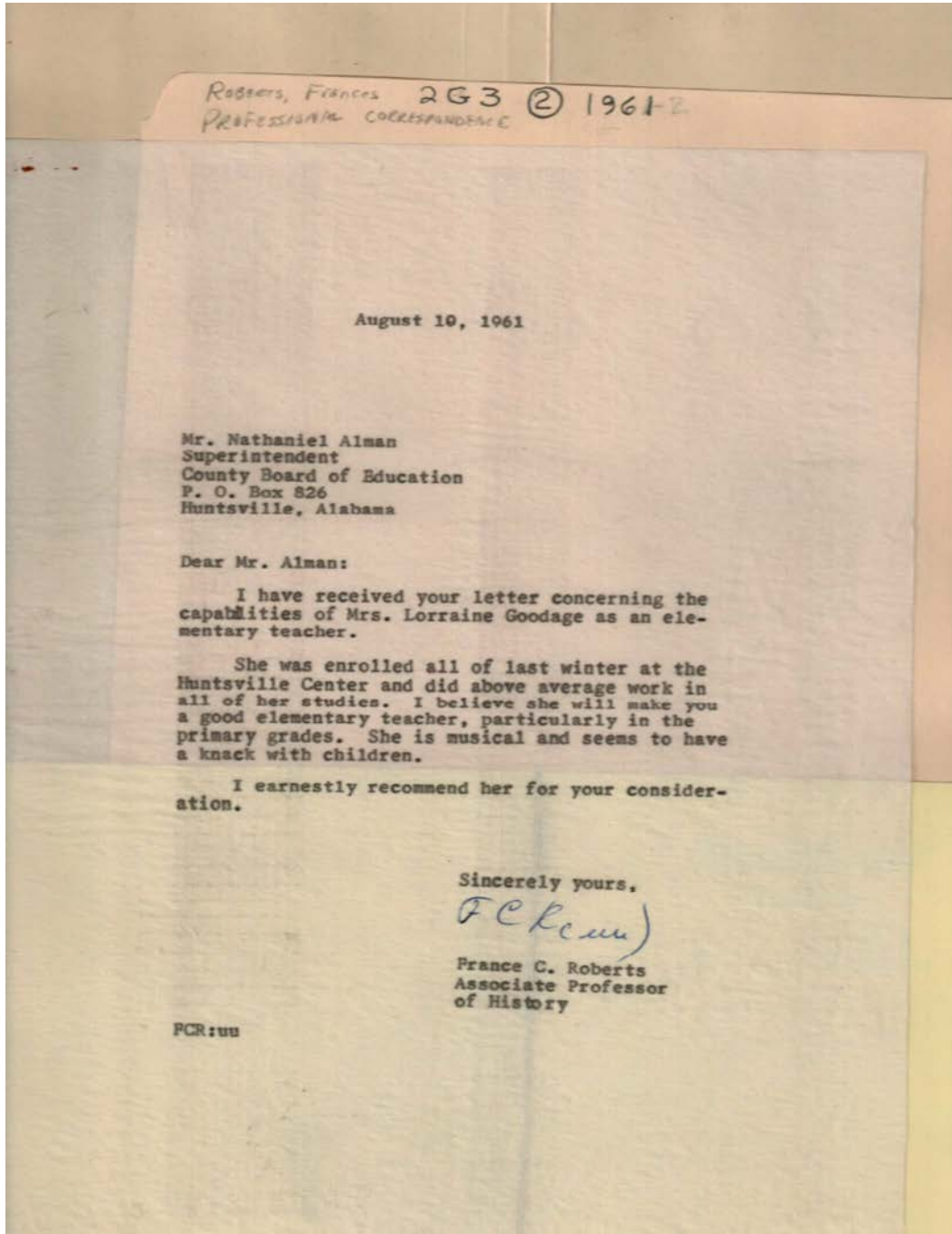
Dates:

Aug 9, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 79 r02g03-02-000-0074 [Contents](#) [Index](#) [About](#)



Names:

Alman, Nathaniel

Goodage, Lorraine,
Mrs.

Roberts, Frances C.

Places:

Huntsville, AL

Types:

correspondence

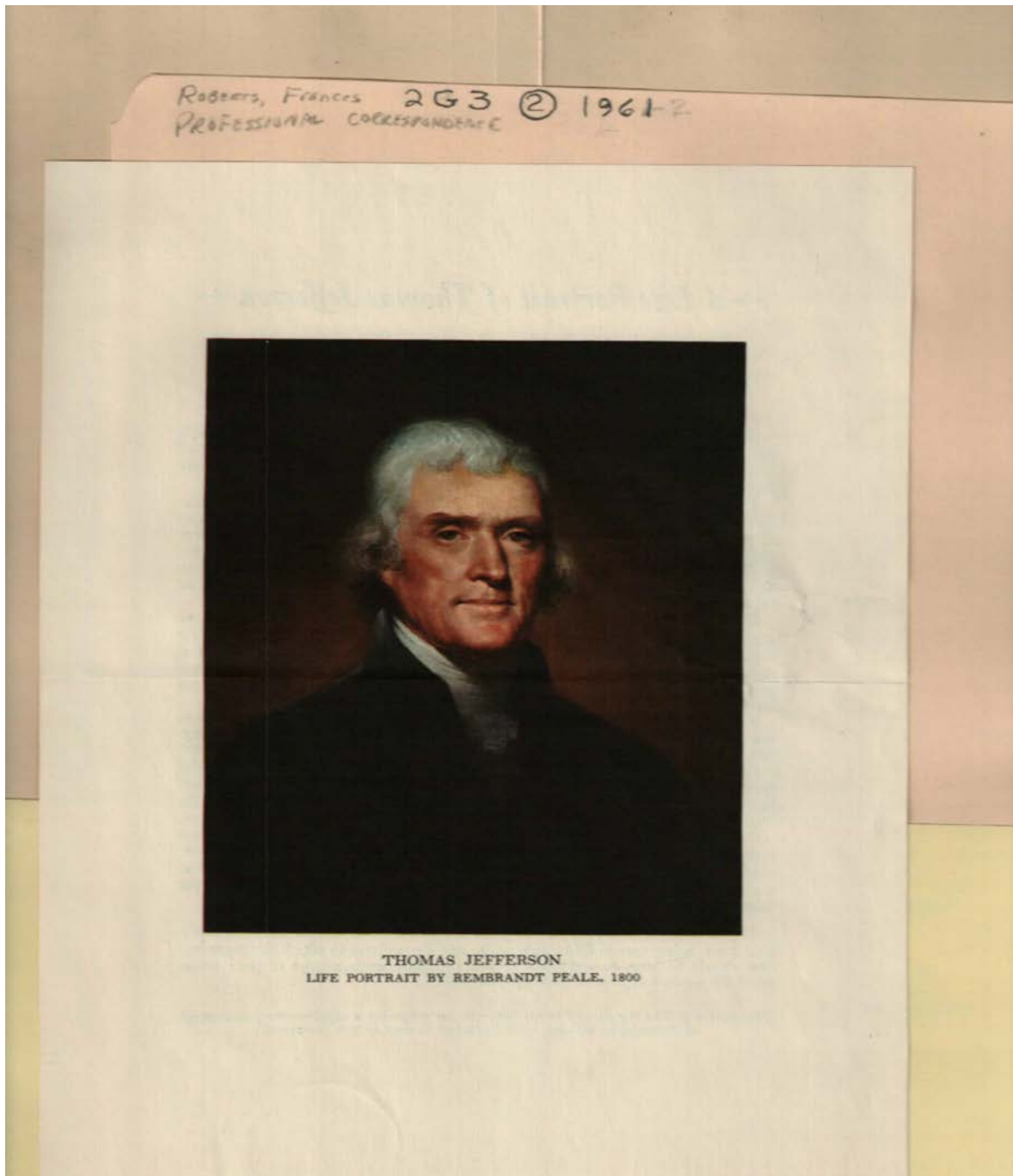
Dates:

Aug 19, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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1800

Names:

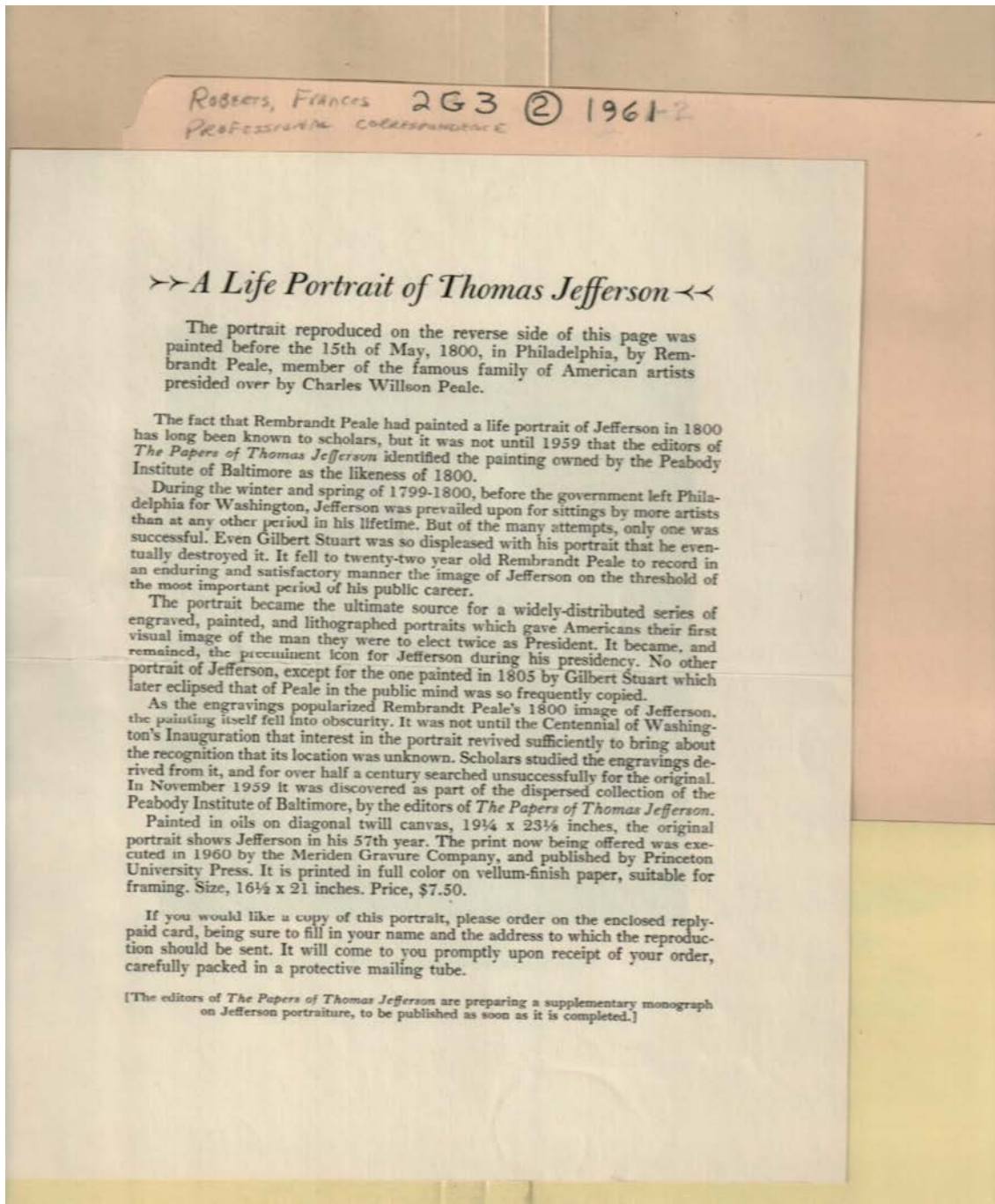
Jefferson, Thomas

Peale, Rembrandt

Types:

painting

photograph



see image 75

Names:

Jefferson, Thomas

Types:

advertisement

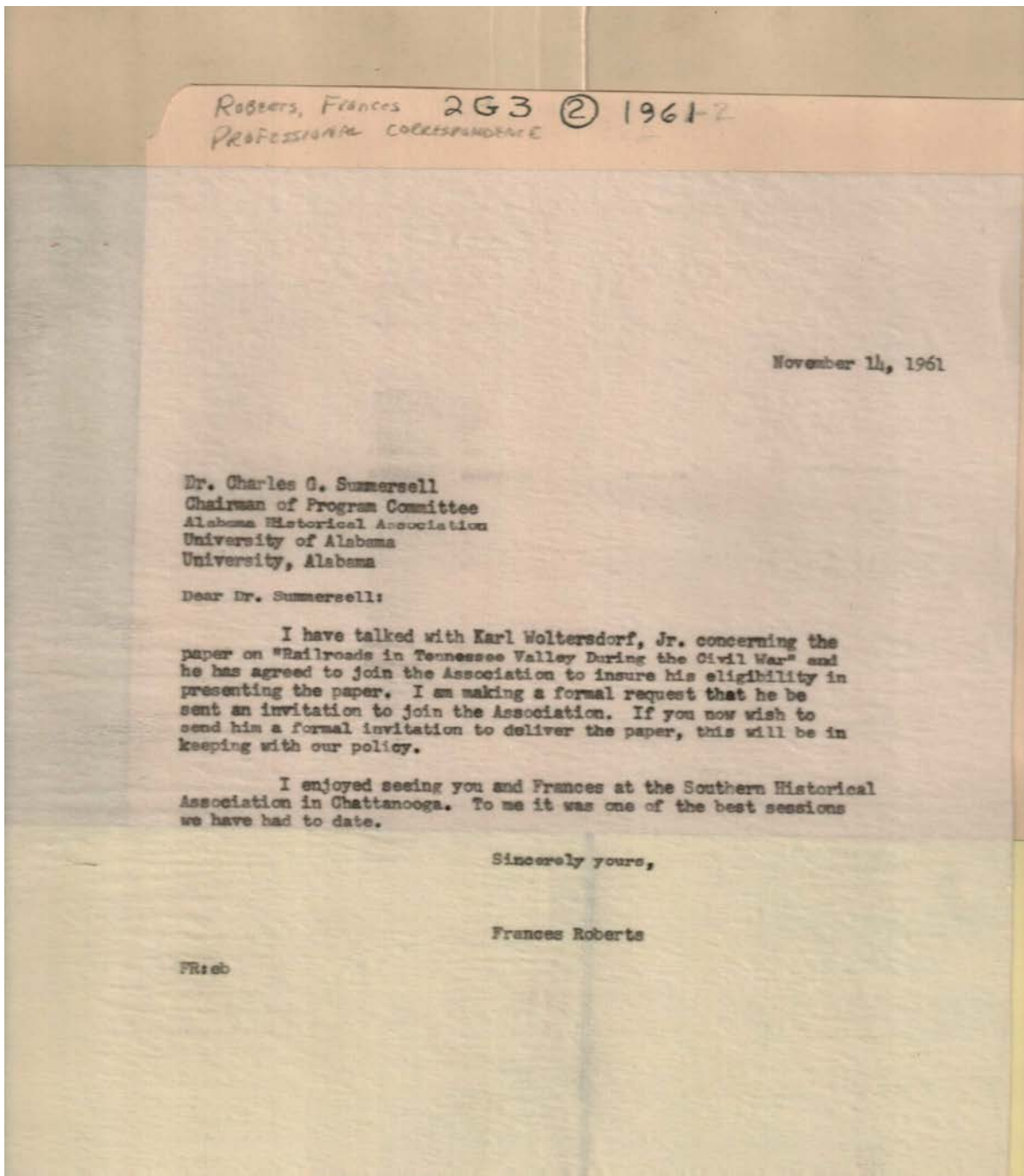
Dates:

1960

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Names:

Roberts, Frances

Summersell, Charles
G., Dr.

Woltersdorf, Karl, Jr.

Places:

Huntsville, AL

University, AL

Types:

correspondence

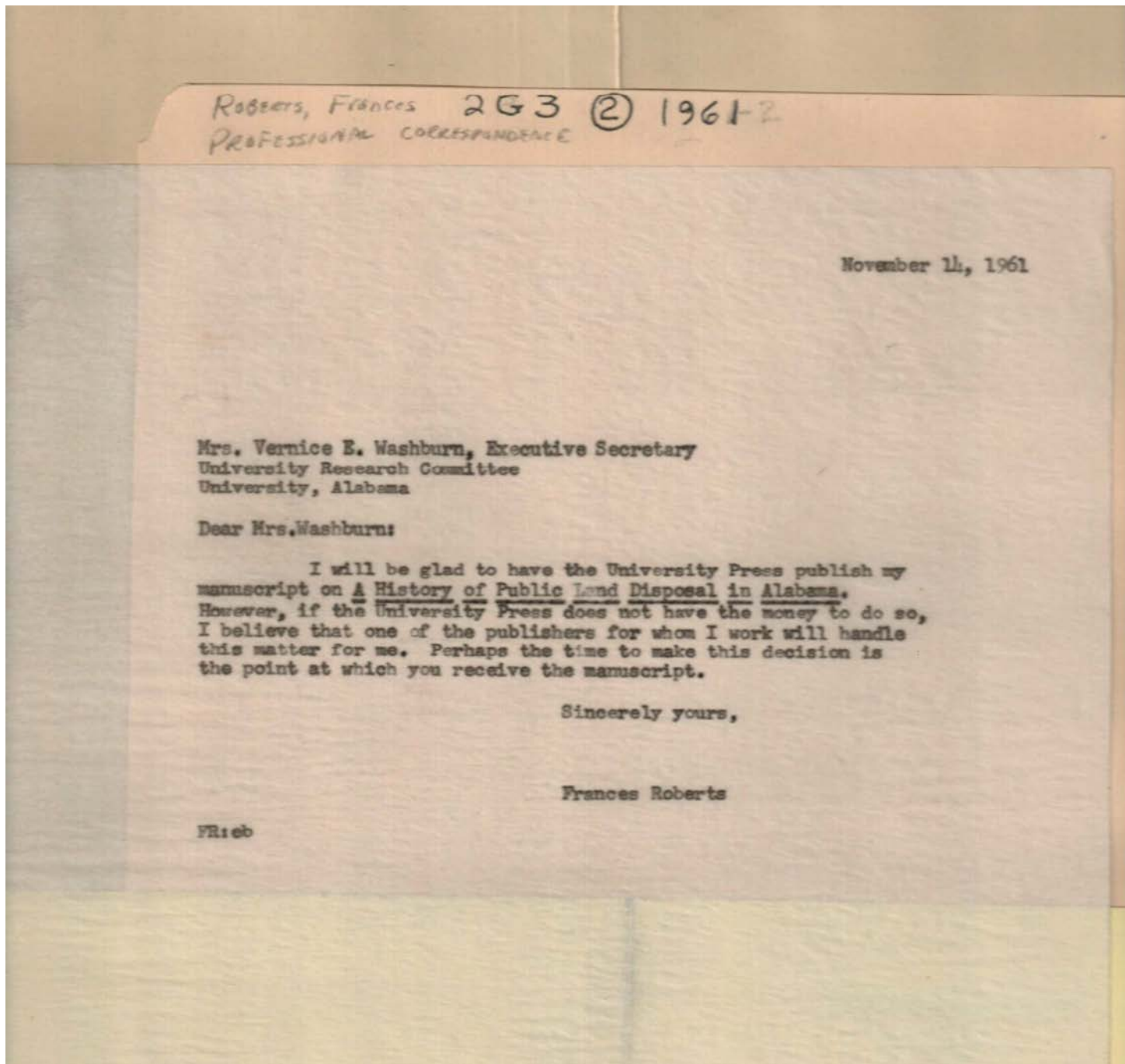
Dates:

Nov 14, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Names:

Roberts, Frances

Washburn, Vernice
E., Mrs.

Places:

Huntsville, AL

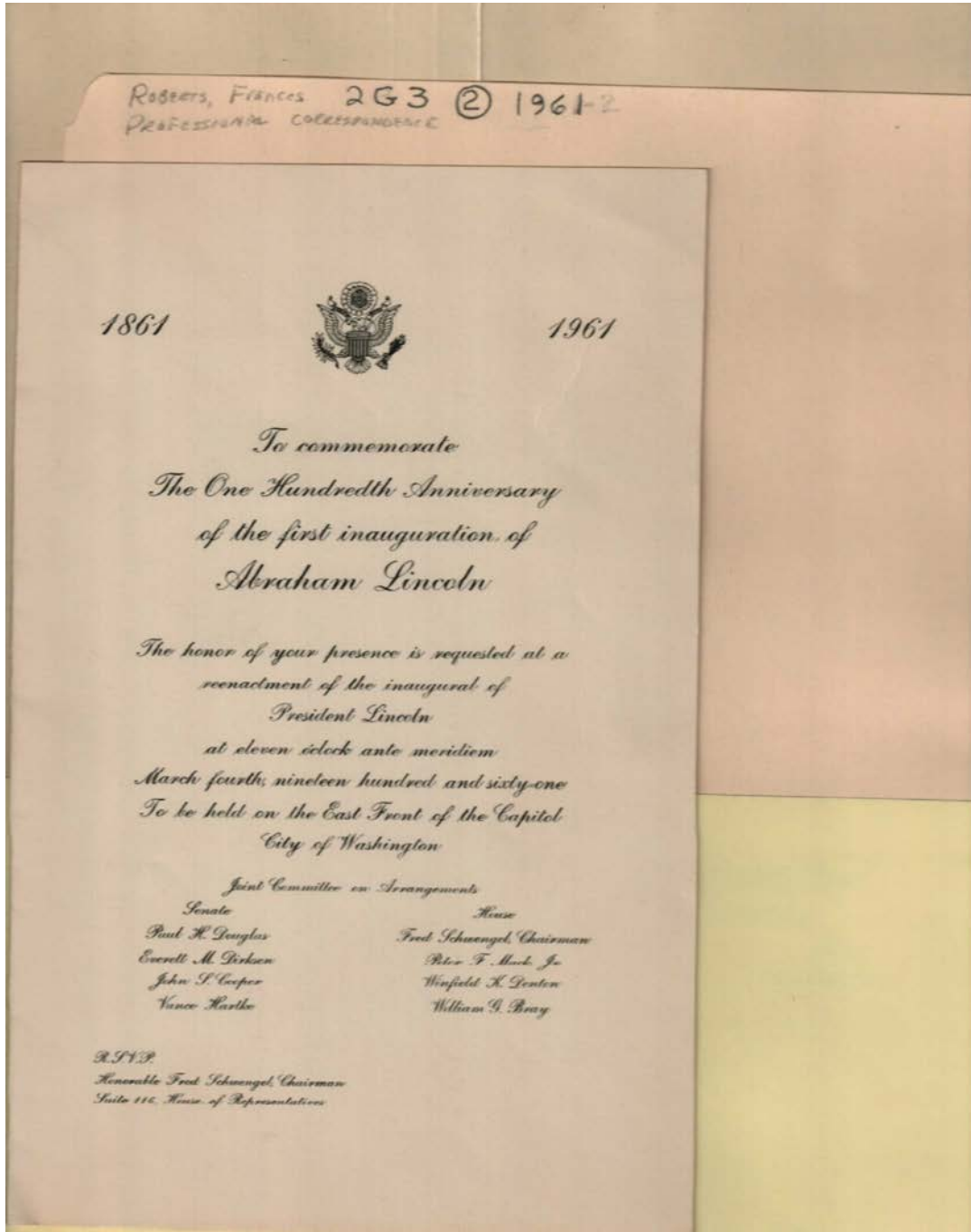
University, AL

Types:

correspondence

Dates:

Nov 14, 1961



Names:

President Lincoln
Reenactment

Places:

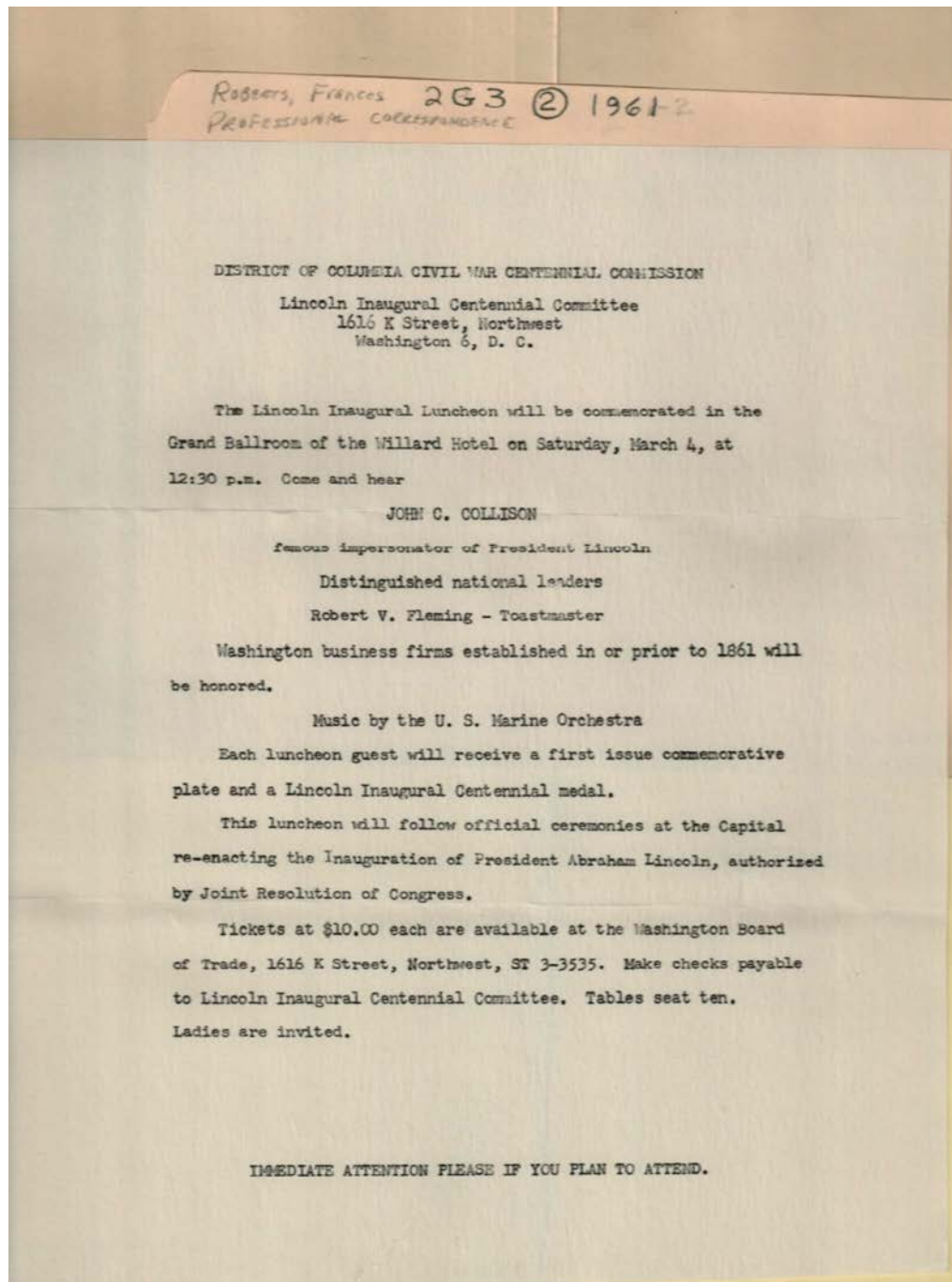
Washington, D. C.

Types:

invitation

Dates:

Mar 4, 1961



Names:

President Lincoln
Reenactment

Places:

Washington, D. C.

Types:

invitation

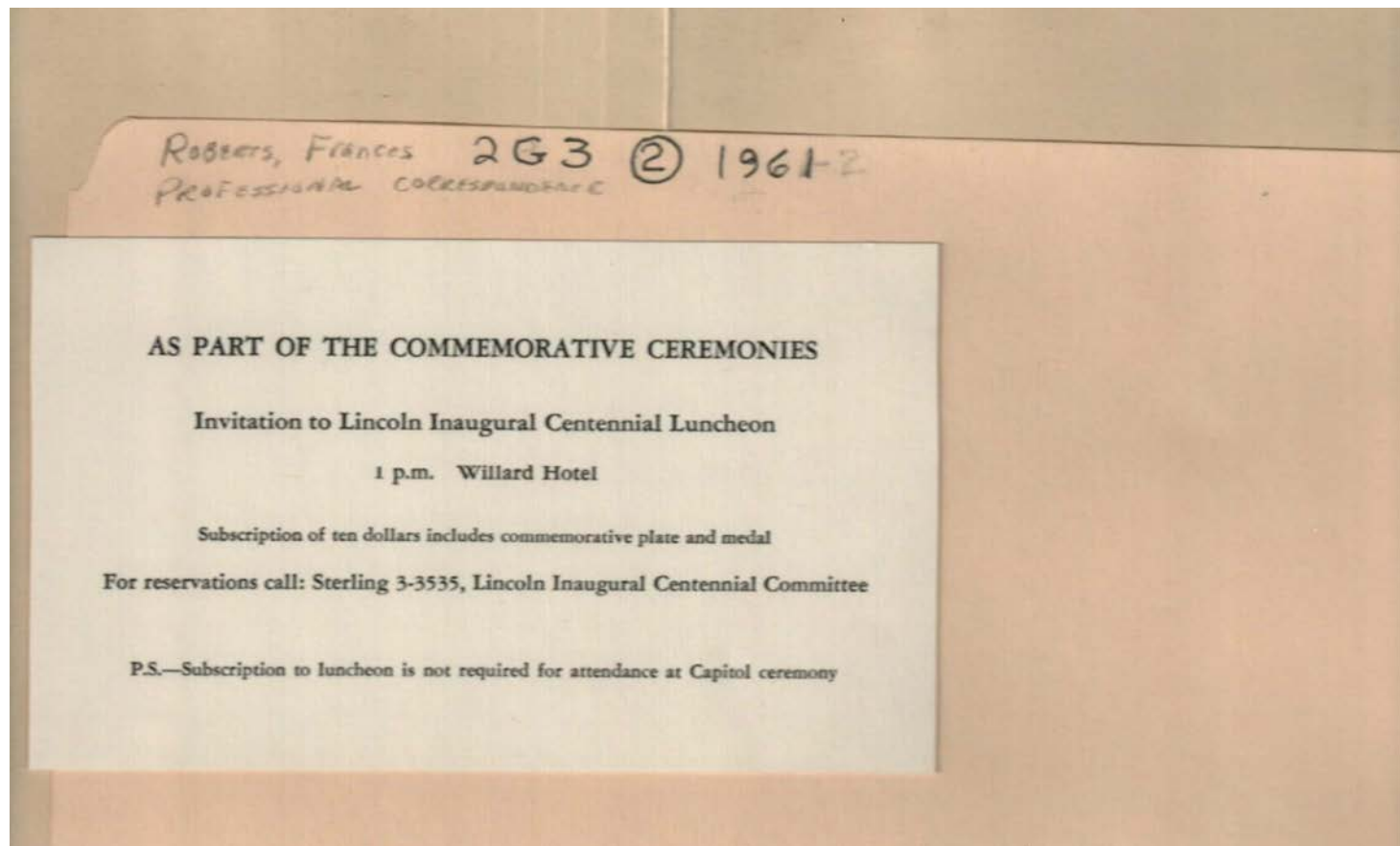
Dates:

Mar 4, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Names:

President Lincoln
Reenactment

Places:

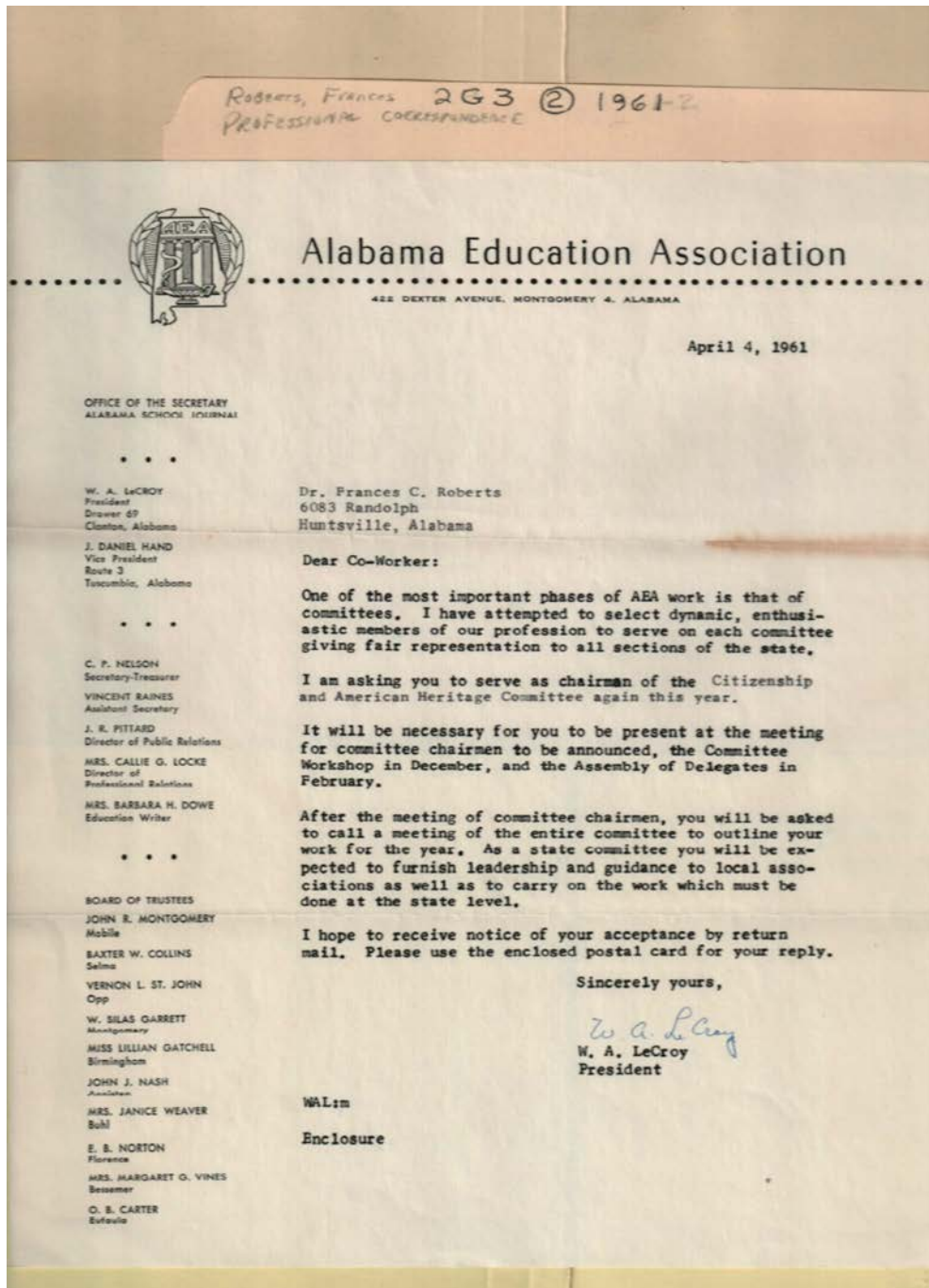
Washington, D. C.

Types:

invitation

Dates:

Mar 4, 1961



Names:

LeCroy, W. A.

Roberts, Frances C.,
Dr.

Places:

Huntsville, AL

Montgomery, AL

Types:

correspondence

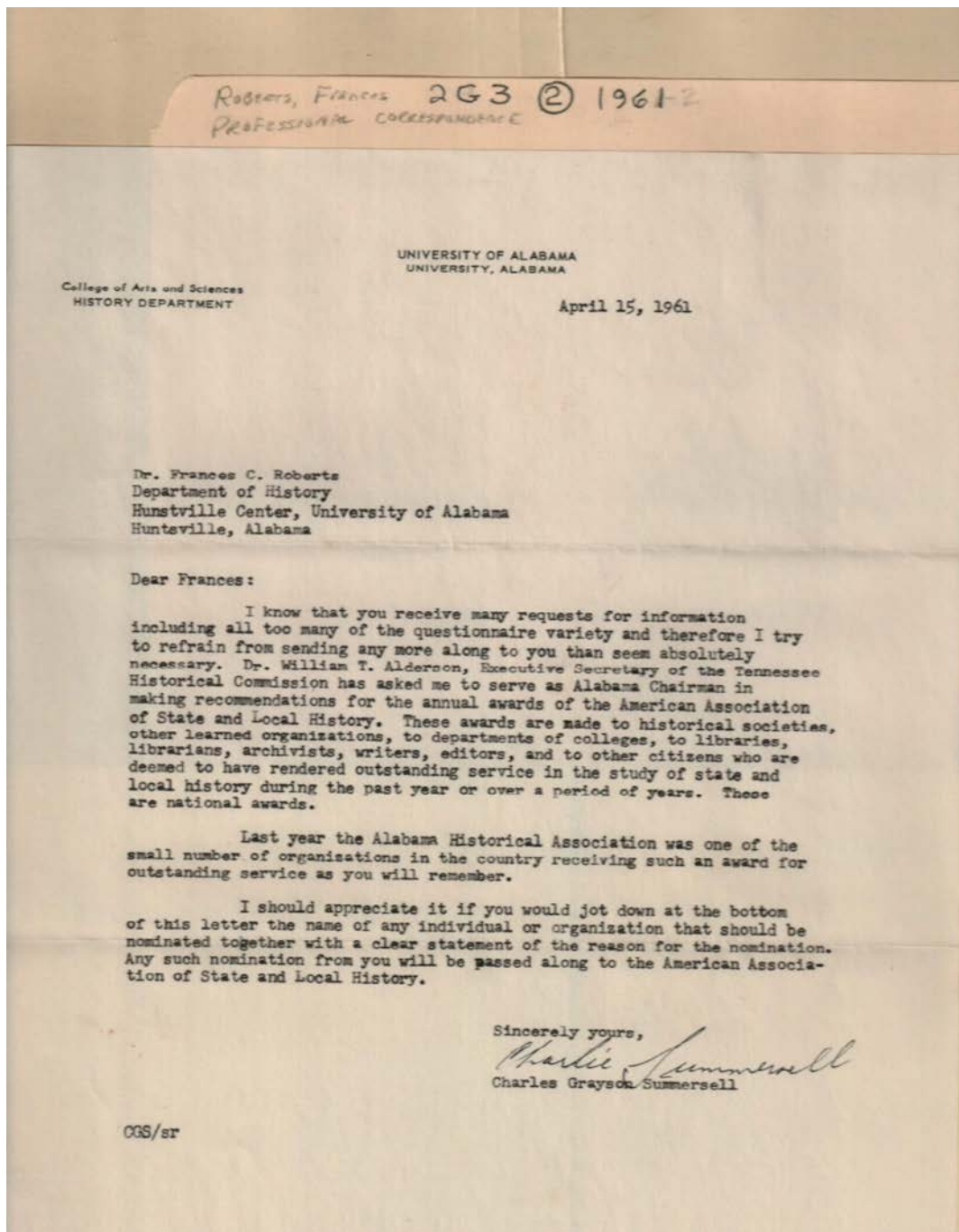
Dates:

April 4, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 88 r02g03-02-000-0083 [Contents](#) [Index](#) [About](#)



Names:

Alderson, William T.,
Dr.

Roberts, Frances C.,
Dr.

Summersell, Charles
Grayson

Places:

Huntsville, AL

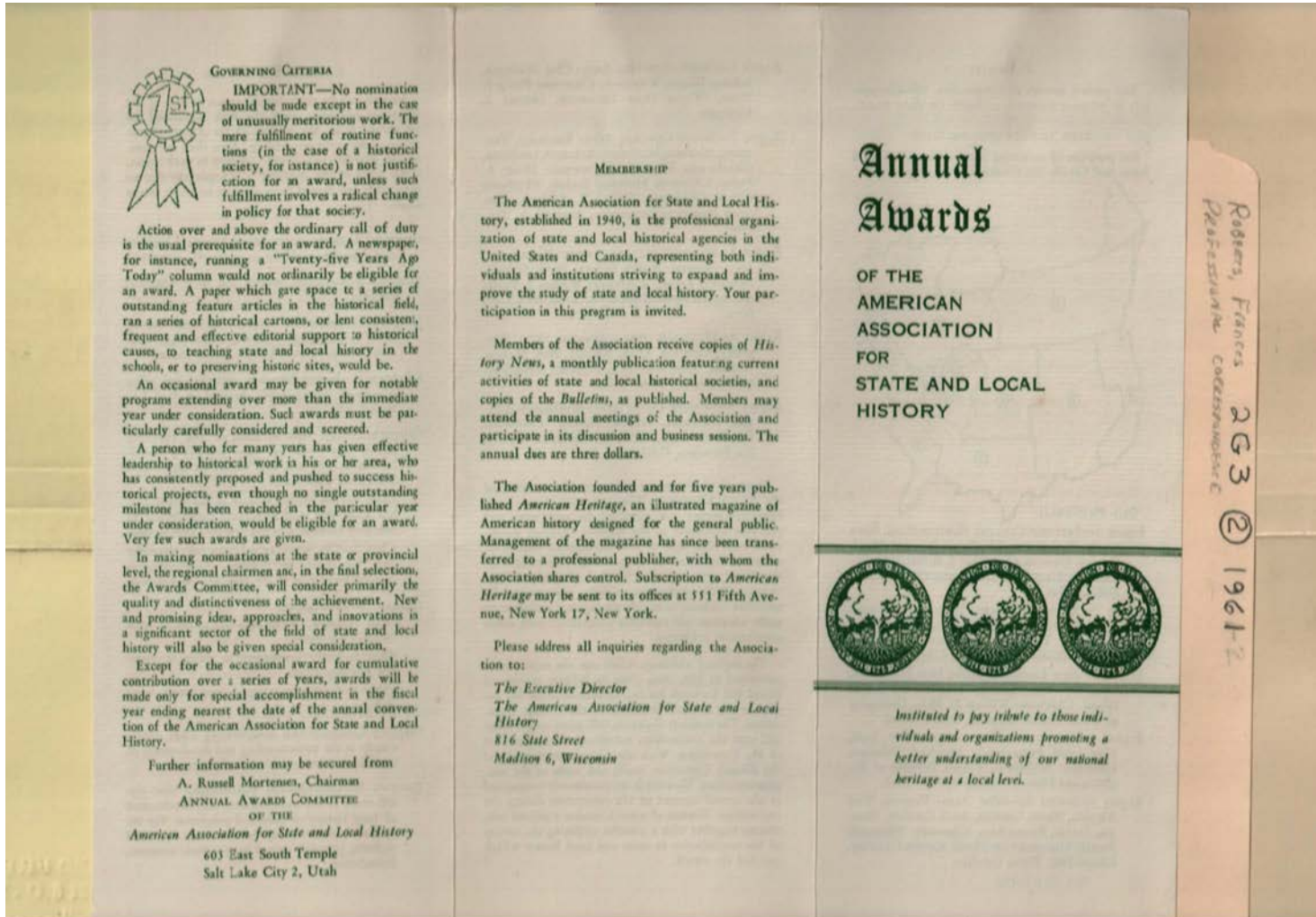
University, AL

Types:

correspondence

Dates:

April 15, 1961



Names:

American Assoc. for State & Local History

Places:

Salt Lake City, UT

Types:

pamphlet

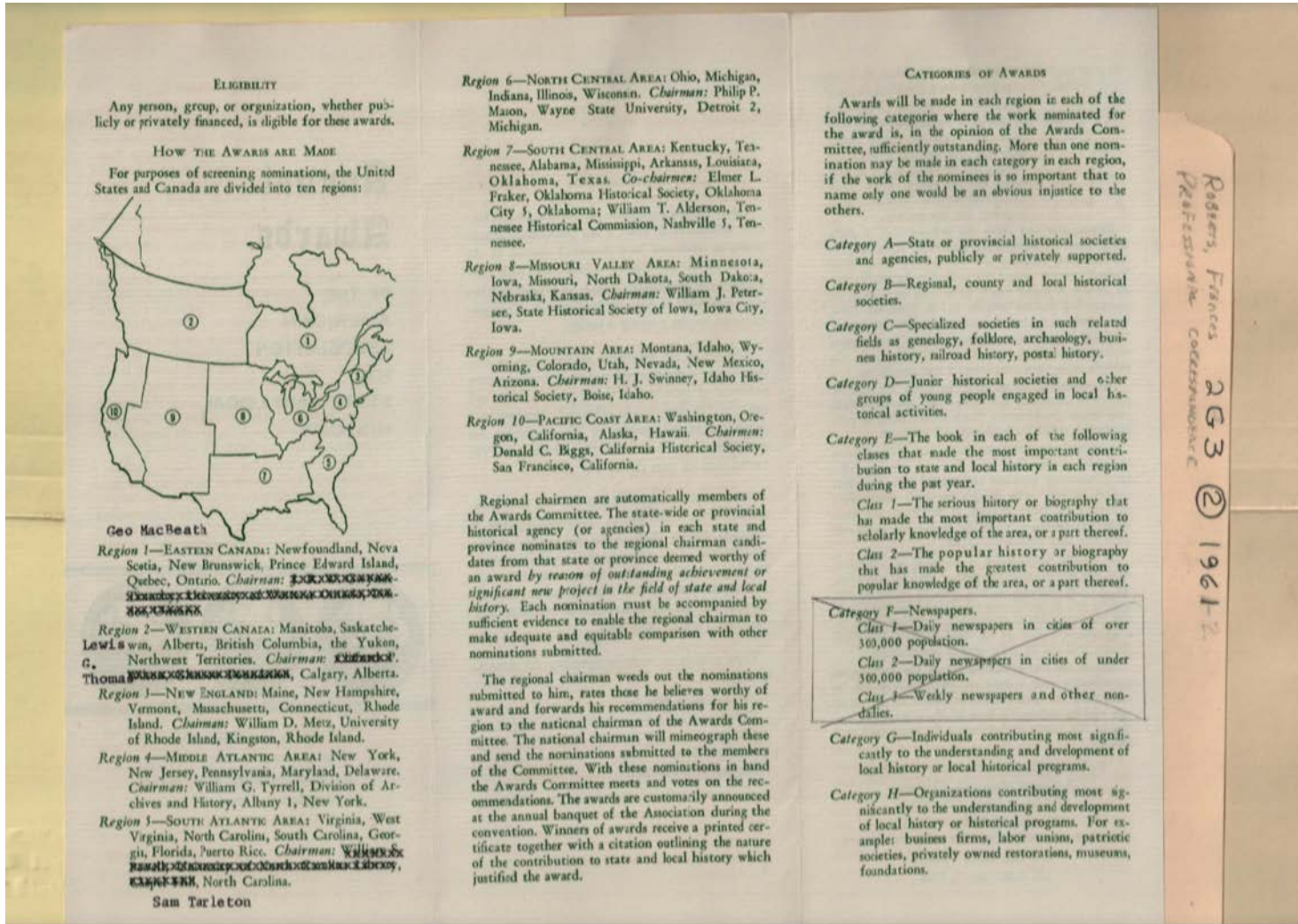
Dates:

1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 90 r02g03-02-000-0085 [Contents](#) [Index](#) [About](#)



Names:

American Assoc. for State & Local

History

Places:

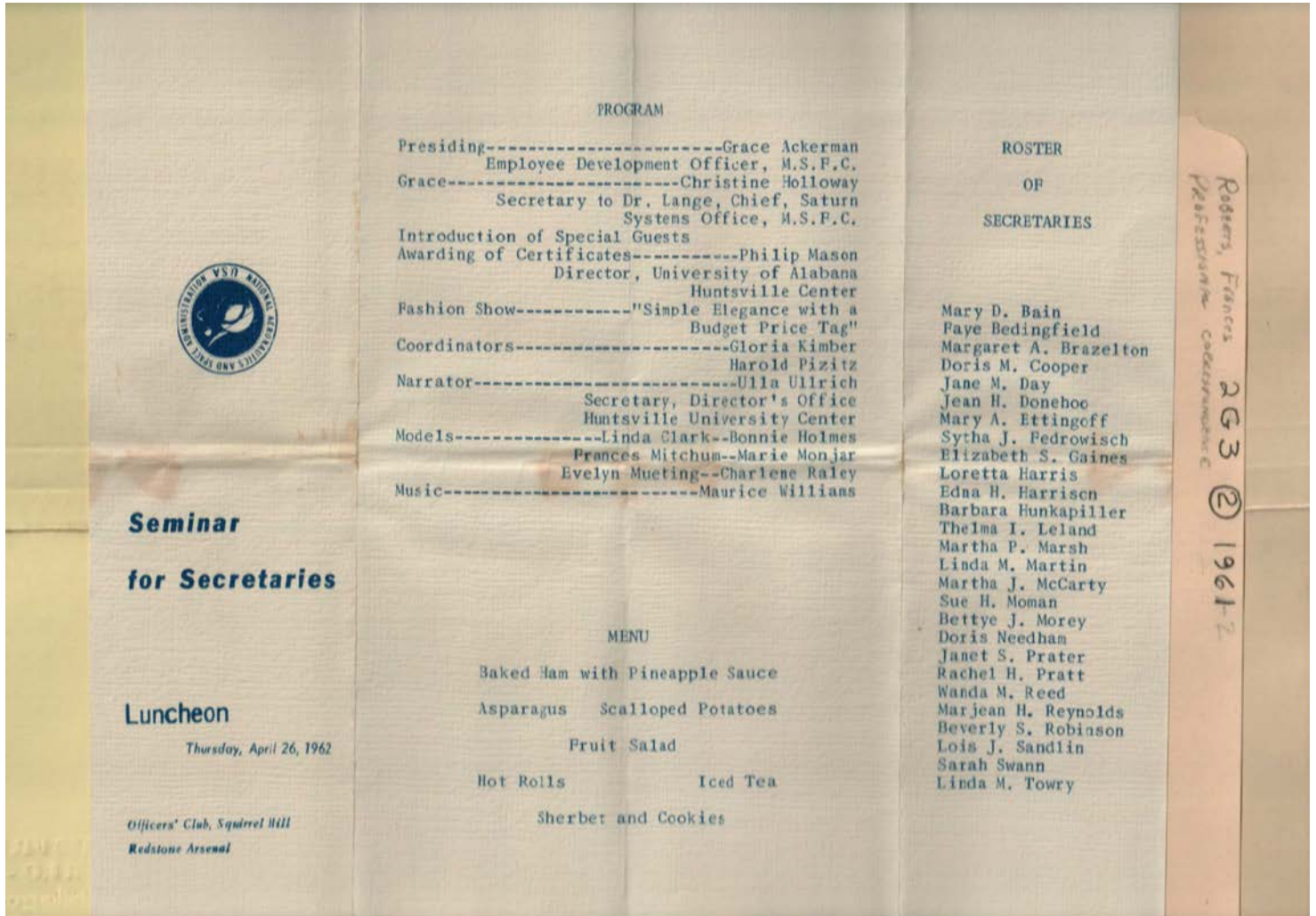
Salt Lake City, UT

Types:

pamphlet

Dates:

1961



Names:

- | | | | |
|---------------------------|----------------------|------------------|----------------------------|
| Ackerman, Grace | Harris, Loretta | Mitchum, Frances | Reynolds, Marjean H. |
| Bain, Mary D. | Harrison, Edna H. | Moman, Sue H. | Robinson, Beverly S. |
| Bedingfield, Faye | Holloway, Christine | Monjar, Marie | Sandlin, Lois J. |
| Brazelton, Margaret
A. | Holmes, Bonnie | Morey, Bettye J. | Seminar for
Secretaries |
| Clark, Linda | Hunkapiller, Barbara | Mueting, Evelyn | Swann, Sarah |
| Cooper, Doris M. | Kimber, Gloria | Needham, Doris | Towry, Linda M. |
| Donehoo, Jean H. | Leland, Thelma I. | Pizitz, Harold | Ullrich, Ulla |
| Ettingoff, Mary A. | Marsh, Martha P. | Prater, Janet S. | Williams, Maurice |
| Fedrowisch, Sytha J. | Martin, Linda M. | Pratt, Rachel H. | |
| Gaines, Elizabeth S. | Mason, Philip | Raley, Charlene | |
| | McCarty, Martha J. | Reed, Wanda M. | |

Places:

- Redstone Arsenal,
AL

Types:

- program

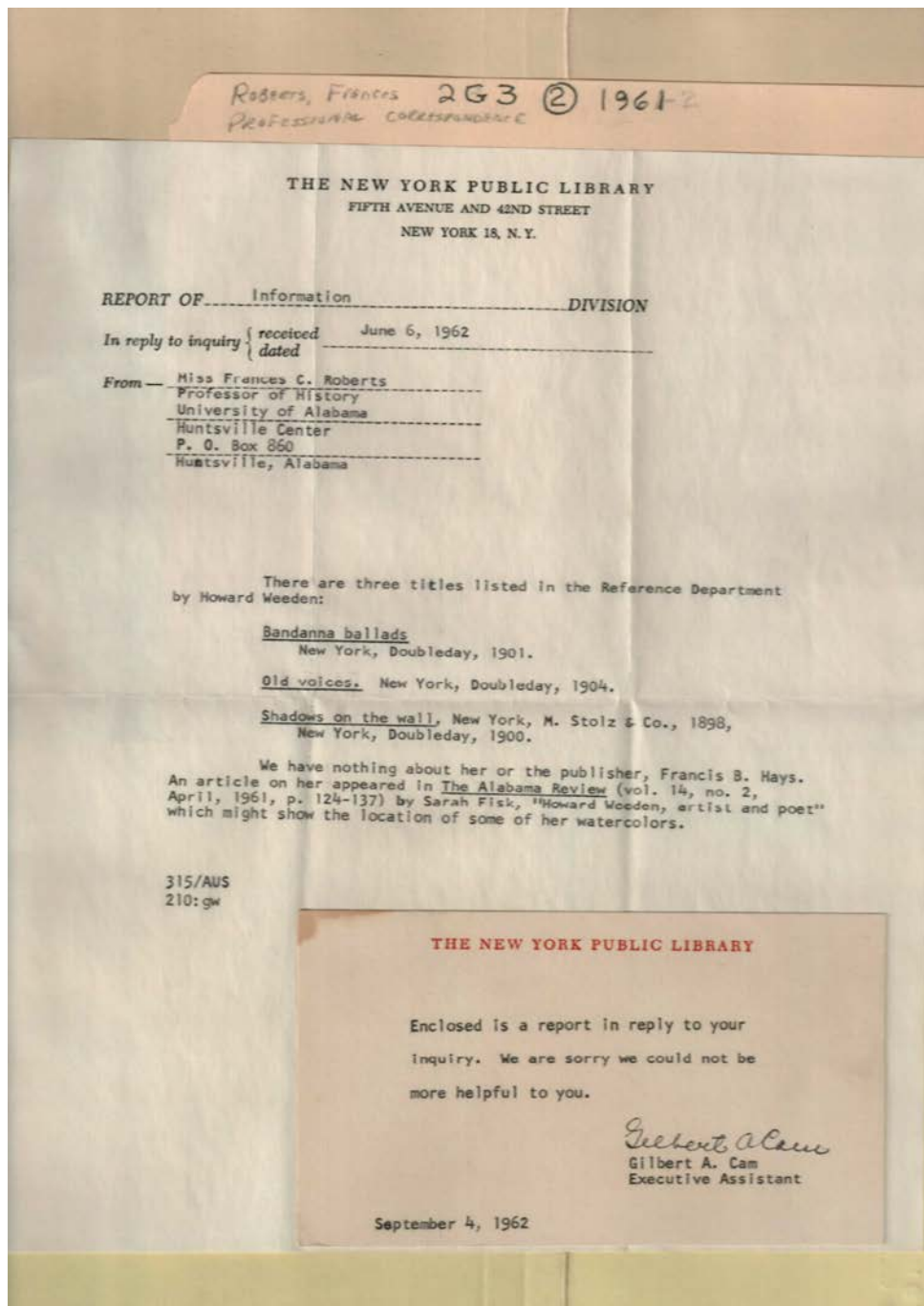
Dates:

- April 26, 1962

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 92 r02g03-02-000-0087 [Contents](#) [Index](#) [About](#)



Names:

Cam, Gilbert A.
Hays, Francis B.

Roberts, Frances C.,
Miss

The New York Public
Library

Weeden, Howard

Places:

New York, NY

Types:

report

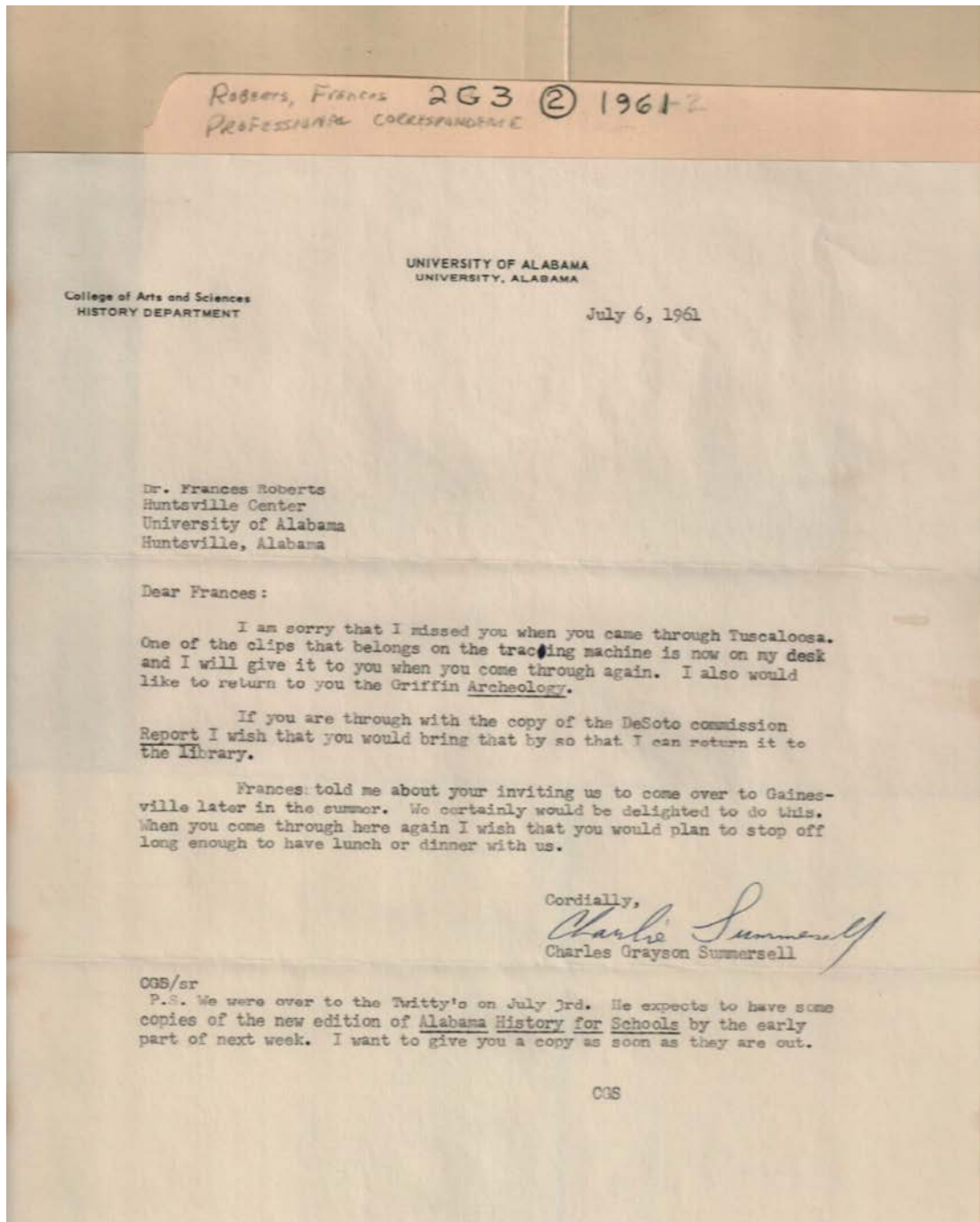
Dates:

June 6, 1962

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Names:

Roberts, Frances, Dr.

Summersell, Charles
Grayson

Twitty,

Places:

Huntsville, AL

University, AL

Types:

correspondence

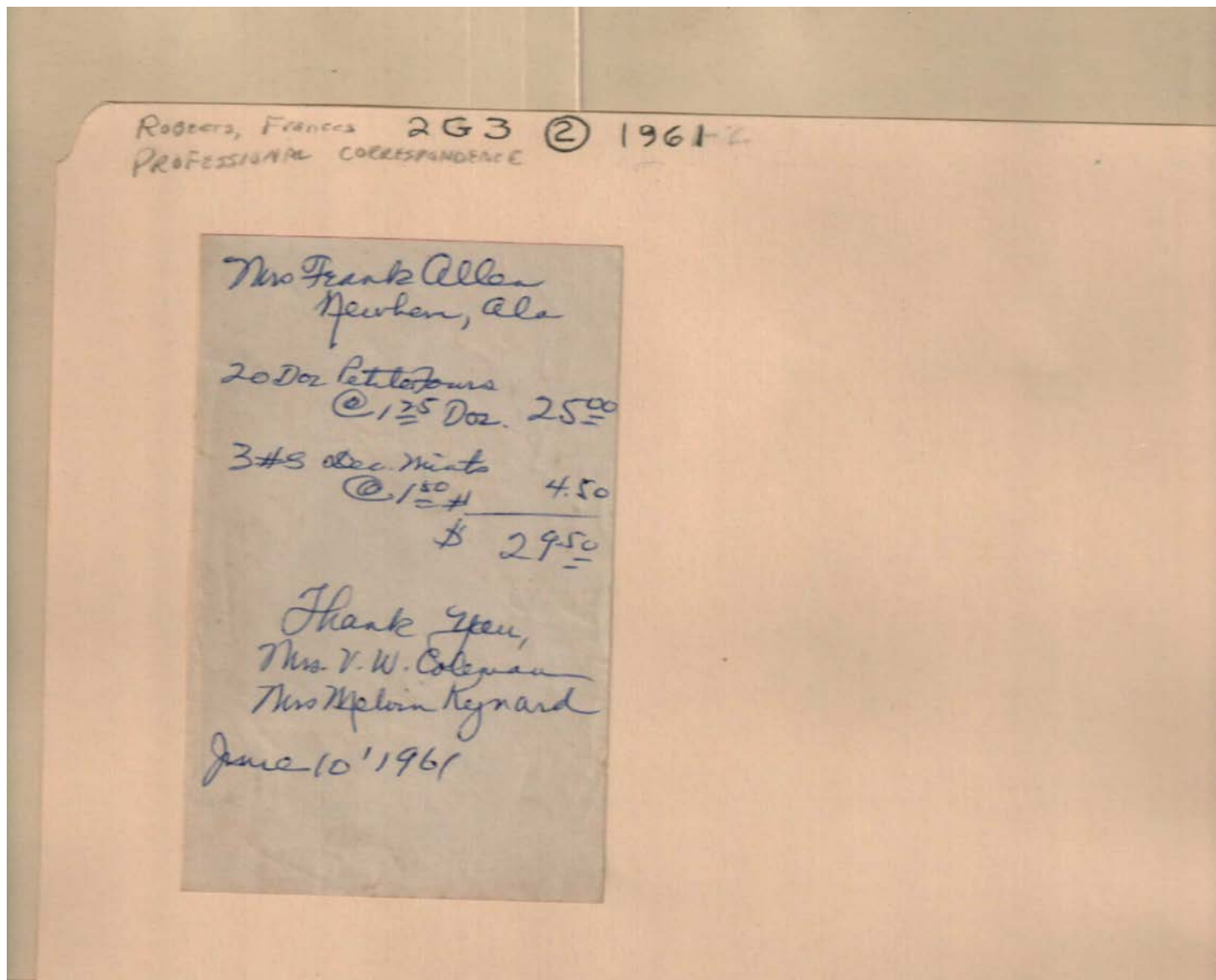
Dates:

July 6, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Names:

Allen, Frank, Mrs.

Coleman, V. W., Mrs.

Kynard, Melvin, Mrs.

Places:

Newbern, AL

Types:

note

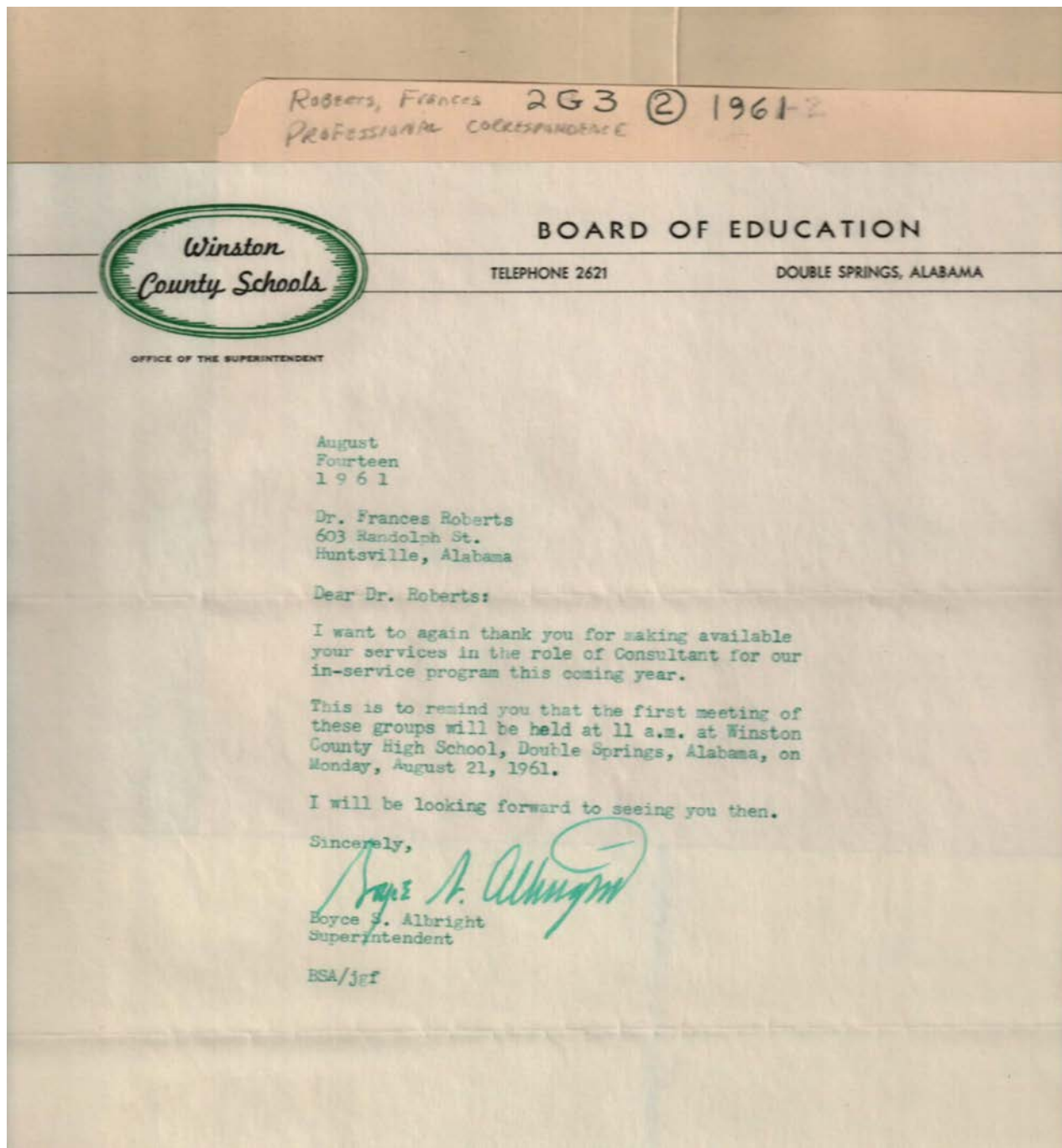
Dates:

June 10, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Names:

Albright, Boyce S.

Roberts, Frances, Dr.

Places:

Double Springs, AL

Huntsville, AL

Types:

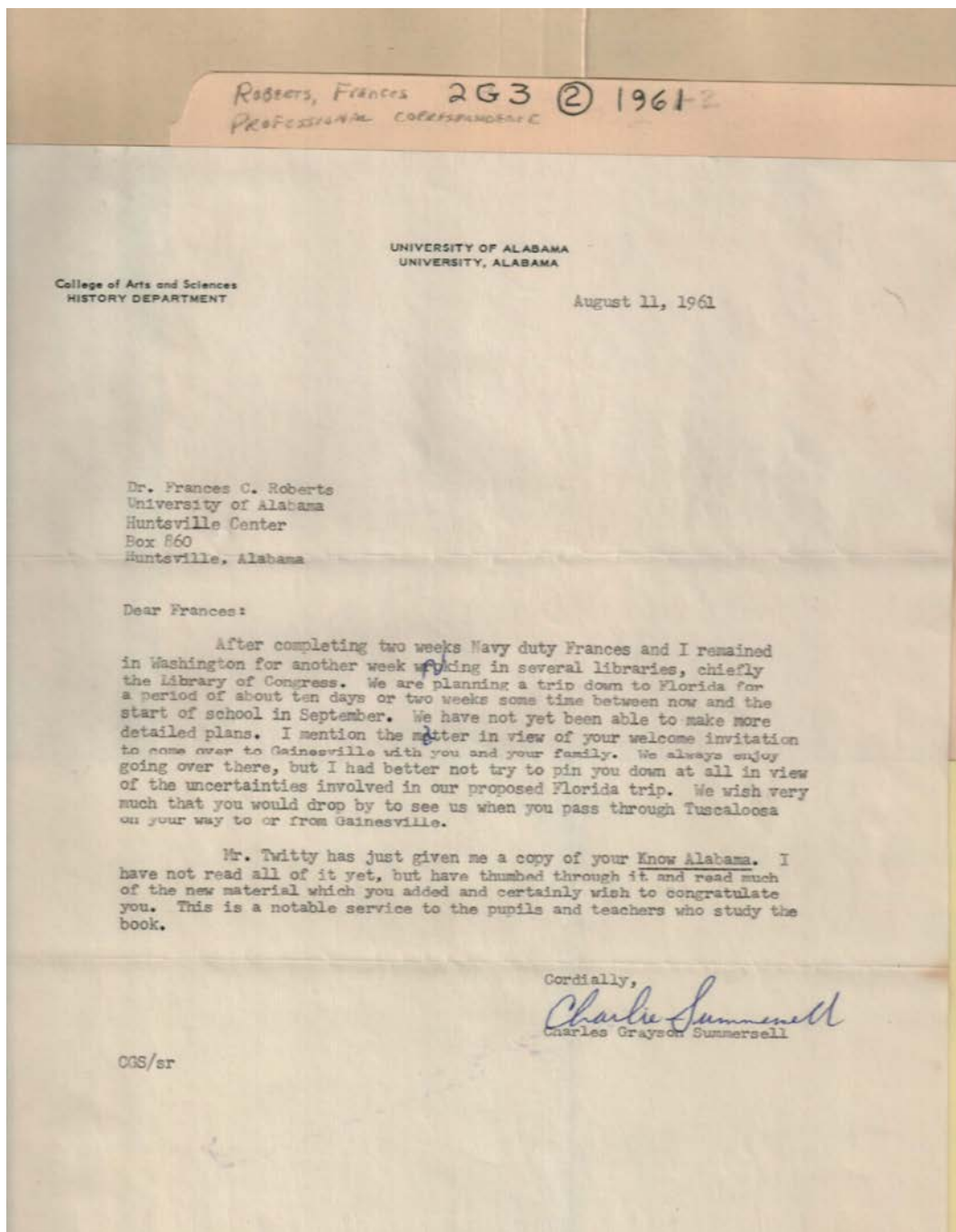
correspondence

Dates:

Aug 14, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2
Frances C. Roberts Professional Correspondence, 1961

Image 96 r02g03-02-000-0091 [Contents](#) [Index](#) [About](#)



Names:

Roberts, Frances C.,
Dr.

Summersell, Charles
Grayson

Twitty,

Places:

Huntsville, AL

University, AL

Types:

correspondence

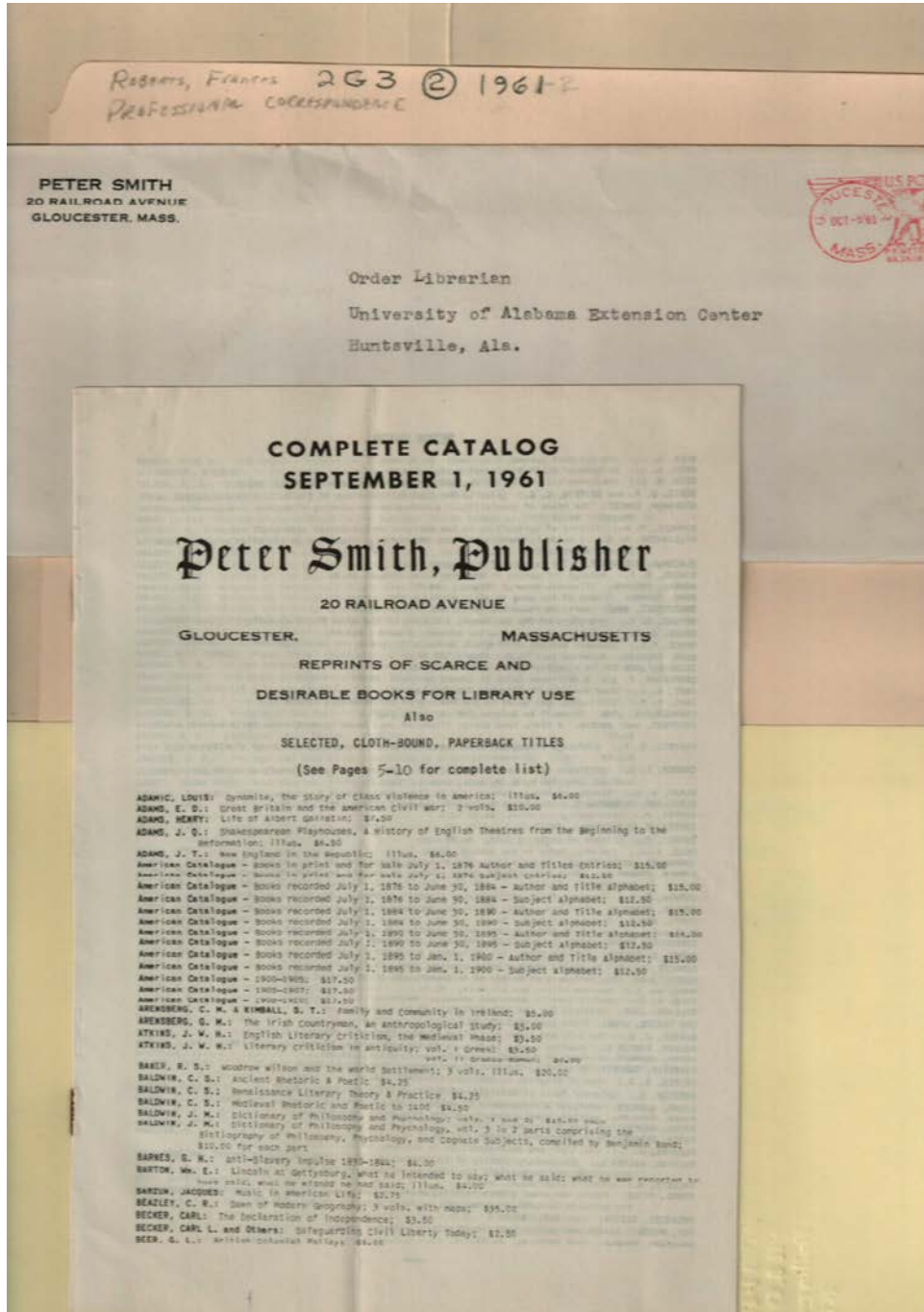
Dates:

Aug 11, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Names:

Peter Smith,
Publisher

Places:

Gloucester,
Massachusetts

Types:

catalog

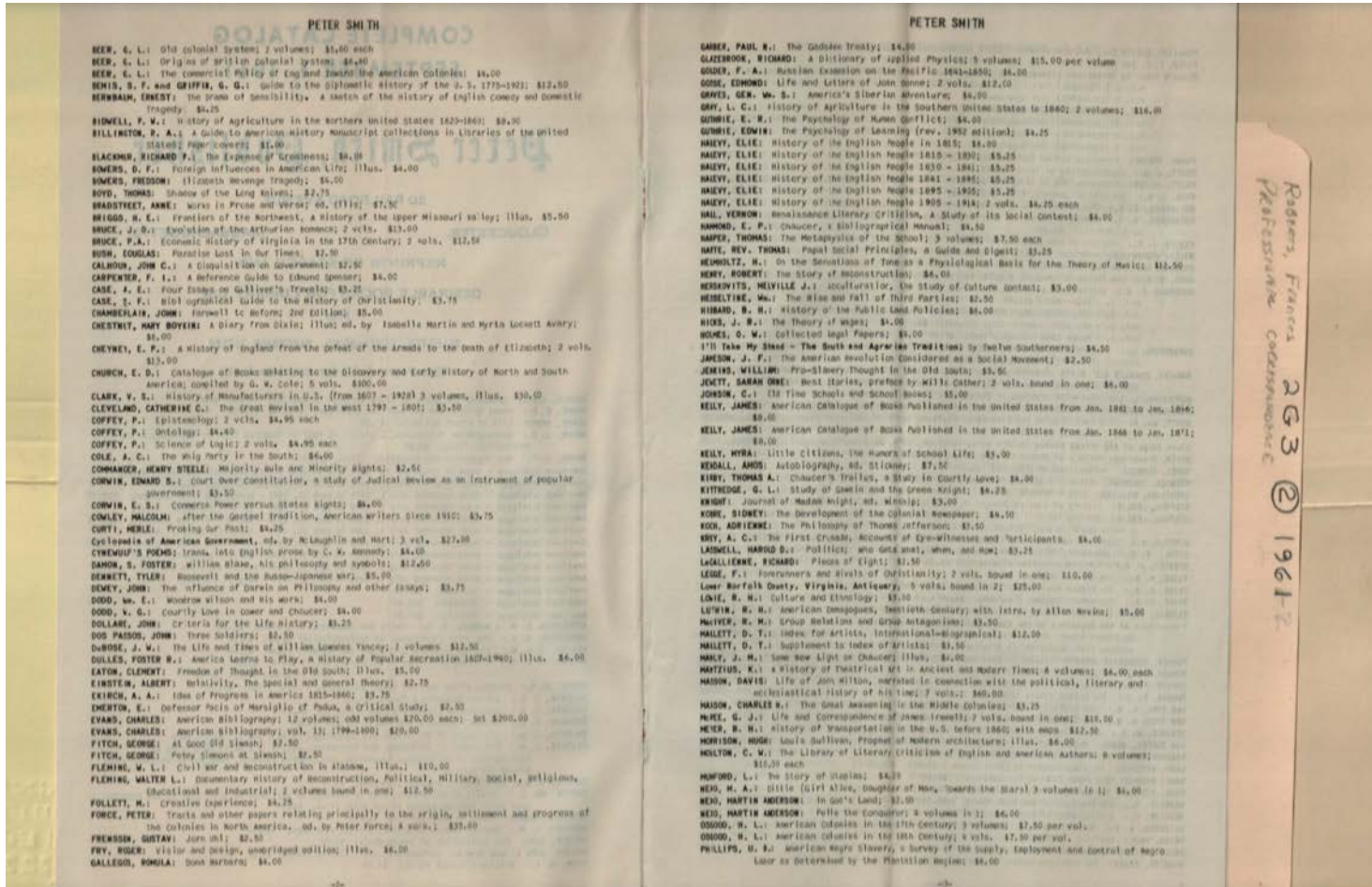
Dates:

Sept 1, 1961

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Frances C. Roberts Professional Correspondence, 1961

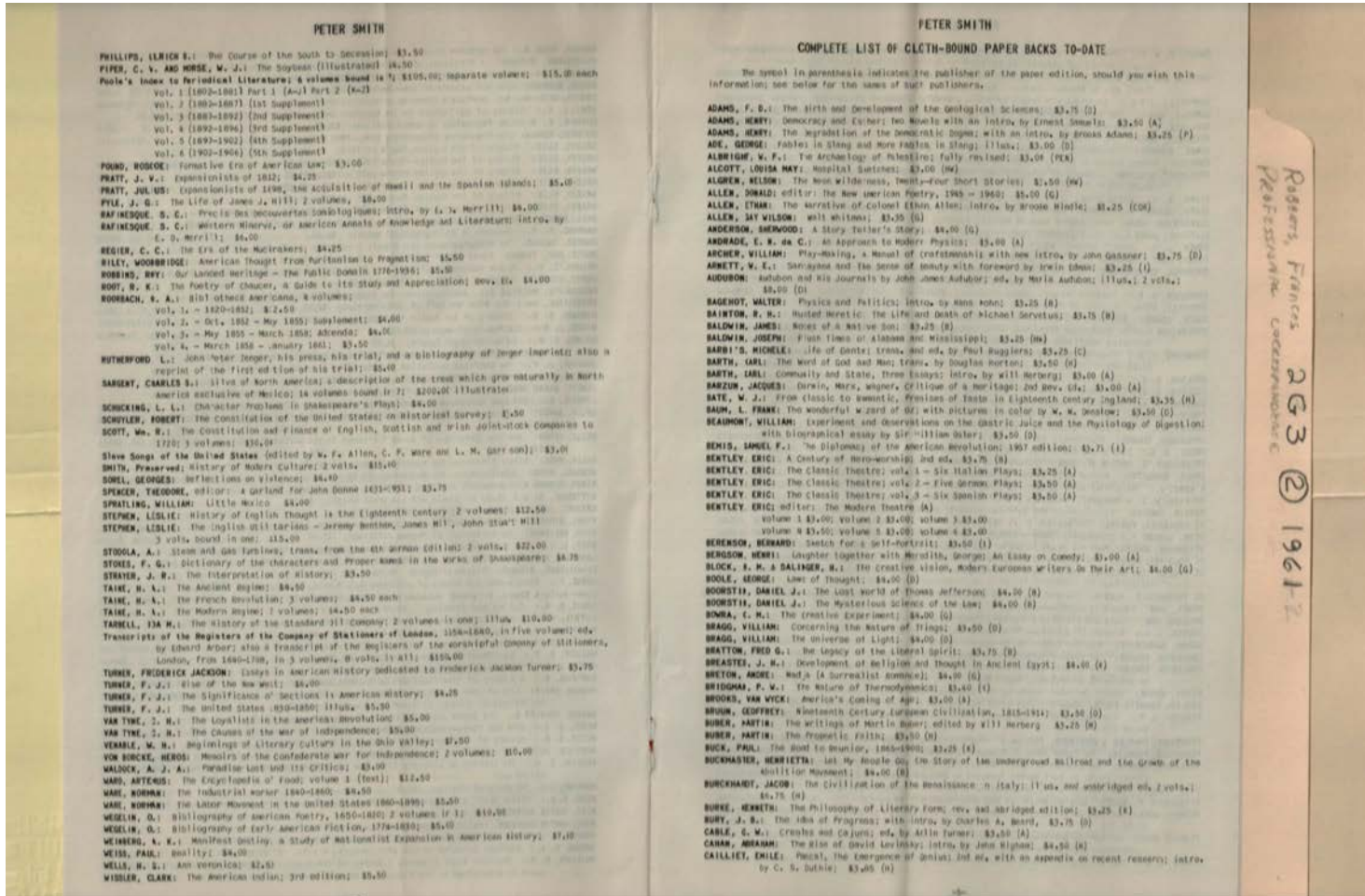
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Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

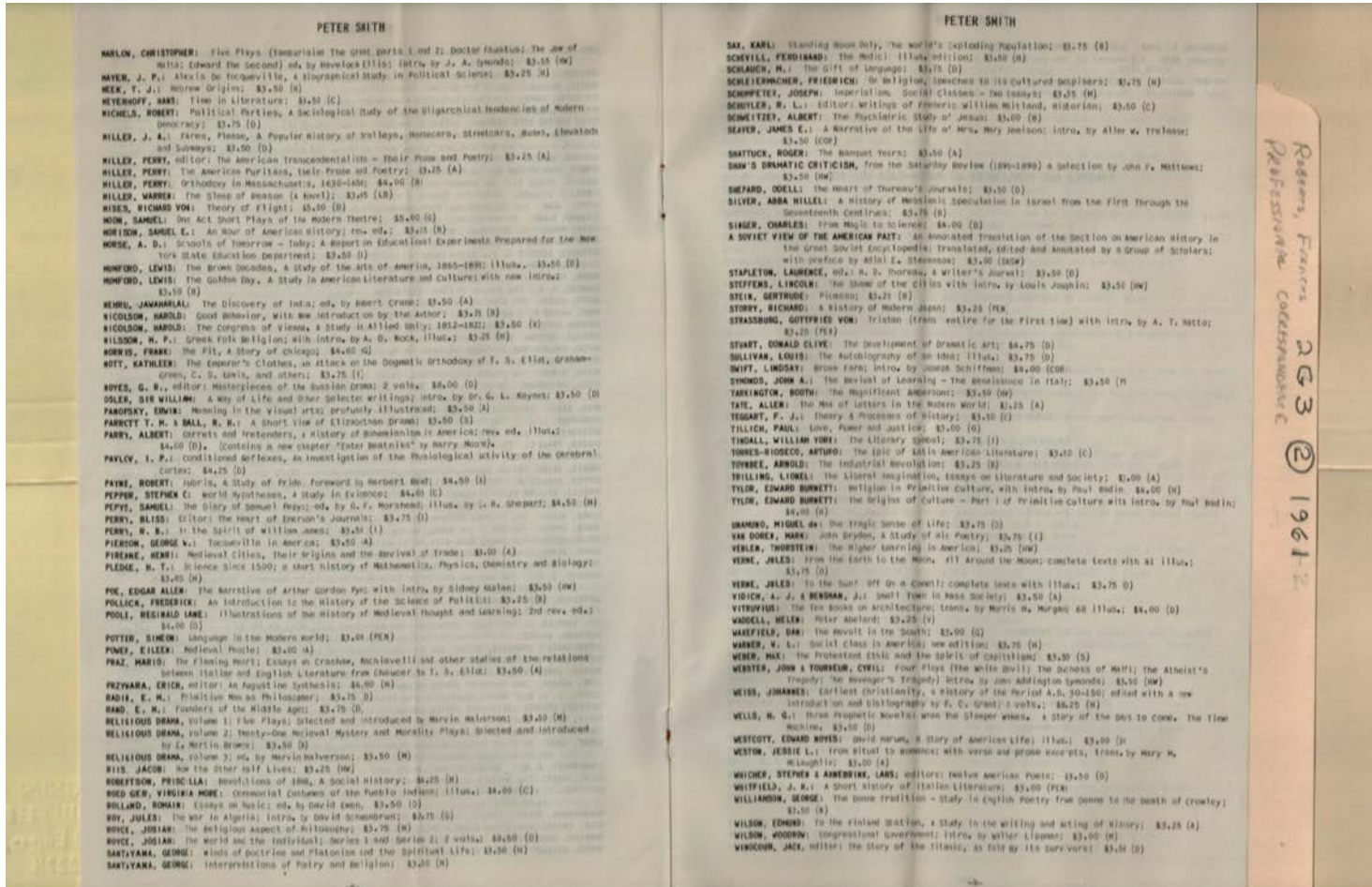
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Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Roberts, Frances C. PROFESSIONAL CORRESPONDENCE 2G3 2 1961

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Frances C. Roberts Professional Correspondence, 1961

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Roberts, Frances 2G3 (2) 1961-2
PROFESSIONAL CORRESPONDENCE

WESTLAWN JUNIOR HIGH SCHOOL

925 - 9TH AVENUE, WEST
PHONE JE 4-1131
HUNTSVILLE, ALABAMA

JOHN H. GRINSTEAD
PRINCIPAL

CHARLES HOWARD
~~QUATIS P. SELLERS~~
ASSISTANT PRINCIPAL

Note: Dr. Roberts, here is a copy of the three in-service training meetings we have had this year.

I would like for you to send me a little data on yourself, such as how long you have taught and the colleges you attended and etc.

We are looking forward to hearing you speak at our meeting Thursday April 26 at Westlawn.

John H. Grinstead

John H. Grinstead

Names:

Grinstead, John H.

Roberts, Frances, Dr.

Places:

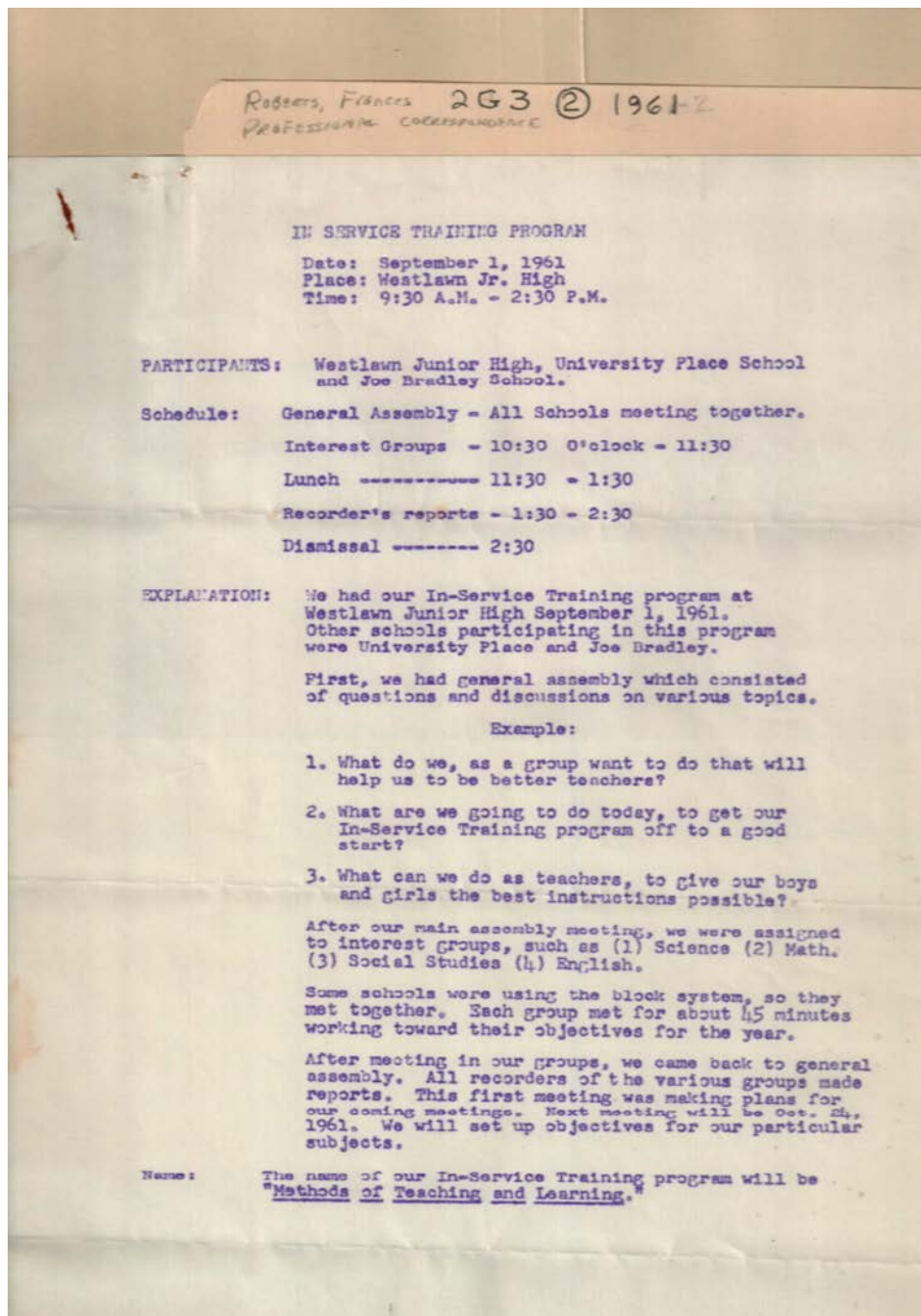
Huntsville, AL

Types:

correspondence

Dates:

1961



Names:

In Service Training

Places:

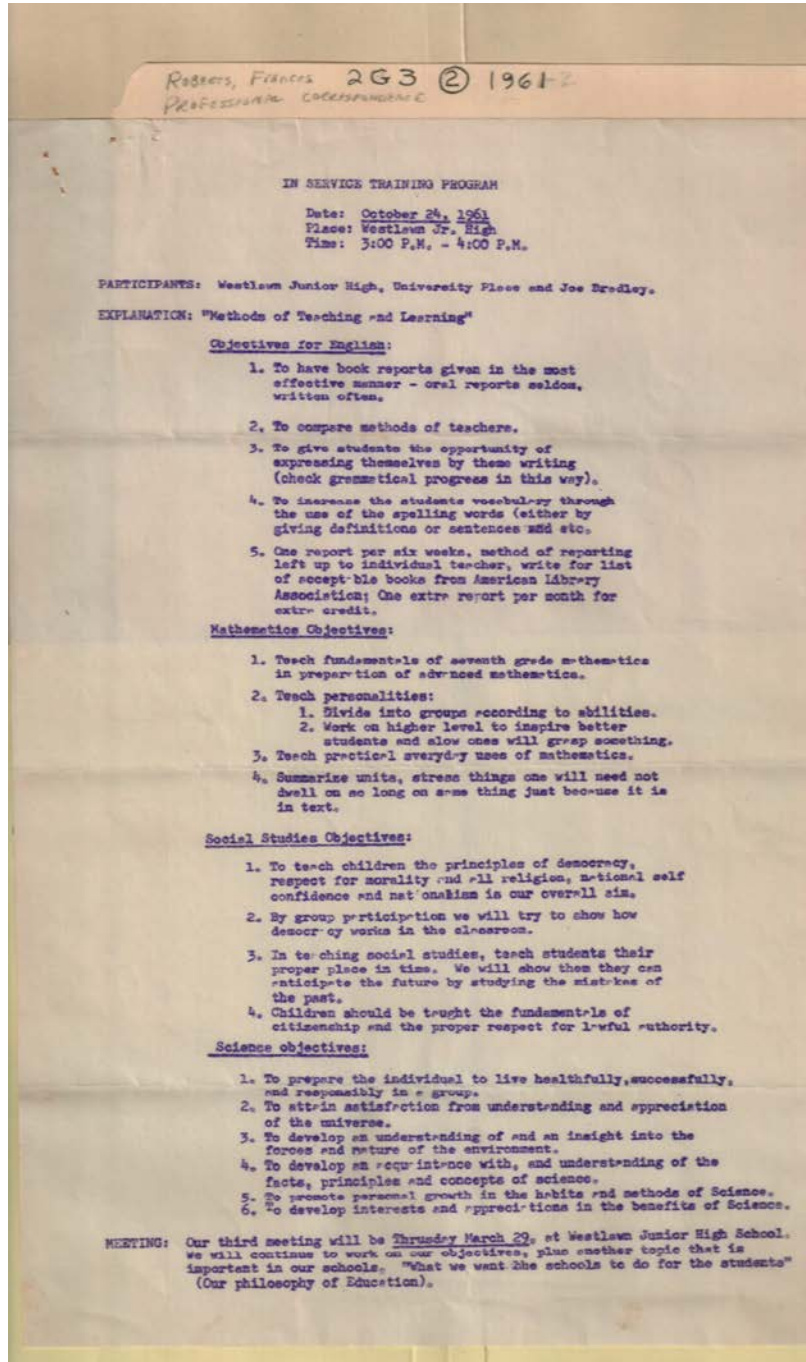
Huntsville, AL

Types:

program

Dates:

Sept 1, 1961



Names:

In Service Training

Places:

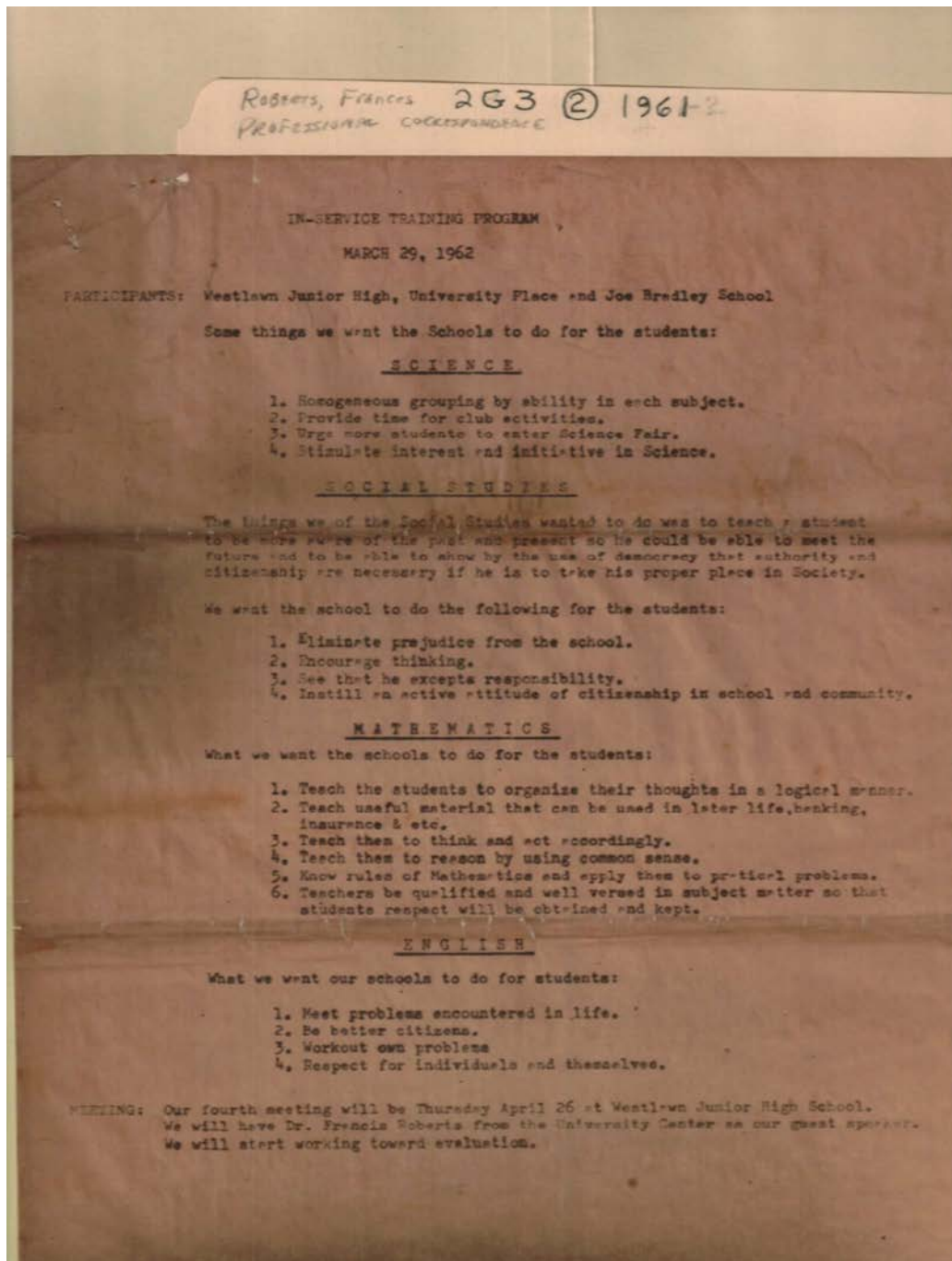
Huntsville, AL

Types:

program

Dates:

Oct 24, 1961



Names:

In Service Training

Places:

Huntsville, AL

Types:

program

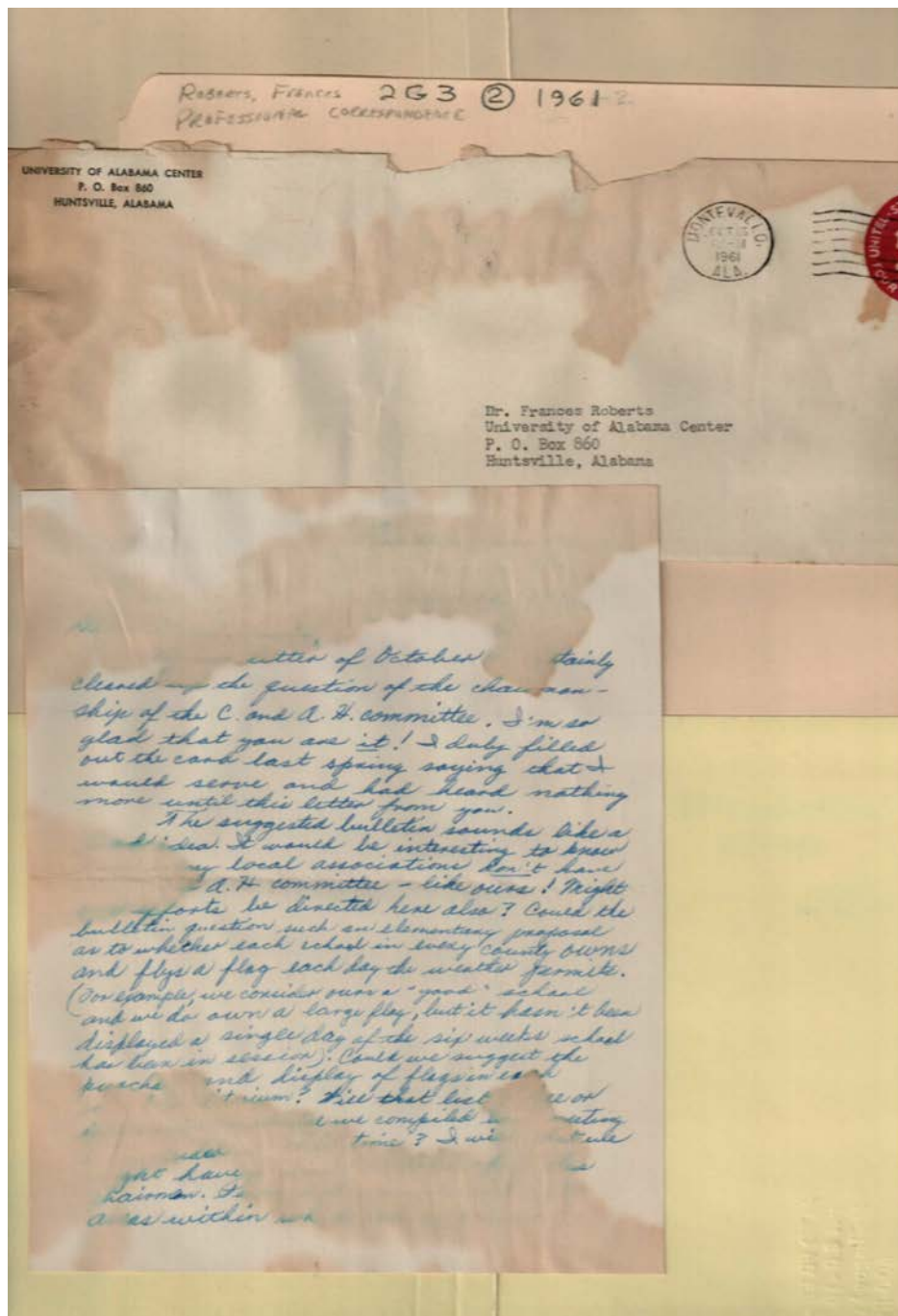
Dates:

Mar 29, 1962

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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damaged

Names:

Roberts, Frances, Dr.

Places:

Huntsville, AL

Types:

correspondence

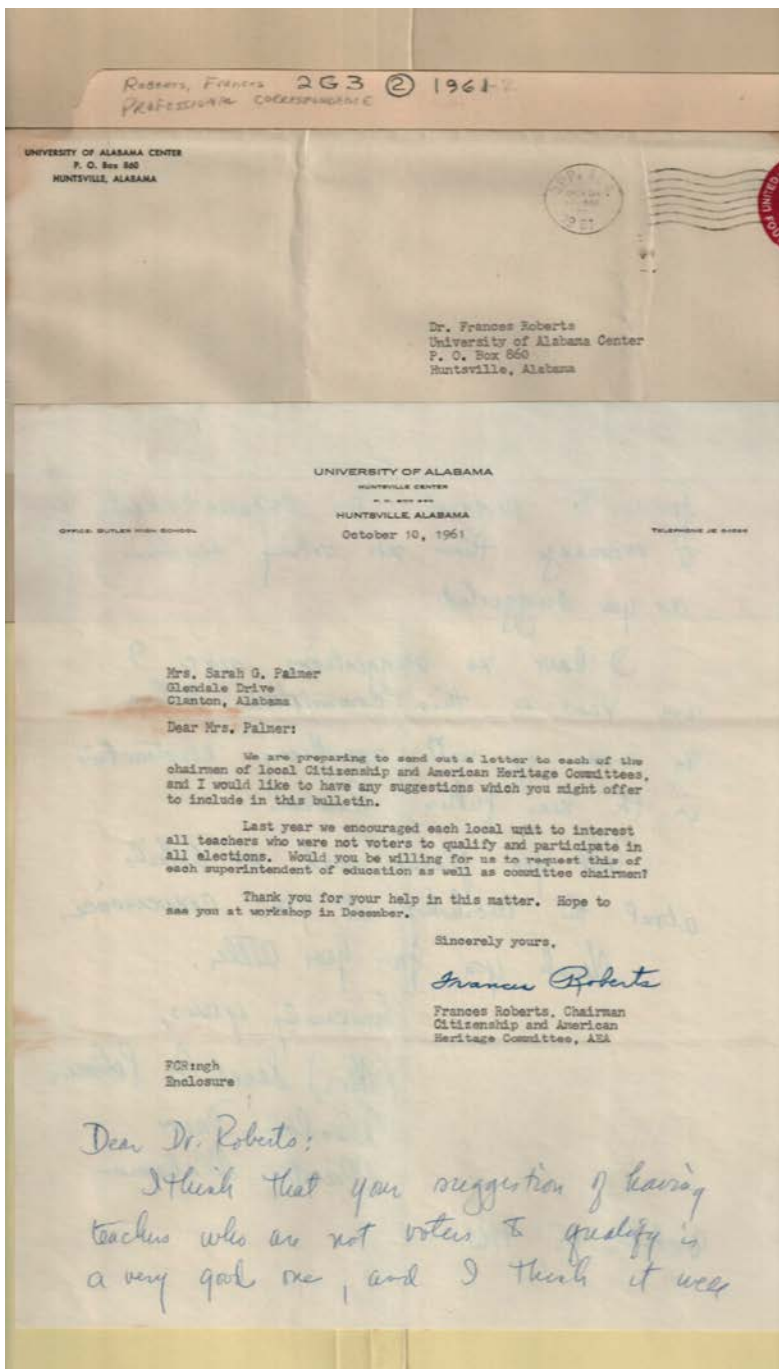
Dates:

Oct 16, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Names:

Palmer, Sarah G.,
Mrs.

Roberts, Frances

Places:

Clanton, AL

Huntsville, AL

Types:

correspondence

Dates:

Oct 10, 1961

Oct 15, 1961

Roberts, Frances 2G3 ② 1961-2
PROFESSIONAL CORRESPONDENCE

for us to request our superintendents
to encourage these non-voting teachers
as you suggested.

I have no suggestions since I
am new on this committee. I hope
to come up with something constructive
in the near future, however.

Will you please send me details
about the Workshop at your convenience.

Thank you for your letter.

Sincerely yours,
(Mrs.) Sarah G. Palmer
Glen Dale Drive
Clanton, Alabama

October 15 1961

Names:

Palmer, Sarah G.,
Mrs.

Places:

Clanton, AL

Types:

correspondence

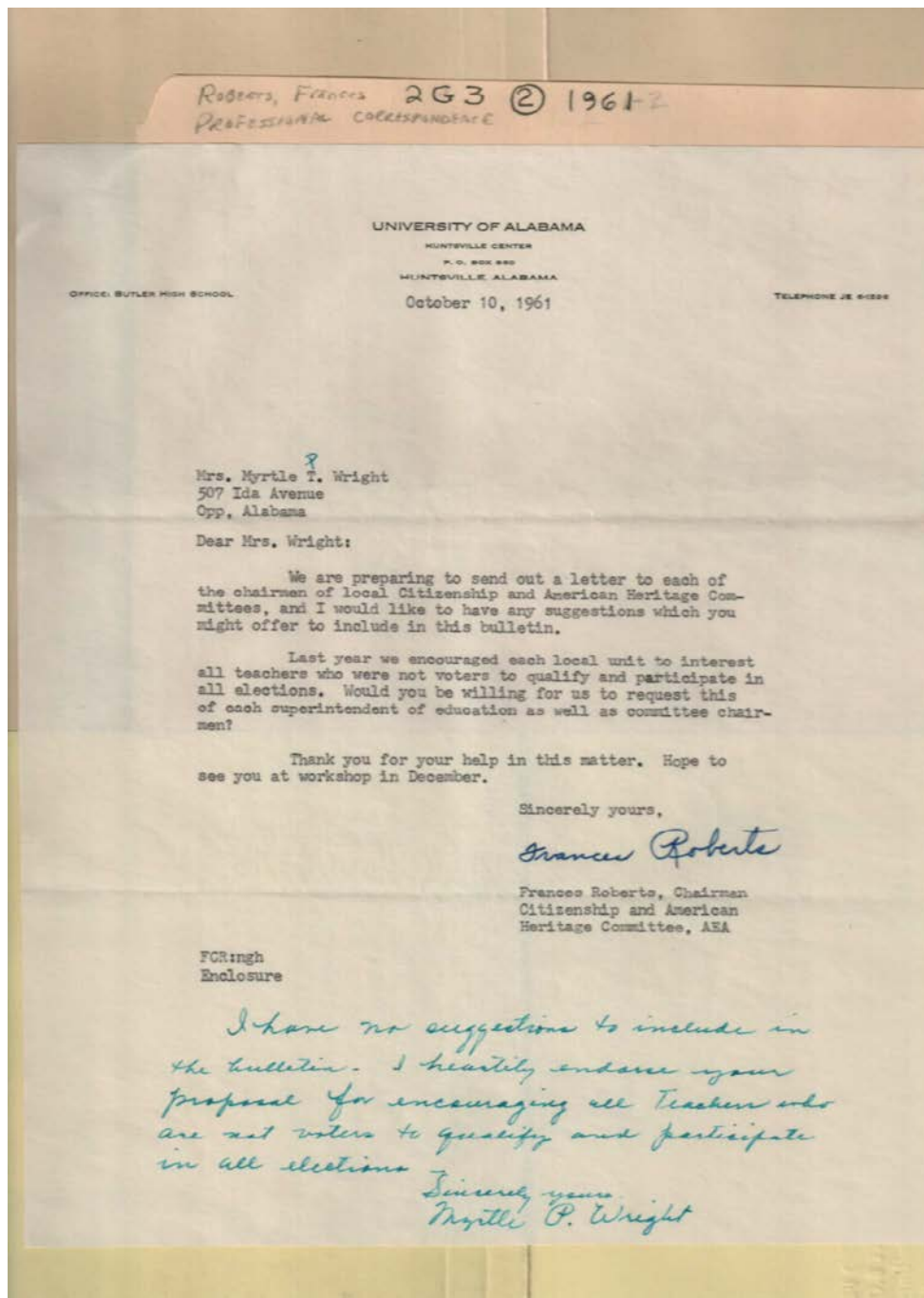
Dates:

Oct 15, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Names:

Roberts, Frances

Wright, Myrtle P.,
Mrs.

Places:

Huntsville, AL

Opp, AL

Types:

correspondence

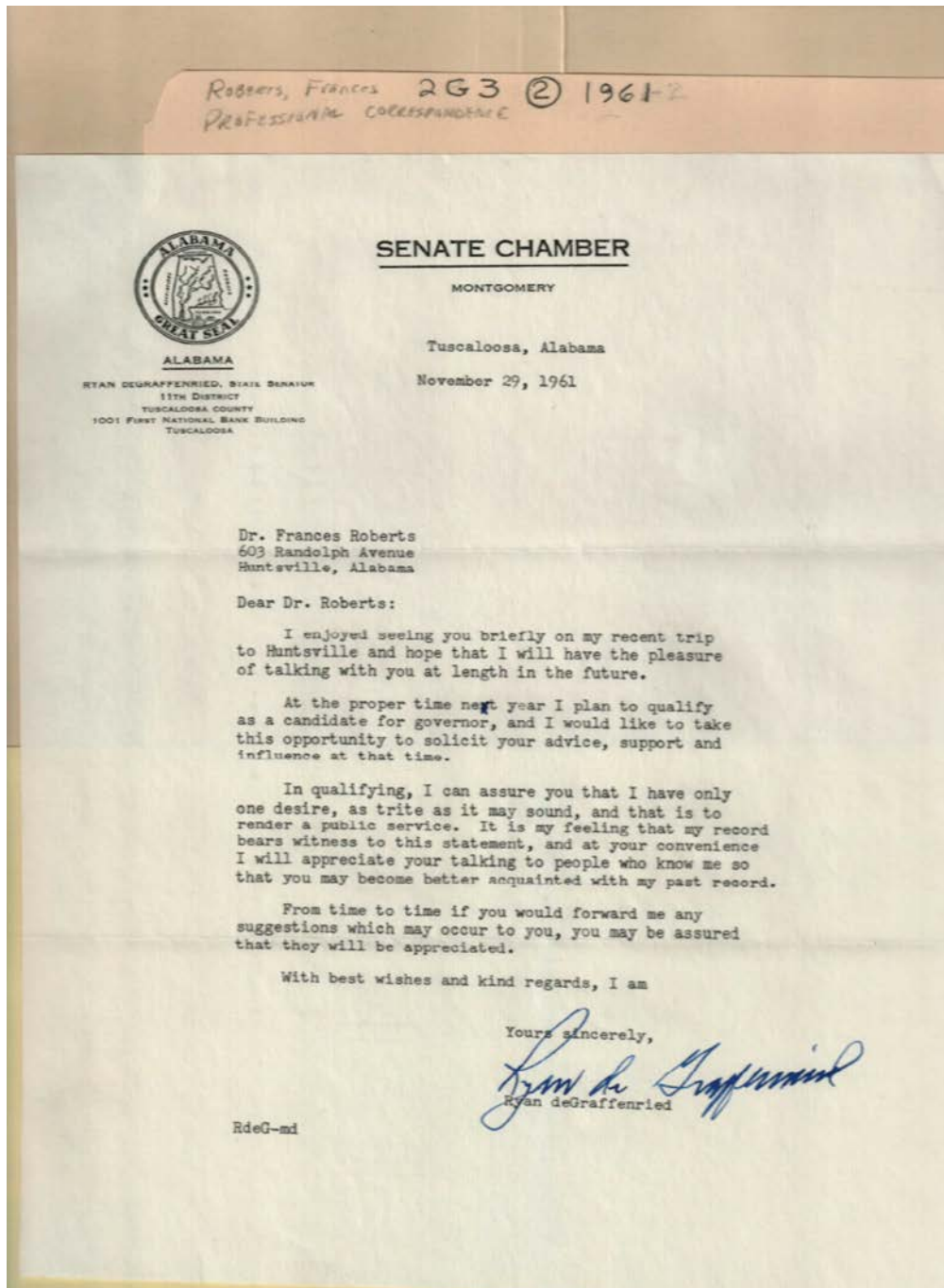
Dates:

Oct 10, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Names:

Roberts, Frances, Dr.

deGraffenried, Ryan

Places:

Huntsville, AL

Tuscaloosa, AL

Types:

correspondence

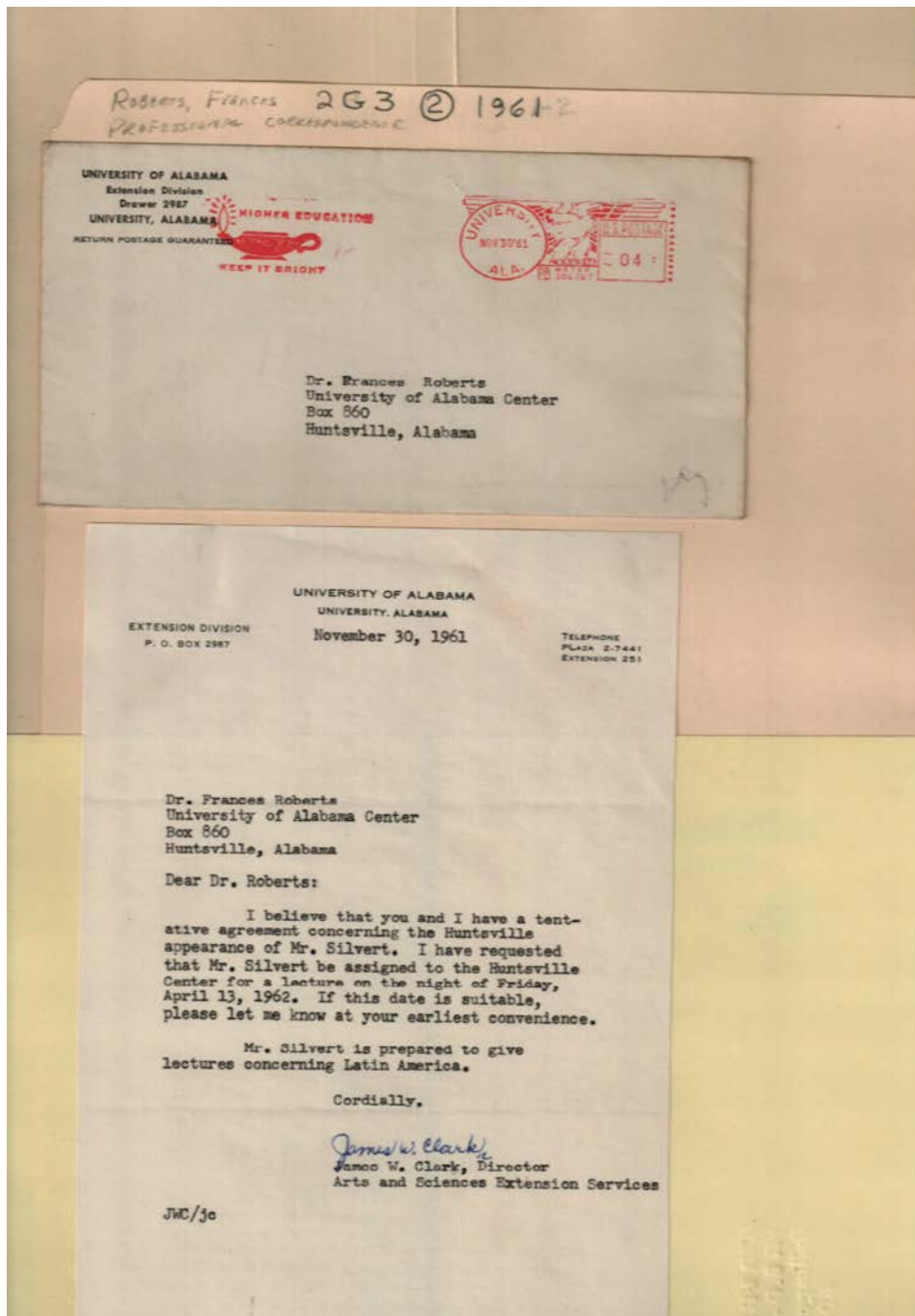
Dates:

Nov 29, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 111 r02g03-02-000-0106 [Contents](#) [Index](#) [About](#)



Names:

Clark, James W.

Roberts, Frances, Dr.

Silvert, Mr.

Places:

Huntsville, AL

University, AL

Types:

correspondence

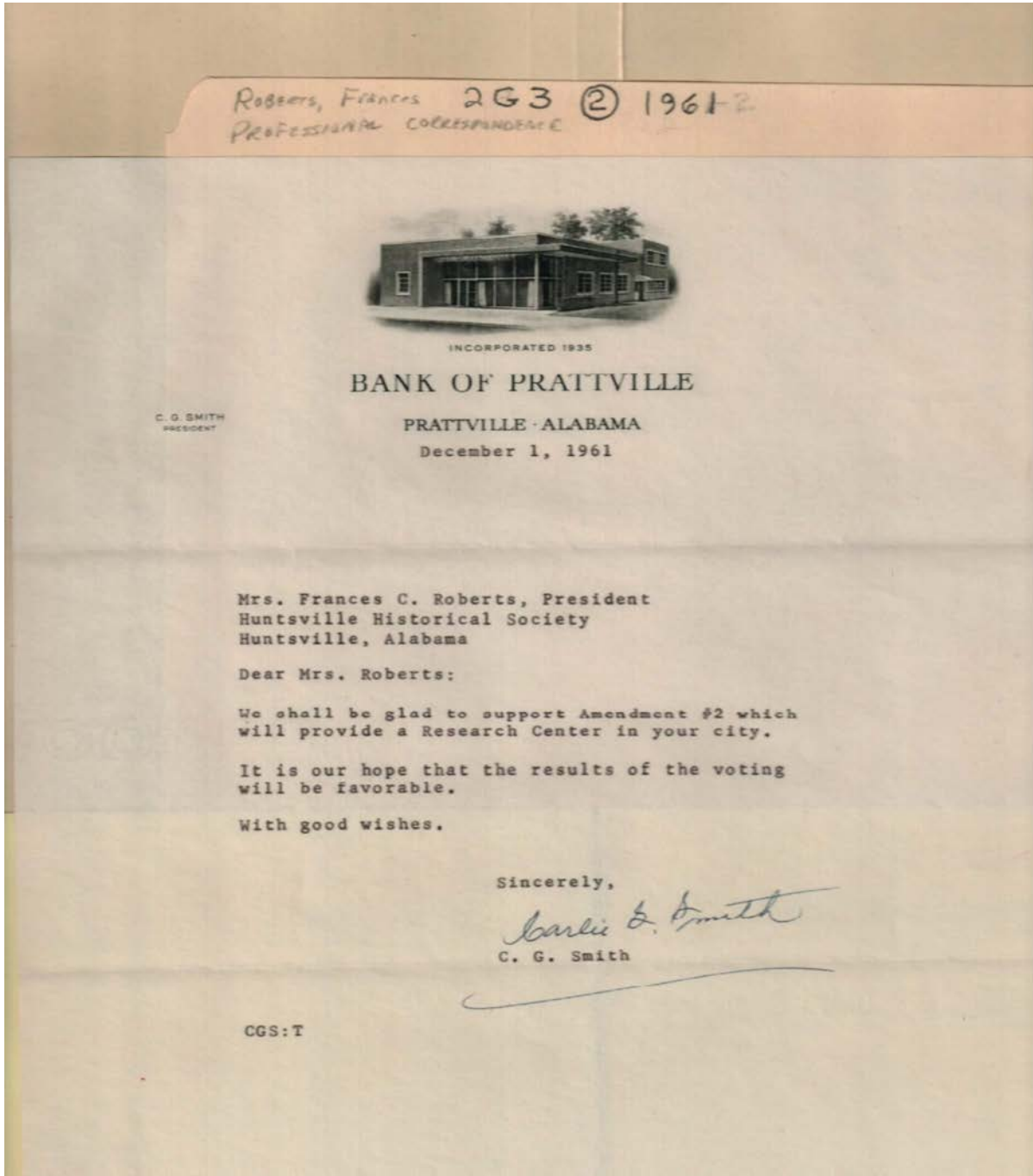
Dates:

Nov 30, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Names:

Roberts, Frances C.

Smith, Carlie G.

Places:

Huntsville, AL

Prattville, AL

Types:

correspondence

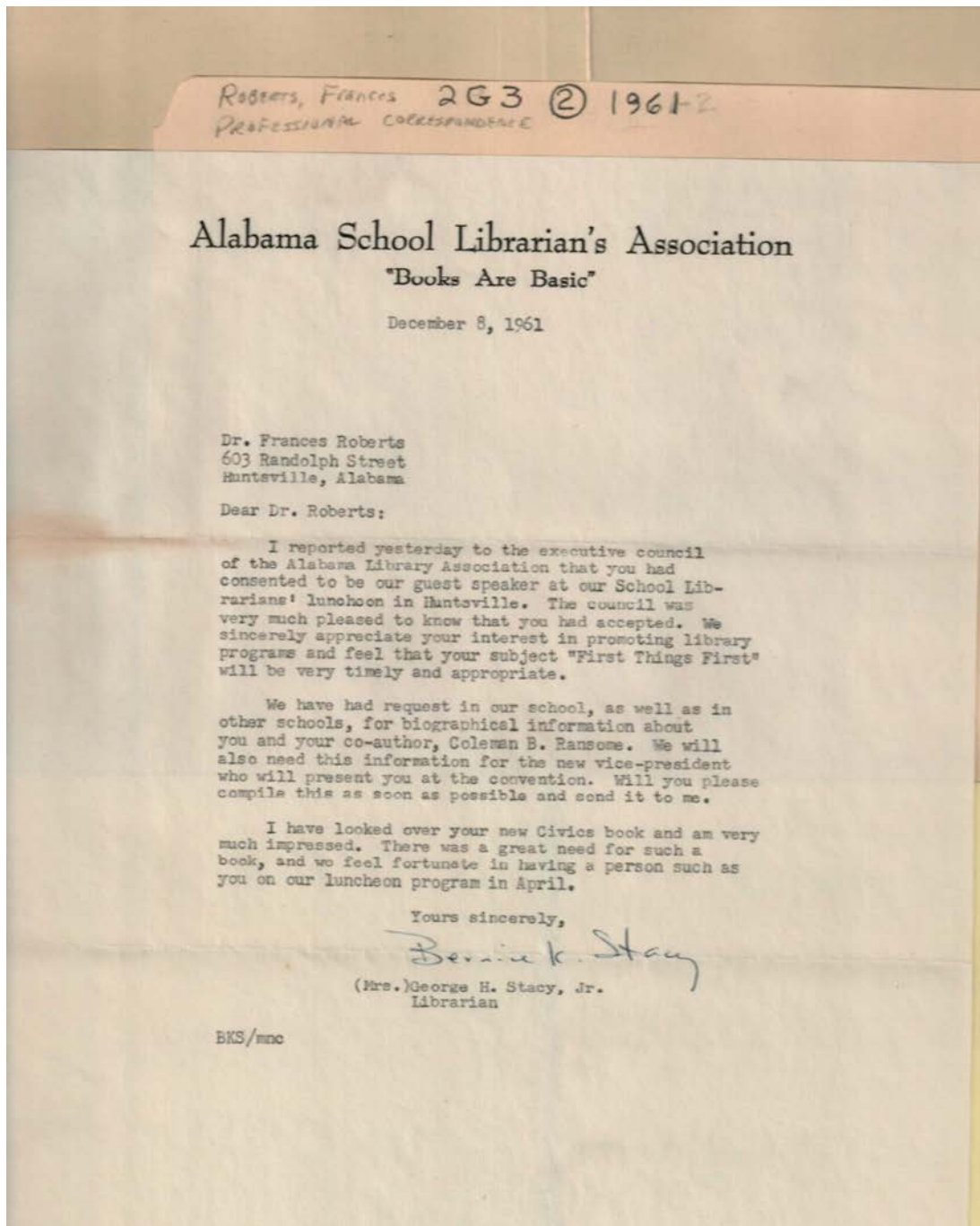
Dates:

Dec 1, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Names:

Ransome, Coleman
B.

Roberts, Frances, Dr.

Stacy, George H., Jr.,
Mrs.

Places:

Huntsville, AL

Types:

correspondence

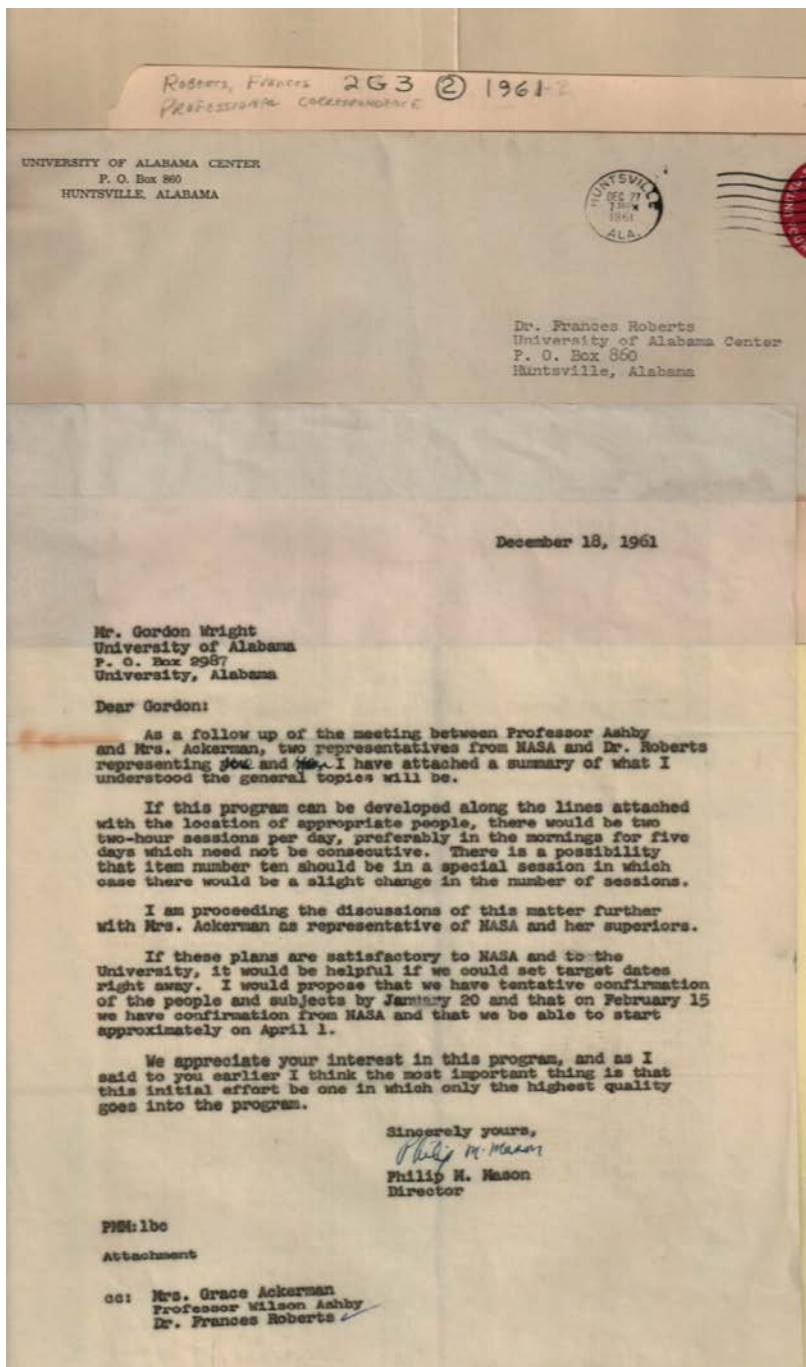
Dates:

Dec 8, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

Image 114 r02g03-02-000-0109 [Contents](#) [Index](#) [About](#)



Names:

Ackerman, Mrs.

Ashby, Prof.

Mason, Philip M.

Roberts, Frances, Dr.

Wright, Gordon

Places:

Huntsville, AL

University, AL

Types:

correspondence

Dates:

Dec 18, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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ROBERTS, FRANCES 2G3 (2) 1961-2
PROFESSIONAL CORRESPONDENCE

TOPICS

1. The learning process

Communication

2. Written word
3. Oral

Human Relations

4. Knowing yourself
5. Understanding others

Office Efficiency

6. Office specification
7. Work simplification

General Knowledge

8. American economic systems
9. Nature of government work
10. Grooming

see image 109

Places:

Huntsville, AL

Types:

correspondence

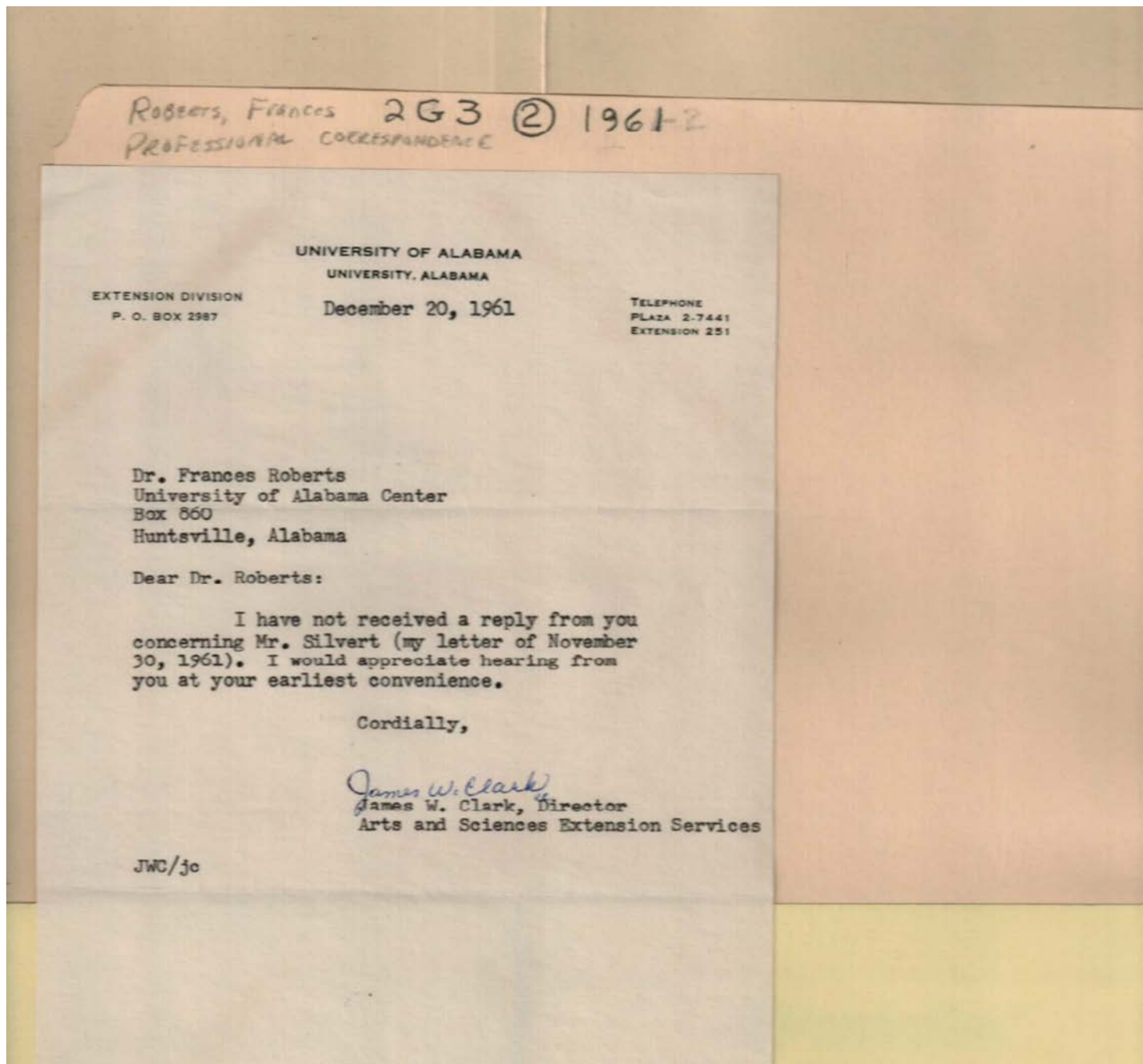
Dates:

Dec 18, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Names:

Clark, James W.

Roberts, Frances, Dr.

Silvert, Mr.

Places:

Huntsville, AL

University, AL

Types:

correspondence

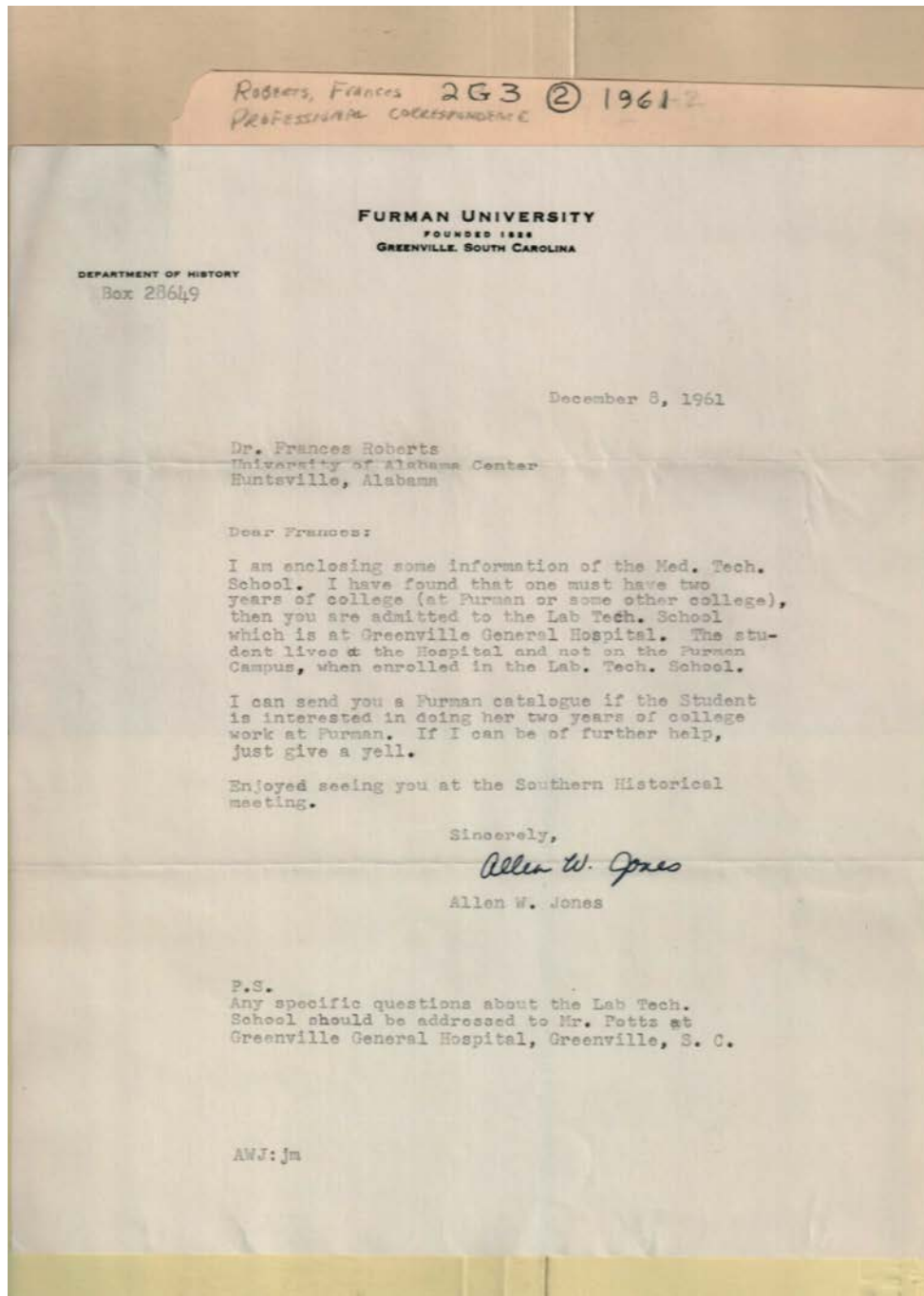
Dates:

Dec 20, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Names:

Jones, Allen W.

Roberts, Frances, Dr.

Places:

Greenville, SC

Huntsville, AL

Types:

correspondence

Dates:

Dec 8, 1961

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Names:

Medical Technology

Places:

Greenville, SC

Types:

brochure

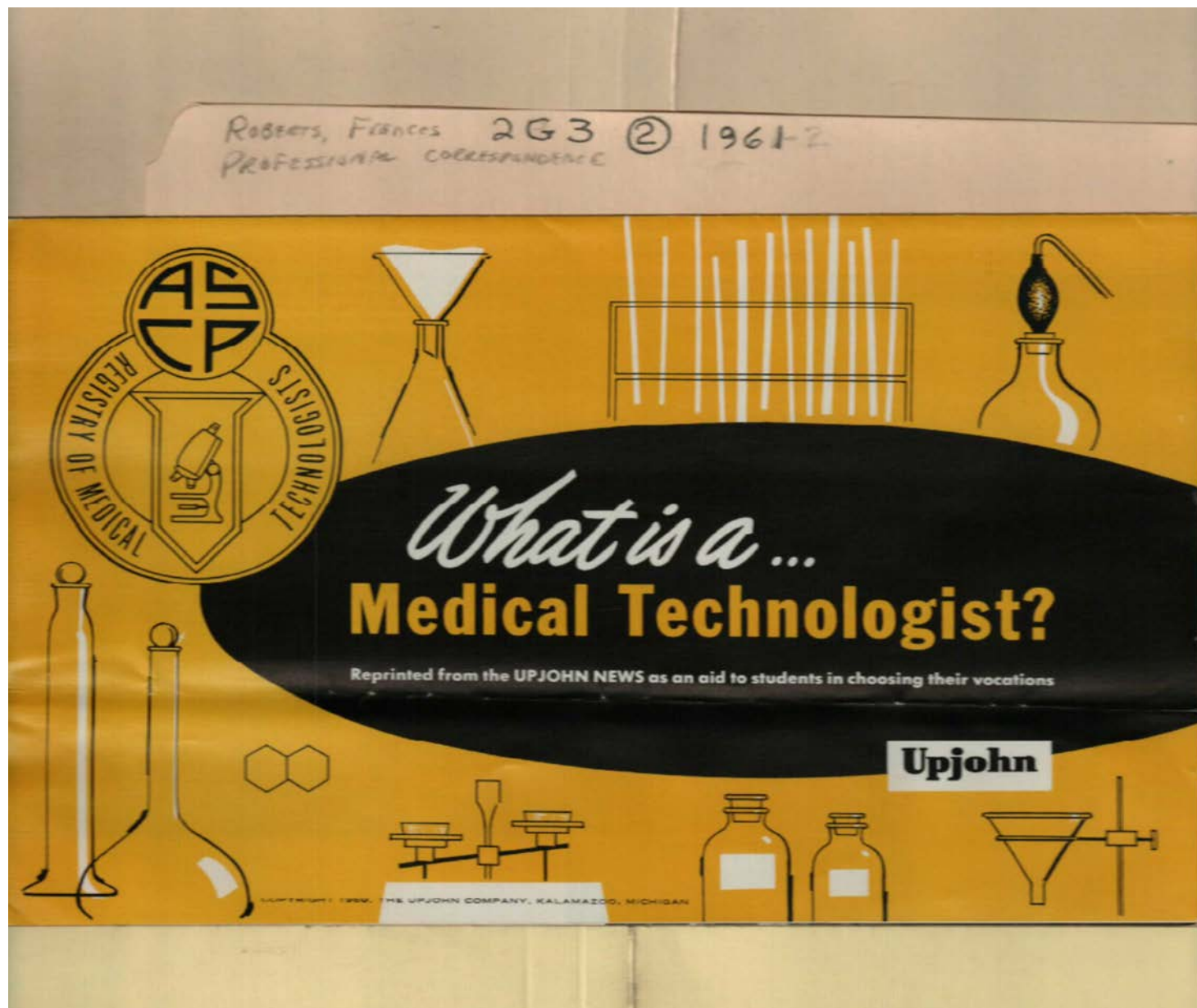
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Dec 8, 1961

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Names:

Medical Technology

Places:

Greenville, SC

Types:

brochure

Dates:

Dec 8, 1961

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Roberts, Frances 2G3 ② 1961
 Professional Correspondence

FORM 40 STATE OF ALABAMA 1962
 INSTRUCTIONS FOR THE PREPARATION OF INDIVIDUAL INCOME TAX RETURNS

YOUR SOCIAL SECURITY NUMBER MUST BE SHOWN IN THE SPACE PROVIDED ON PAGE 1 OF THE RETURN.

If your income from salaries and wages is less than \$2,000.00, and you do not have income in excess of \$100.00 from other sources, and neither spouse wishes to claim deductions, you may use SHORT FORM 40-A. If you elect to itemize deductions you must retain all necessary checks and other information to substantiate the deductions claimed.

In the questionnaire concerning residence, marital status, marital income and whether or not a return has been filed in prior years, PLEASE answer each question.

PERSONAL EXEMPTION: A single person or a married person not living with husband or wife, is allowed an exemption of \$1,000.00. A single person entitled to the status of "head of a family," (see definition below) is allowed an exemption of \$1,500.00.

Non-deductible losses: Losses from the sale or exchange of property are not deductible, unless they are incurred in trade or business, or in transactions entered into for profit.

FORM 40 STATE OF ALABAMA INDIVIDUAL INCOME TAX RETURN FOR THE CALENDAR YEAR, 1961

RECEIVING STAMP: or taxable year beginning January 1, 1961, and ending January 1, 1962

NAME: Frances C. Roberts (PLEASE PRINT. If this is a joint return of husband and wife, use first names of both)

HOME ADDRESS: 603 Round Lake Blvd, Huntsville, Madison, Alabama (City, town, or post office) (County) (State)

PLEASE PRINT: Street and number or post office (City, town, or post office) (County) (State)

325-26-8425, Teacher (Your Social Security No. & Occupation) Write Social Security No. & Occupation

Do Not Write In This Space: Cont. Verified, Reviewed by, Date, Add'l Tax, Interest, Total Add'l Tax, Tax No.

Were you a resident of Alabama the entire year 1961? Yes No. If not, state period of residence.

If married, did your wife (or husband) earn a separate income? Yes No. If yes, state name under which separate return was filed.

Has same been included herein? Yes No. If yes, state name under which return for a prior year, state latest year.

Personal Exemption: Status, Number of Exemptions, Credit Claimed. List names of other close relatives actually dependent on or included in structure who received more than one-half of their maintenance.

INCOME: 1. Salaries, Wages, Commissions, etc. (a) University of Alabama, Huntsville Center, Hatch \$ 70.70 \$ 8,649.93

TOTALS: \$ 70.70 \$ 8,649.93

DEDUCTIONS: 4. Optional Deduction - 7% of Line 3, not to exceed \$300.00 (See instruction at 5. Interest Deductions - Schedule H. (See instruction) 1522.61 5. Federal Income Tax (Itemize Below) 916.10

7. Total Deductions in Items 4 and 5 and 6 \$ 2,438.71

8. Net Income for Tax Computation (Line 3 minus 7) \$ 6,211.22

9. Personal Exemption \$ 300.00

10. Credit for Dependents \$ 6.00

11. Amount Taxable \$ 5,911.22

12. \$ 1.40% at 15 per cent (On first \$1,000 or fraction thereof, of Amount Taxable) \$ 15.00

13. \$ 1.61% at 3 per cent (On next \$2,000 or fraction thereof, of Amount Taxable) \$ 48.33

14. \$ 1.61% at 4 1/2 per cent (On next \$2,000 or fraction thereof, of Amount Taxable) \$ 15.00

15. \$ 1.61% at 3 per cent (On all over \$5,000 of Amount Taxable) \$ 63.30

TOTAL TAX DUE (Total of Lines 12, 13, 14, and 15) \$ 78.70

17. (a) Tax withheld (line 1 above). Attach Form A-2. (b) Payments and credits on 1961 Declaration of Estimated Tax. (See Instructions) \$ 78.70

18. If your tax (line 16) is larger than your payments (line 17), enter the BALANCE DUE. \$ 78.70

19. If your payments (line 17) are larger than your tax (line 16), enter the OVERPAYMENT. \$ 7.37

20. Enter amount of line 19 you wish credited on your 1962 estimated tax. \$ 7.37 Refunded to you \$ 7.37

DO YOU OWE ANY STATE INCOME TAX FOR PRIOR YEARS? Yes No

RETURN MUST BE ACCOMPANIED BY REMITTANCE FOR BALANCE SHOWN TO BE DUE ON LINE 18.

Calendar year return must be filed with the State Dept. of Revenue (Income Tax Div.) Montgomery, Alabama, on or before April 15th, 1962. Make all Remittances Payable to: STATE DEPARTMENT OF REVENUE (INCOME TAX DIVISION)

I declare under the penalties of perjury that this return (including any accompanying schedules and statements) has been examined by me and to the best of my knowledge and belief it is true, correct, and complete return.

(Signature of person (Other than taxpayer or agent) preparing return) (Date) Frances Roberts 4/14/62 (Signature of taxpayer) (Date)

(Name of firm or employer, if any) (If this is a joint return of husband and wife, it must be signed by both)

Names:
 Roberts, Frances C.

Places:
 Huntsville, AL

Types:
 income tax

Dates:
 Apr 14, 1962

Roberts, Frances 2G3 ② 1961-2
PROFESSIONAL CORRESPONDENCE

SCHEDULE A—INCOME FROM BUSINESS (See Instruction)

Business Name: _____ Type of Business: _____

1. Total receipts from business or profession (Do not include amounts that are income-determining factors.)	10. Salaries and wages not in line 4.
2. Inventory at beginning of yr.	11. Rent.
3. Merchandise bought for sale.	12. Interest on business indebtedness.
4. Labor.	13. Taxes on business and business property.
5. Material and supplies.	14. Losses (explain on separate schedule).
6. Other costs (explain on separate schedule).	15. Bad debts arising from sales or services.
7. Total of lines 2 to 6.	16. Depreciation, obsolescence, and depletion (explain in Schedule G).
8. Less inventory at end of year.	17. Repairs.
9. Net profit (or loss) (line 7 less line 8).	18. Other expenses (explain on separate schedule).
	19. Total of lines 10 to 18.
	20. Total of lines 9 and 19.
	21. Net profit (or loss) (line 9 less line 20).

SCHEDULE B—INCOME FROM RENTS AND ROYALTIES

1. Kind and location of property	2. Amount of rent or royalty	3. Depreciation (explain in Schedule G)	4. Repairs (attach detailed list)	5. Other expenses (attach detailed list)
Part	1,200			
1. Totals				
2. Net profit (or loss) (column 2 less sum of columns 3, 4, and 5)				

SCHEDULE C—PROFIT FROM SALE OF REAL ESTATE, STOCKS, BONDS, ETC.

KIND OF PROPERTY	2. Date Acquired	3. Amount Received	4. Depreciation Allowable Since Acquisition	5. Cost or Other Basis	6. Subsequent Improvements	7. Net Profit

SCHEDULE D—INCOME FROM DIVIDENDS

Dividends from All Sources (Attach List) \$ _____

(a) Less Dividends exempt from Tax (Attach List) \$ _____

SCHEDULE E—INCOME FROM INTEREST

Interest from All Sources (Attach List) \$ _____

(a) Less Interest exempt from Tax (Attach List) \$ _____

SCHEDULE F—INCOME FROM PARTNERSHIPS, ESTATES, TRUSTS, AND OTHER SOURCES

1. Partnership (Name and address): _____

2. Estate or trust (Name and address): _____

3. Other sources (state nature): _____

Total income (or loss) from above sources (Enter here and on line 2, page 1) \$ _____

SCHEDULE G—EXPLANATION OF DEDUCTION FOR DEPRECIATION CLAIMED IN SCHEDULES A AND B

1. Kind of property (if building, state material of which constructed). Exclude land and other nondepreciable assets.	2. Date acquired	3. Cost or other basis	4. Depreciation allowed (or allowable in prior years)	5. Method of computing depreciation	6. Rate (1/2 or life) (years)	7. Depreciation for this year

**SCHEDULE H—EXPLANATION OF DEDUCTIONS CLAIMED IN ITEM 5, PAGE 1
ITEMIZED DEDUCTIONS—FOR PERSONS NOT USING STANDARD DEDUCTION IN ITEM 4, PAGE 1**

(If husband and wife (not legally separated) file separate returns and use itemized deductions, the other must also itemize. Describe deductions and state to whom paid. If more space is needed, list deductions on separate sheet of paper and attach to this return.)

	AMOUNT
Contributions	\$ _____
Allowable Contributions (not in excess of 15 per cent of net income before the deduction)	\$ 401.30
Interest	\$ _____
Taxes Other Than Federal Income Tax	\$ 205.77
Losses from fire, storm, or other casualty, or theft	\$ _____
Total Allowable Losses (not compensated by insurance or otherwise)	\$ _____
Medical and Dental expenses	\$ _____
Net Expenses (Not compensated by insurance or otherwise) Enter 5 percent of item 2, page 1, and subtract from Net Expenses Allowable Medical and Dental Expenses. See instructions for limitation.	\$ _____
Miscellaneous Deductions See attached statement	\$ _____
Total Miscellaneous Deductions	\$ 563.65
TOTAL DEDUCTIONS (Enter as Item 5, page 1)	\$ 1,522.61

see also image 115

Names:

Roberts, Frances C.

Places:

Huntsville, AL

Types:

income tax

Dates:

Apr 14, 1962

Roberts, Frances 2G3 (2) 1961-2
PROFESSIONAL CORRESPONDENCE

FORM 1040 U.S. INDIVIDUAL INCOME TAX RETURN—1961

U.S. Treasury Department Internal Revenue Service

First name and initial Last name
PLEASE PRINT OR TYPE
Home address
(City, town, or post office) (Postal zone number) (State)

Your Social Security Number
32512610400
Occupation
Teacher
Wife's Social Security Number
Do not print

Check Single; Unmarried "Head of Household"; Surviving widow or widower with dependent child;
One Married filing joint return; Married filing separate return—Name of wife (husband)

INCOME—(If joint return, include all income of both husband and wife)

1. Wages, salaries, tips, etc., and excess of allowances over business expenses.	(a) Wages, etc.	(b) Federal income tax withheld
Employer's name Where employed (city and state) Frances Roberts University of Alabama	\$ 2,249 93	\$ 114 40
Totals here →		
2. "Sick pay" if included in line 1 (attach required statement)		
3. Subtract line 3 from total wages		8,249 93
4. Dividends, interest, rents, royalties, pensions, etc. (Schedule B—if required by instructions page 5)		1,400 00
5. Business income (Schedule C)		
6. Sale or exchange of property (Schedule D)		
7. Farm income (Schedule F)		
8. Total (add lines 4 through 7)		8,649 93
FIGURE YOUR TAX BY USING EITHER 10 OR 11		
10. Tax Table If line 9 is less than \$5,000 and you do not itemize deductions— Copy total exemptions from page 2 here Find your tax in table on page 10 of instructions. Do not use lines 11 a, b, c, or d. Enter tax on line 12.	11. Tax Rate Schedule a. If you itemize deductions, enter total from page 2 If line 9 is \$5,000 or more and you do not itemize, enter 10% of line 9 but not more than \$1,000 (\$500 if married and filing separate return). b. Subtract line 11a from line 9 c. Copy total exemptions from page 9 here <u>2</u> , multiply by \$600. d. Subtract line 11c from line 11b Figure your tax on this amount by using tax rate schedule on page 9 of instructions and enter tax on line 12.	1,522 61 7,127 32 12,000 00 5,927 32
12. Tax (from either tax table or tax rate schedule)		1341 10
13. Self-employment tax (Schedule C-3 or F-1)		
14. Total (add lines 12 and 13)		1341 10
PAYMENTS AND CREDITS		
15. a. Tax withheld (line 2, col. (b) above). Attach Forms W-2		114 40
b. Payments and credits on 1961 Declaration of Estimated Tax		
c. Dividends received credit		
d. Retirement income credit		
e. Other credits (Specify—see page 5 of instructions)		
f. Total (add lines a, b, c, d and e)		114 40
District Director's office where amount on line 15b was paid		
TAX DUE OR REFUND		
16. If payments and credits (line 15f) are less than tax (line 14), enter Balance Due here		199 30
17. If payments and credits (line 15f) are larger than tax (line 14), enter Overpayment here		
18. Line 17 to be: (a) Credited on 1962 estimated tax \$ (b) Refunded \$		

I declare under penalties of perjury that I have examined this return (including accompanying schedules and statements) and to the best of my knowledge and belief it is true, correct, and complete. If prepared by a person other than taxpayer, his declaration is based on all information of which he has any knowledge.

Sign here Frances Roberts 4/12/62 (Taxpayer's signature and date) (If joint return, BOTH HUSBAND AND WIFE MUST SIGN) (Wife's signature and date)

Sign here (Signatures of preparer other than taxpayer) (Address) (Date)

—18—18—7007-1

Names:

Roberts, Frances C.

Places:

Huntsville, AL

Types:

income tax

Dates:

1962

Frances Cabaniss Roberts Collection: Series 2, Subseries G, Box 3, Folder 2

Frances C. Roberts Professional Correspondence, 1961

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Roberts, Frances 2G3 (2) 1961-2
PROFESSIONAL CORRESPONDENCE

63-W001138 69-0640265 UNIT 001 69-0640265 UNIT 003 UNIVERSITY OF ALABAMA UNIVERSITY, ALABAMA ALA. TAX NO. 38619			WITHHOLDING TAX STATEMENT Federal Taxes Withheld From Wages Copy C—For Employee's Records RECORD OF FEDERAL, STATE AND CITY OCCUPATIONAL TAX			1961	
Type or print EMPLOYER'S identification number, name, and address above.			SOCIAL SECURITY INFORMATION		INCOME TAX INFORMATION		ALABAMA INCOME TAX WITHHELD
Employee Number	No. of dependents	Exclusion "SEE PAY" if same as on Form 1041 or 1042A	Total F.I.C.A. Wages paid in 1961	F.I.C.A. employee tax withheld, if any	Total Wages* Paid in 1961	Federal Income Tax withheld, if any	
3287			480000	14400	824993	114140	7070
325 26 6405 MISS FRANCES C ROBERTS 603 RANDOLPH AVE S E HUNTSVILLE ALA					STATE GROSS, IF DIFFERENT FROM FEDERAL GROSS		
Type or print EMPLOYEE'S social security account no., name, and address above.					CITY TAX		

*1 - single, 2 - married with 1 - single, 2 - married *Before payroll deductions or "kick pay" exclusion.

Names:

Roberts, Frances C.

Places:

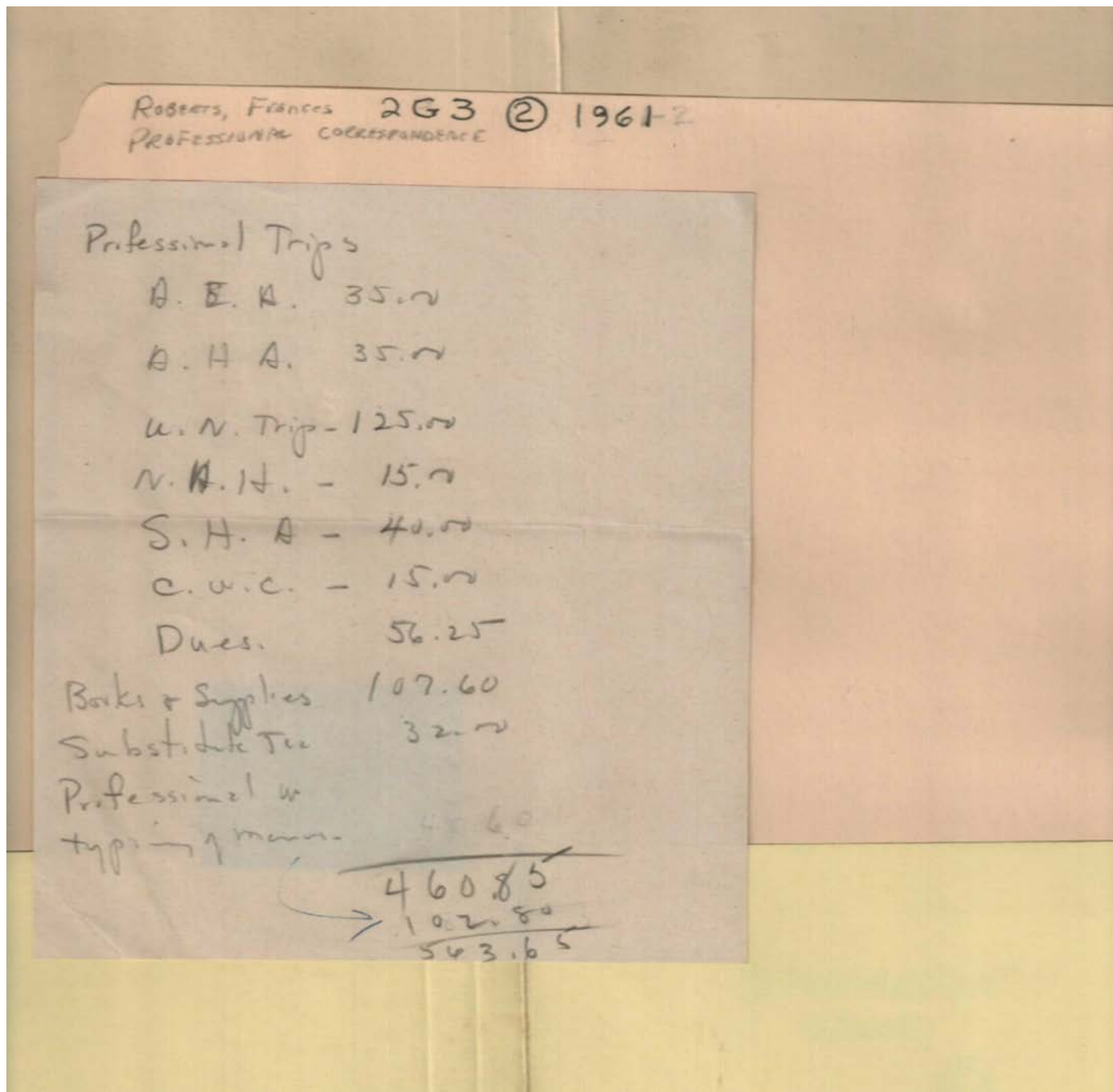
Huntsville, AL

Types:

taxes

Dates:

1962



Names:

professional expenses
list

Places:

Huntsville, AL

Types:

income tax

Dates:

1962

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Frances C. Roberts Professional Correspondence, 1961

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Frances C. Roberts Professional Correspondence, 1961

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